

**Hendricks County Recycling District
Board of Director's Meeting Minutes
January 24, 2023**

The Hendricks County Recycling District met at approximately 7:12 a.m. on January 24, 2023, in the Commissioners' Meeting Room at the Hendricks County Government Center.

President Dan Bridget opened the meeting and led the Pledge of Allegiance.

Roll call was taken and the Board Members in attendance were:

Dan Bridget	Caleb Brown	Dennis Dawes
Steve Eisenbarth	*Bob Gentry	Ben Lacey
**Eric Wathen		

Board Members not in attendance were Nancy Leavitt and Phyllis Palmer.

Others in attendance were:

Lenn Detwiler	Katie Archer	Amy Siefertman
Doug Morris	Ed Gaddie	Justin Buster
Greg Steuerwald		

Election of Board Officers

President

Mr. Brown nominated Mr. Dan Bridget to serve as President of the Hendricks County Recycling District Board of Directors. Mr. Lacey seconded the motion. The motion passed, 5-0-0.

Mr. Bridget noted that he was willing to serve for 2023 but that this would be his last year doing so.

Vice President

Mr. Eisenbarth nominated Mr. Dennis Dawes to serve as Vice President of the Hendricks County Recycling District Board of Directors. Mr. Brown seconded and the motion passed, 5-0-0.

*Mr. Bob Gentry entered the meeting.

Secretary/Treasurer

Mr. Dawes nominated Mr. Ben Lacey to serve as Secretary/Treasurer of the Hendricks County Recycling District Board of Directors. Mr. Eisenbarth seconded the motion and the motion passed, 6-0-0.

Approval of Meeting Minutes

Mr. Lacey moved to approve the Meeting Minutes, as presented, from the October 25, 2022, Hendricks County Recycling District Board Meeting. Mr. Dawes seconded the motion. The motion passed, 6-0-0.

Outreach Coordinator's Report

Mrs. Sieferman provided the Board with an update on the annual shoe recycling program through Changing Footprints. Mrs. Sieferman shared that the local non-profit collects approximately 100,000 shoes each year and gives them to those in need locally and beyond. She noted that there are thirteen Hendricks County schools participating in the event this year and added that a school in nearly every school district signed up for the program. She also shared that a shoe drop-off bin will be available at the Danville Town Hall for the public to use.

Director's Report

Bill Guarnerly

Mr. Detwiler shared that Mr. Bill Guarnerly is, unfortunately, no longer able to serve on the District's Citizens Advisory Committee. He noted that Mr. Guarnerly was a member of the District's Board from 2007 through 2011 and was then appointed to CAC from 2012 through 2022. Mr. Detwiler noted that Mr. Guarnerly's support and leadership would be missed. He gave the Board Members the opportunity to sign a card of thanks and encouragement for Mr. Guarnerly.

Mr. Dawes asked if Mr. Detwiler had thoughts on a replacement for Mr. Guarnerly on CAC. Mr. Detwiler noted that he did not and added there are now seven members on the committee and that there are no stipulations as to the number of members. Additional members could be added at any point.

Annual Summary Report

Next, Mr. Detwiler presented an Annual Summary Report for 2022 that included results and highlights from the District's work. He noted decreases in participation across all programs but shared that other districts across the state saw similar declines.

He shared that in 2023, the District will focus on more consistent outreach via social media and email newsletters. Mr. Detwiler explained that he had recently spent \$50 to boost a Facebook post highlighting the 2023 Tox-Away Days. Boosting the post will allow it to be seen by those that are not currently following the District on Facebook. He noted that he was happy with the results from that effort with over 1,100 post engagements on that boost; meaning that users liked, shared, saved, or commented on the post. He noted that over 100 new people have subscribed to the District's email newsletter since the first of the year and he believes the more regimented approach will pay dividends in residents' awareness and program participation.

Mr. Detwiler then presented some highlights of 2022 to the Board. He first shared that nearly 15,000 students were reached through educational programs and STEM kits in 2022. Mr.

Detwiler also shared that since 2005, the District has helped almost 56,000 residents through Tox-Away Day events and taken almost 5.5 million pounds of material in that time. Mr. Detwiler then noted that since 2006, over \$318,000 have been awarded in grant funds.

**Mr. Eric Wathen entered the meeting at this time.

Mr. Detwiler shared that he is happy to provide extra copies of the Annual Summary Report to anyone who would like them. Mr. Bridget indicated that he would like to have five copies to share.

