

**Hendricks County Recycling District  
Board of Director’s Meeting Minutes  
April 25, 2023**

The Hendricks County Recycling District met at 7:00 a.m. on April 25, 2023, in the Commissioners’ Meeting Room at the Hendricks County Government Center.

President Dan Bridget opened the meeting and led the Pledge of Allegiance.

Roll call was taken and the Board Members in attendance were:

Dan Bridget	*Dennis Dawes	Steve Eisenbarth
**Bob Gentry	Ben Lacey	Nancy Leavitt
Phyllis Palmer	Eric Wathen	

Board Member, Caleb Brown, was not in attendance.

Mr. Bridget confirmed that a quorum was present.

Others in attendance were:

Lenn Detwiler	Katie Archer	Amy Siefertman
Doug Morris	Ed Gaddie	Jeff Healy

**Approval of Meeting Minutes**

Mrs. Palmer moved to approve the Meeting Minutes, as presented, from the January 24, 2023, Hendricks County Recycling District Board Meeting. Mr. Eisenbarth seconded the motion and the motion passed, 6-0-0.

**Outreach Coordinator’s Report**

Mrs. Siefertman opened the Outreach Coordinator’s report by presenting a Youth Education Update for the 2022-2023 school year. She shared that the District had a very active year in Youth Education. Mrs. Siefertman reported that between in-person programs, STEM kits and the “Where’s Sheldon” virtual series, 18,693 students were reached.

Mrs. Siefertman described the STEM kit and process to the Board, noting that teachers seem to like the monthly kits because they are able to do the program on their own schedule and have all of the supplies to do so. Mrs. Siefertman shared that the District was able to double the number of students reached through the use of STEM kits. She shared that she would like to expand the program in the future.

Mr. Bridget asked what the cost per unit on the kits were. Mrs. Siefertman shared that it depends on the specific kit but that she would look at them to determine an average.

Mr. Eisenbarth shared that he liked the graphics included in the report and that they conveyed the message well.

Mr. Detwiler shared that the District educators do an excellent job and noted that it is not just about the quantity of students reached but also the quality of the messages the students receive.

## **Director's Report**

### *Program Results*

Mr. Detwiler opened the Director's Report by highlighting recent results for the Recycling Drop-off Centers. He shared that January was a good month but noted that activity for February and March was down. He explained that there seems to be a lot of uncertainty in the marketplace right now around trash and recycling, likely adding to the reduced activity. He reported that the program result numbers will most likely be shared in a different format at the next Board Meeting as the new Lizton center will be counting users and tonnages.

Next, Mr. Detwiler highlighted the Yard Waste Recycling Centers, noting both sites are open.

Mr. Detwiler then highlighted participation at the District's first Tox-Away Day of the year held at Brownsburg East Middle School. He shared that participation has been slower at that first event this year and last. He reported that District staff has been working to spread demand across the five Tox-Away Day events and perhaps that message is catching on.

### *Lizton Recycling Center*

Mr. Detwiler highlighted the Lizton Construction Project Report included in the Board packet. He noted that Mr. Bridget has continued to get routine updates and has been a good resource for the project. He added that there had not been any additional change orders since the last meeting in January and explained that the project is coming in well within the revised budget from last summer.

Mr. Detwiler shared that the Grand Opening/Ribbon Cutting would be the following day at 11 a.m. in Lizton and invited the Board to attend.

Mr. Bridget shared his appreciation for Mr. Detwiler's handling of the project.

Mr. Detwiler then updated the Board about various aspects of the project including progress with utilities, fencing, gates, signage, surveillance system, landscaping, and the receiver boxes that are affixed to the compactors.

Next, he noted that supplies and equipment critical to daily operations were also in place and that three attendants had been hired to work at the center.

Next, he explained the promotional and outreach efforts made to inform the public about the new recycling center including newspaper articles, email newsletter articles, website updates, and social media posts. He added that there had been a positive initial response to the ribbon cutting invitation and he expected a good turnout.

Mr. Detwiler ended the Lizton Update by highlighting the cost breakdown of the Lizton project included in the Board packet. Mr. Detwiler reminded the Board that IDEM awarded the District almost \$65,000 in grant money for compactors, signs, and video cameras for the new recycling center. He noted the final report was submitted, received and accepted by IDEM.

\*Mr. Dawes entered the meeting during the Directors' Report.

## **Financial Report**

### *Financial Facts Summary*

Mr. Detwiler opened the Financial Report by presenting the Financial Facts Summary. He shared that that interest rate for the money market account at North Salem State Bank has been increasing over the last few months and will settle at 3.55%.

Mr. Detwiler reminded the Board that beginning in 2023, the District has been contributing 5% each month instead of the previous 10% to the Hendricks County Special Projects Fund.

