

**Hendricks County Recycling District
Board of Director’s Meeting Minutes
August 23, 2022**

The Hendricks County Recycling District met at 7:00 a.m. on August 23, 2022, in the Commissioners’ Meeting Room at the Hendricks County Government Center.

President Dan Bridget opened the meeting and led the Pledge of Allegiance.

Roll call was taken and the Board Members in attendance were:

Dan Bridget	*Dennis Dawes	Bob Gentry
Ben Lacey	Nancy Leavitt	Dawn Lowden
Phyllis Palmer	Brad Whicker	

Others in attendance were:

Lenn Detwiler	Katie Archer	Amy Siefertman
Greg Steuerwald	Jeff Healy	Ed Gaddie
Calvin Davidson		

Mr. Bridget confirmed that a quorum was present.

Approval of Minutes

Mr. Gentry moved to approve the minutes from July 26, 2022, Board Meeting as presented. Mr. Lacey seconded the motion. The motion passed 6-0-1 with Mr. Whicker abstaining since he did not attend the July meeting.

Outreach Coordinator’s Report

Mrs. Siefertman reported that school is back in session and off to a good start. Her schedule is full for most of first semester and that Mrs. Archer is also currently scheduling programs. She added that STEM Kits are working well for classes and noted that nearly all 75 of the STEM kits the District has available have been reserved.

Mrs. Siefertman then shared that the District hosted an Educators Roundtable at Twin Bridges Lodge for other solid waste management district educators from around the state. She shared that the event was well attended.

Director’s Report

Mr. Detwiler opened the Director’s Report by expressing his condolences to the family of Kendall Hendricks and noting the valuable input and leadership he brought to the Hendricks County Recycling District in his time on the Board.

Program Results

Mr. Detwiler then shared program results for Recycling Drop-Off Centers and noted the amount collected for the month of July was above average but still lagging for the year.

Next, he shared that the Yard Waste Recycling Centers experienced a quiet July; likely due to the hot, dry weather.

Mr. Detwiler then noted that there was no new Tox-Away Day information since the last meeting but reminded the Board that the next event would be the following Saturday at the Hendricks County Fairgrounds.

Financial Report

Financial Facts Summary

Mr. Detwiler opened the Financial Report by highlighting the Financial Facts Summary and drawing the Board's attention to the balances held by the General Fund, Hendricks County Special Projects Fund, and Rainy Day Fund; a total of over \$3 million.

Income & Expenditures

Mr. Detwiler shared that July was another exceptional month for Final Disposal Income. He reported that he had recently spoken with Justin Buster from Waste Management who indicated that the special project bringing additional waste to Twin Bridges would likely continue through mid-September. He further shared that Waste Management is forecasting activity for 2023 and 2024 at a rate closer to what was experienced prior to the drop-off experienced in recent years.

Mr. Detwiler noted that income from the Yard Waste Recycling Centers lagged in July but he expected it to increase in August.

*Mr. Dawes entered the meeting at this time.

Registers of Claims

Mr. Detwiler shared the Register of Claims for the General Fund dated August 23, 2022, totaling \$65,561.94. He highlighted the claim from Uline on behalf of the Town of Avon, noting it was for the Community Grant they were awarded in the Spring.

Mr. Detwiler also shared the Register of Claims for the Hendricks County Special Projects Fund dated August 23, 2022, in the amount of \$1,028.60, noting that the claim was a reimbursement to the Hendricks County Health Department for the Safe Sharps Disposal program.

Mr. Gentry moved to accept the claims registers as presented. Mr. Lacey seconded the motion. The motion passed 8-0-0.

New Business

Mr. Detwiler then reminded the Board that during the previous meeting, bids for the Lizton Recycling Center project were opened. Three companies submitted bid packets. He noted that the bid specifications included the demolition and construction for the project including the concrete, fence, utilities, lighting, top soil, seeding, plantings, and more. He noted that the bid amounts were higher than was estimated and highlighted the bid amounts included in the Bid Tabulation document in the Board Packet. The three companies and their bid totals were:

- RL Turner Corporation - \$622,000
- Morphe Construction, Inc. - \$666,000
- HP Legacy, Inc. - \$590,980

He also shared a document that broke down progress and spending on the project, what portions of the project were covered in the bid specifications, and what costs and portions remained but were not included in the bid specifications. He explained that an estimated \$870,000 was needed to complete the project; noting that a grant from the Indiana Department of Environmental Management would make up around \$65,000 of that total.

Discussion was held. Mr. Dawes asked where HP Legacy was from and Mr. Detwiler answered that they are located in Brownsburg. Ms. Lowden asked if any other district in the state has used HP Legacy. Mr. Detwiler answered that he does not believe so but that based on their bid packet, they have done a significant amount of public work.

Mr. Bridget noted there was a significant difference in the duration of the project between the companies that submitted bids for the project. Mr. Lacey asked if the District inquired about how HP Legacy plans to get the project completed in half the time of the other companies. Mr. Detwiler shared that he did not ask that specific question but has the impression that the District's project is not considered large or complex as compared to the types of projects these companies usually undertake.

Ms. Leavitt moved to award the contract for construction of the Lizton Recycling Center to HP Legacy. Ms. Lowden seconded the motion. Motion passed 8-0-0.