Computer Purchase Request

Next, Mr. Detwiler shared that two of the laptops used in the District's office are over three years old and no longer covered by warranty. Mr. Doug Morris, IT contractor for the District, recommends replacing those. Mr. Detwiler requested approval to spend up to \$2,900 to replace the laptop computers and docking stations. Mr. Dawes made a motion to approve \$2,900 for the purchase of laptops with docking stations. Mr. Lacey seconded the motion and the motion passed, 7-0-0.

Transition to WM

Next, Mr. Detwiler addressed the transition from Ray's Trash Service to WM. He explained that he had received limited communication from WM and that many of the long-time contacts he had when the company was owned by Ray's were not employed at WM.

He noted that servicing of the District's three Recycling Drop-Off Centers had been going reasonably well even during the very busy time following Christmas Day. He noted that he had been able to communicate directly with the dispatch department when issues arose.

Mr. Detwiler further shared that he was able to confirm that the compactors ordered through Ray's Trash for the new Recycling Center in Lizton are prepared to be installed when the site is ready.

Next, Mr. Detwiler shared with the Board that Ray's Demolition, a separate division of the company, had always performed the clean outs for the Yard Waste Recycling Centers when necessary. He added that Ray's Trash would handle the hauling of materials from the sites to the compost facility. He explained that in the future that same arrangement will not be feasible as the demolition division's access to trucks is now very expensive. Mr. Detwiler shared that he has contacted GreenCycle to see if they will be able to provide the clean out services.

Mr. Detwiler noted that there are still many unknowns regarding to how WM's acquisition of Ray's will impact both the revenue the District receives from the landfill and the costs the District pays for services provided by WM.

Financial Report

Financial Facts Summary

Mr. Detwiler opened the Financial Report by sharing the Facts Summary. He highlighted the total cash investments for the General Fund, noting that money is being spent for the new Lizton Recycling Center project. He reported that the first draw to HP Legacy was paid out of the checking account and the second draw was paid from the District's Money Market account.

Mr. Detwiler noted that a CD held by the Rainy Day Fund will mature in February and that he will work to get the funds reinvested at a better interest rate.

Mr. Detwiler noted that per the Board's decision last year, monthly contributions to the Hendricks County Special Projects fund would be 5%, as opposed to the 10% that has previously been made.

Income Chart

Next, Mr. Detwiler presented the Income Chart, noting that the Final Disposal Income total for 2022 was the most the District has ever received. He reminded the Board that Twin Bridges Landfill received a large amount of material as a result of a special project underway in Marion County. Mr. Detwiler shared that Yard Waste Recycling Center income was above average but less than 2021.

Fourth Quarter Reports

Mr. Detwiler highlighted the Fourth Quarter Reports and noted that expenditures were approximately \$200,000 more than income for the year which was expected due to the Lizton Recycling Center project.

Registers of Claims

Next, Mr. Detwiler presented the Registers of Claims for the General Fund dated November 22, 2022, totaling \$210,811.36, December 27, 2022, totaling \$308,556.47 and January 24, 2023, totaling \$56,245.69. Mr. Brown moved to accept the Claims Registers as presented. Mr. Lacey seconded the motion and the motion passed, 7-0-0.

Old Business

Lizton Recycling Center Project

Mr. Detwiler shared photos of illegal dumping and material left outside of recycling bins at the current Lizton site. Also, included in the packet were pictures of the demolition and construction progress at the new Lizton site.

Mr. Detwiler noted that the photos of the misuse at the existing location serve as a reminder of why the District is investing in the new recycling center. He added that the issues reflected in

the photos do not happen every week, but are persistent. He shared that the new Lizton Recycling Center will be a better arrangement for the Town of Lizton, residents using the center, the recycling company receiving the material, and the District.

He noted that demolition at the new site began the first week of October and gave a brief update to the Board on the construction progress.

(Mr. Brown exited the meeting at this time.)

Mr. Detwiler explained that he has kept Mr. Bridget updated on progress and additional spending. He noted that a written report and spending breakdown for the project was included in the Board Packet and he shared some of the issues that have been encountered with the project such as poor soil in spots and the discovery of an old fuel storage tank that had been buried after it was taken out of service. The orphaned tank required soil testing and additional reporting to Indiana Brownfields to comply with regulations as well as the additional expense to remove and dispose of it.

Mr. Detwiler noted that some cost savings were realized by adjusting the plans for the fencing and utilizing different operators for the gates. He shared that the shell of the attendant building is in production and the plan for the interior build out is ready for the approval. He also noted that fencing and compactors are prepared to be installed when the site is ready.