Mr. Detwiler reminded the Board that in December they opted not to make a contribution to the Rainy Day Fund for 2023. He noted that a CD in that fund matured and was reinvested.

No questions noted from the Board.

### *Income Chart*

Mr. Detwiler reported the Final Disposal Fee for the first quarter was up more than \$78,000 over the same time last year. Mr. Detwiler shared that he is not sure if that trend of increased income will continue.

### *First Quarter Report*

Mr. Detwiler shared the first quarter report that includes a line-by-line breakdown of spending. He shared that the 2023 budget was done in the middle of last year and there was uncertainty of the timing for the Lizton project. Mr. Detwiler shared that soon the 2024 budget process will begin.

### *Register of Claims- General Fund and Hendricks County Special Projects Fund*

Mr. Detwiler presented the Registers of Claims for the General Fund included in the Board Packet and noted that February and March claims were previously reviewed by Mr. Bridget. General Fund Claims included were as follows:

- February 28, 2023, in the amount of \$174,861.15
- March 28, 2023, in the amount of \$80,982.49
- April 25, 2023, in the amount of \$215,640.32

Also presented in the Board Packet was the Register of Claims for the Hendricks County Special Projects Fund dated February 28, 2023, in the amount of \$755.00.

No questions noted from the Board.

Mr. Dennis Dawes moved to accept the Registers of Claims as presented. Mr. Lacey seconded the motion. The motion passed 7-0-0.

\*\* Mr. Bob Gentry entered the meeting at this time.

### **Upcoming Events**

Mr. Detwiler shared some upcoming events with the Board. He noted that the Ribbon Cutting Ceremony and Grand Opening for the new Lizton Center will be at 11 a.m. on Wednesday, April 26<sup>th</sup>. He said the site would remain open following the ceremony for the remainder of the day.

He then shared that the next Tox-Away Days will be May 20<sup>th</sup> at the Hendricks County Fairgrounds and July 15<sup>th</sup> at Hickory Elementary School in Avon.

Lastly, he shared that the next Board Meeting will be July 25, 2023.

### **New Business**

#### *CAC Report*

Mr. Detwiler shared that the CAC met April 5<sup>th</sup> to review the seven grant applications that were received requesting more than \$23,700. He explained the scoring process and noted that copies of the CAC Meeting Notes and the Grant Summary were included in the Board Meeting packet.

Mr. Bridget noted that the District budgeted \$10,000 for the spring grant round but the total of the CAC recommendation is \$12,000. Mr. Detwiler confirmed this and shared that if the Board opts to adopt the CAC recommendations, part of that recommendation includes the District purchasing \$2,500 worth of reusable bags. He explained that the District routinely gets requests for reusable bags and the committee's recommendation is that the District buy a stock of reusable bags with the district logo affixed and have a supply that can be distributed when requests are received. Mr. Detwiler continued that Calvary Chapel Food Pantry requested 150 reusable shopping totes to use at their Food Pantry but the CAC did not think the requested bags were durable enough to be suitable for how they would be used. Therefore, the CAC's recommendation is to approve \$2,000 above the allotted \$10,000 to purchase bags to keep on hand for future requests.

Mr. Bridget asked where the additional funds would come from. Mr. Detwiler explained that funds for the bags could be taken from budget lines like Marketing and Promotion or Public Education. Alternatively, Mr. Detwiler said the Board could opt to reduce the amount available for the Fall Grant round to \$8,000 instead of the \$10,000.

Discussion was held. Mr. Eisenbarth then moved to accept the CAC's grant recommendations, as presented noting that the additional \$2,000 should be transferred from other portions of the budget and asked that staff bring that transfer request at an appropriate time. Ms. Leavitt seconded the motion. The motion passed 8-0-0.

Mrs. Palmer asked for confirmation that the Calvary Chapel Food Pantry will be receiving bags for their food pantry. Mr. Detwiler agreed they will receive the first allotment of the bags.

### **Public Comments**

No public comments noted.

### **Board of Directors' Comments, Concerns and Questions**

Mr. Dawes shared that he has been impressed with the work that has been done on the new Lizton Recycling Center. He noted that he believes it will be well-received. Mr. Bridget encouraged everyone to visit the site. Discussion was held. Mr. Bridget requested that a maintenance budget for the new facility be brought to the next Board Meeting.

Mr. Wathen asked if there is a sign at the old Lizton Recycling Drop-Off Center. Mr. Detwiler shared there has been a sign there for approximately six weeks sharing that the center will be closing and the location and hours of the new center. Mr. Detwiler further shared a sign will also go up with a barricade once the old site is closed. Discussion was held on illegal dumping and how to mitigate it.

### **Adjournment**

Mrs. Palmer moved for adjournment. Mr. Gentry seconded the motion. The motion passed, 8-0-0.

Meeting adjourned at approximately 7:35 a.m.

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Daniel Bridget, President