**Grant Application Summary and Cover Page**

Organization Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Organization Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact Person: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Website (if applicable): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Proposed Program/Project Title/Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Purpose of Program/Project: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Total Cost of Program/Project: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Amount of Grant Request: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

If program/project is not completely funded, can it be completed? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Grant Application**

**Please create a separate document and answer the questions below about your organization and your proposed program/project:**

**1) Organization Information:**

Briefly describe your organization. Include a mission statement and information on why it is an asset to the community.

**2) Program/Project Information:**

Describe the program/project for which you want financial support. Explain how the program/project will benefit your organization and further the mission of the Hendricks County Recycling District. Outline your plan to develop and execute the program/project.

* If the program/project involves recycling of materials, provide detailed information regarding how the logistics of the program/project will occur

–How will recycling receptacles be monitored and emptied?

–Will a recycling contractor be involved? If so, how will those services be obtained?

–What steps will be taken to limit contamination of the recyclables?

* Provide a budget of expenses and the total cost of your program/project.

–Explain which expenditures are most critical to the success of your project.

**3) Project Evaluation:**

Describe how the success of your program/project will be measured and what impact you expect to achieve. Explain how you estimated the impact your program/project will have.

**4) Required Attachments to the Application:**

* A list of your organization’s Board of Directors, if applicable.
* A copy of your organization’s IRS 501 (c) (3) designation letter or tax exemption certificate.

**5) Other Requirements:**

* Applications may be mailed to:

**Hendricks County Recycling District**

**49 N. Wayne Street**

**Danville, IN 46122-1322**

* Application may also be submitted via email to:

**LDetwiler@RecycleHC.org**

* Applications must be received by: September 22, 2023