Next, Mr. Detwiler explained that the original project budget earmarked \$50,000 in contingency funds. He explained that the unexpected expenditures will require an additional \$40,000 but noted that the project is still within the original budget amount. He requested a reallocation of funds to increase the contingency amount to \$90,000.

Mr. Lacey moved to reallocate \$40,000 from the project's budget to the contingency fund for the Lizton Recycling Center project. Mr. Dawes seconded the motion and the motion passed, 6-0-0.

Mr. Detwiler shared that the District has identified Monday, April 17th as the grand opening of the Lizton Recycling Center. He shared that as part of the opening of the site, the District would like to have items to promote the new center and staff had identified some durable, water-proof bags as a good option to help residents sort their materials. He highlighted a cut sheet included in the board packet with examples of the bags and a cost breakdown. Mr. Detwiler requested approval to spend up to \$3,500 from the Public Education portion of the 2023 General Fund budget to purchase bags.

Discussion was held on the date and time of the grand opening of the Lizton Recycling Center and the materials accepted at the site.

Mr. Eisenbarth made a motion to approve \$3,500 for purchasing Public Education promotional items. Mr. Lacey made a suggestion for informational magnets for residents. Mr. Detwiler

shared that the District plans to make informational postcards for residents but would do so separate from the \$3,500 being requested for the promotional bags. Mr. Lacey then seconded Mr. Eisenbarth's motion and the motion passed, 6-0-0.

Mr. Detwiler shared that the District will be hiring employees for the new Lizton Center. He shared a little about the job duties and encouraged Board Members to refer anyone that might be interested to him.

New Business

Resolution 2023-01: Citizen Advisory Committee Appointments for 2023

Mr. Detwiler shared that there are seven members being reappointed to the CAC. Mr. Lacey moved to accept Resolution 2023-01. Mr. Eisenbarth seconded the motion. The motion passed 6-0-0.

Resolution 2023-02: Payment of Designated Claims

Mr. Detwiler reminded the Board that the resolution allowed the District to pay claims in the months when the Board does not meet. Mr. Gentry motioned for approval of Resolution 2023-02. Mr. Eisenbarth seconded the motion. Motion passed, 6-0-0.

Resolution 2023-03: Rainy Day Fund

Mr. Bridget asked if the District is bound by the February timeline with this Resolution. Mr. Detwiler reported that this resolution amends the original resolution from 2007 that established the Rainy Day Fund and requires a ten-percent contribution be made before the end of February every year. Mr. Steuerwald confirmed the new resolution amends the old one so the District would not be bound by the terms of the previous resolution if it adopts the one currently before the Board.

Mr. Dawes moved to accept Resolution 2023-03. Mr. Lacey seconded the motion and the motion passed, 6-0-0.

Next, Mr. Detwiler asked the Board members how they would like to handle any contributions to the Rainy Day Fund for 2023. He added that his recommendation would be to forego the contribution for 2023 to make more funds available for ongoing operations of the District.

After some discussion, Mr. Dawes made a motion to not contribute to the Rainy Day Fund for 2023. Mr. Eisenbarth seconded the motion. The motion passed, 6-0-0.

Anti-Nepotism Certifications

Mr. Detwiler collected signed anti-nepotism certificates from the Board Members.

Public Comment

No public comment noted.

Board of Directors' Comments and Questions

Mr. Wathen asked if the Board had ever considered increasing the tipping fee it assesses on final disposal facilities in the District. Discussion was held and Mr. Detwiler confirmed that there was a study completed in 2021 and a resolution to increase the fee was brought before the Board in January of 2022 but the Board opted not to adopt it at that time.

Mr. Detwiler confirmed that the Board has the power to adjust the tipping fee it assesses up to \$2.50 per ton from its current rate of \$1.00 per ton; a rate that has been unchanged since the mid-1990s. Discussion was held and Mr. Detwiler agreed to share the report from the previous study with Mr. Wathen.

Next, Mr. Detwiler shared the following upcoming events with the Board:

- February 15, 2023: Mr. Detwiler to speak to the Brownsburg Older Adult Alliance
- April 25, 2023: Next scheduled Board Meeting
- March 24, 2023: Applications for the spring round of Community Grants are due
- April 1, 2023: Yard Waste Recycling Centers open for the season
- April 8, 2023: First Tox-Away Day of 2023 in Brownsburg
- April 17, 2023: New Lizton Recycling Center opening

Adjournment

Mr. Eisenbarth motioned for adjournment. Mr. Lacey seconded the motion. The motion passed, 6-0-0.

Meeting adjourned at approximately 7:54 a.m.

Daniel Bridget, President