2023 Tox-Away Day Agreement

Mr. Detwiler reminded the Board that at the July meeting, they discussed a price increase requested by NuGenesis for the 2023 Tox-Away Day events. After considering the first price offered by Mr. Parker with NuGenesis, the Board asked Mr. Detwiler to develop a counteroffer and work with Mr. Parker on the pricing structure and to explore the option of hosting four Tox-Away Days instead of five.

Mr. Detwiler shared that he and Mr. Parker developed pricing structures for both four and five annual events. Mr. Detwiler shared the letter from NuGenesis with the following pricing structure options:

For five events, the base price for each event would be \$17,575 and would include the first 150 vehicles through the event. Every vehicle thereafter would cost \$25. And, a pricing floor of \$29,500 would be in place for each event.

For four events, the base price for each event would be \$21,000 and would include the first 150 vehicles through the event. Every vehicle thereafter would cost \$25. And, a pricing floor of \$34,500 would be in place for each event.

Mr. Detwiler noted that based on past participation levels, the pricing floors for each of the pricing structures were unlikely to be triggered.

Mr. Gentry asked if residents pay anything when they bring materials to the Tox-Away Day. Mr. Detwiler shared that the answer depends on what they bring. He explained that residents do not pay to dispose of chemicals, batteries, bulbs, medicines, sharps, and most electronics. He noted that they do pay to recycle televisions, appliances, and some tires. He shared that the items the District is most concerned about capturing do not incur fees which encourages residents to bring them to Tox-Away Day for proper disposal.

Mr. Gentry moved to accept the new pricing structure recommended by NuGenesis.

Mrs. Palmer asked if the motion would be for four or five events.

Mr. Detwiler shared his recommendation to continue to offer five Tox-Away Days in 2023. He noted that it is too early to know if the recent dip in participation will continue. He added that moving to four events, where participation levels would likely average more than 1,000 participants each, could be difficult to manage and noted that a couple of the Tox-Away Day locations likely would not be able to handle that level of activity.

Mr. Gentry clarified that his motion was to approve an agreement with NuGenesis for five Tox-Away Day events during 2023 at a base price of \$17,575 per event that includes the first 150 vehicles, a cost of \$25 per vehicle thereafter, and a minimum cost of \$29,500 per event. Ms. Lowden seconded the motion. Motion passed 8-0-0.

2023 Budget

Next, Mr. Detwiler shared that the Board packet included a budget overview document and budget spreadsheets. He explained that the areas highlighted in yellow reflected changes to the budget since the July meeting and were based on feedback from the Board and the new information related to the Lizton Recycling Center project.

Mr. Bridget asked if the Board is under any deadline to approve the Budget. Mr. Detwiler answered that the figures need to be submitted by the end of the month.

Mr. Gentry asked if there will be a project manager on the job in Lizton. Mr. Detwiler answered that the contract with DLZ includes them serving as the project manager. Mr. Gentry asked if

they would have someone there once a week during construction. Mr. Detwiler confirmed that they would.

After discussion of expected budget shortfalls due to the capital outlays and the mechanics of how funds are moved between the General Fund and Hendricks County Special Projects Fund, Mr. Gentry moved for approval of the budget as presented.

Ms. Lowden asked if the motion was for approval of the revised budget figures. Mr. Gentry confirmed that his motion was for approval of the revised budget figures. Ms. Leavitt seconded the motion. The motion passed 8-0-0.

Hendricks County Special Projects Fund Budget

Mr. Detwiler then presented the Hendricks County Special Projects Fund budget. He suggested that if the Board believes that it might use funds from the Hendricks County Special Projects Fund to help pay for a portion of the Lizton Recycling Center project, that it should consider budgeting those funds for 2023.

Mrs. Palmer asked how much money was currently held by the Hendricks County Special Projects Fund. Mr. Detwiler answered that the balance was approximately is \$516,000. Mrs. Palmer shared that she is protective of that fund because projects occasionally come up that the County has no other way to pay for; usually projects involving demolition or clean ups. Mr. Lacey expressed his agreement and shared that he did not believe the Board would not want to deplete the fund. Discussion was held.

After some discussion, Mr. Detwiler suggested increasing the Hendricks County Special Projects Fund budget from the proposed \$30,000 to \$200,000 or \$230,000 which would give the Board spending authority up to that amount. Mr. Lacey clarified that this would mean that instead of approving to spend \$30,000 the Board would be approving to spend \$230,000 which would leave the \$317,000 in that Special Projects Fund. Mr. Detwiler confirmed Mr. Lacey's comment and noted that the action would not spend any money at this time, only make it available to spend in 2023.

Ms. Lowden asked if it would make sense to set a minimum amount for the Hendricks County Special Projects Fund so there is always money available. Discussion was held.

Mr. Bridget asked how the Board would like to proceed. Mr. Lacey made a motion to adjust the 2023 Hendricks County Special Projects fund budget expenditure amount to \$230,000 and to maintain a minimum balance of \$250,000 in the fund. Mr. Gentry seconded the motion. Motion passed, 7-1-0, with Mrs. Palmer opposed.

Board of Directors' Comments, Concerns and Questions

Mr. Bridget expressed the Board's condolences to the family of Kendall Hendricks and noted that Mr. Hendricks made a great contribution to the District while he was on the Board.

Adjournment

Mr. Whicker made a motion to adjourn. Mr. Lacey seconded the motion. Motion passed, 8-0-0.
Meeting adjourned at 7:31 a.m.

Daniel Bridget, President