

Hendricks County Recycling District Board of Director's Meeting Minutes July 26, 2022

The Hendricks County Recycling District met at 7:00 a.m. on July 26, 2022, in the Commissioners' Meeting Room at the Hendricks County Government Center.

President Dan Bridget opened the meeting and led the Pledge of Allegiance.

Roll call was taken and the Board Members in attendance were:

Dan Bridget	**Dennis Dawes	*Bob Gentry
Kendall Hendricks	Ben Lacey	Nancy Leavitt
Phyllis Palmer		

Board Members Dawn Lowden and Brad Whicker were not in attendance.

Mr. Bridget confirmed that a quorum was present for conducting business.

Others in attendance were:

Lenn Detwiler	Katie Archer	Ed Gaddie
Calvin Davidson	Chris Roys	

Approval of Minutes

Mr. Lacey moved to approve the minutes from April 26, 2022, Board Meeting as presented. Ms. Leavitt seconded the motion. The motion passed 5-0-0.

Opening of Bids-New Lizton Recycling Center

Mr. Detwiler shared that he worked with DLZ to get the bid packets distributed early in the month noting that the information was posted online through a service that allows companies to download the plans and bid specifications. He noted that bids for the new Lizton Recycling Center were due by Monday at 4:00 p.m. and that three were received before the deadline.

Mr. Dan Bridget proceeded to open the bids. The results were:

- RL Turner Corporation, \$622,000.00
- Morphe Construction, \$666,000.00
- HP Legacy, \$590,980.00

Mr. Bridget then explained that a Bid Review Committee consisting of Mr. Detwiler and representatives from DLZ would review the bids and bring a recommendation to the August 23rd Board of Directors Meeting.

Outreach Coordinator's Report

Next, Katie Archer shared that in-person and Zoom youth education programs were presented to 1,655 Hendricks County students during the 2021-2022 school year. Additionally, approximately 12,120 students received programs via the District's STEM Bins; collectively, 13,775 students received programs. Mrs. Archer noted that pre-COVID, the District presented to, on average, 10,000 students annually. She passed around a 2021-2022 environmental education recap handout for the Board to review.

Mrs. Archer then shared that the STEM Bin programs went so well last year that the program will expand and be offered this year to third and fourth-grade classes. She passed an example of the STEM Bin and Teacher Instruction sheet around to the Board Members for review and shared how the program works.

Next, she shared that the District will be mailing out Back-to-School newsletters to teachers over the next couple of weeks and passed around a copy of the newsletter. She noted that the newsletter highlights available programs, STEM Bins, the Environmental Lending Library, and more.

Mrs. Archer then noted that the District had a booth and Mrs. Siefertman presented a reuse craft with the kids at the Hendricks County 4-H Fair the previous week.

Lastly, Mrs. Archer shared some upcoming events, noting that the District will be hosting an Educators Roundtable for Indiana Solid Waste District Educators on August 9th and that plans are underway to again offer a Halloween Costume Swap at the end of September.

Mr. Lacey acknowledged what has been accomplished over the last couple of years despite the challenges presented and asked if the ultimate goal is to return to more hands-on, in-person programs. Mrs. Archer agreed and noted that Amy and Katie both prefer to be in the classroom and are both looking forward to being in-person this upcoming school year.

Mr. Hendricks asked about school corporation participation. Mrs. Archer shared the answer varies on the year but typically the Brownsburg and Avon schools have the most students participating in programs.

*Mr. Gentry entered during the Outreach Coordinators report.

Director's Report

Mr. Detwiler opened the Director's Report by sharing that former Yard Waste Recycling Center attendant, Charles Bartley, recently passed away. He further noted that Charles' wife, Joyce, continues to be employed by the District at the Brownsburg Yard Waste Center but is taking some time off. She does plan to return in September. The other attendants are covering shifts. Mr. Detwiler passed a sympathy card around for the Board members to sign if they wished to do so.

Program Results

Mr. Detwiler shared that Recycling Drop-Off activity has been down about 32 tons as compared to the same time last year.

Then, Mr. Detwiler shared that activity at the Yard Waste Recycling Centers is a little above average so far for the year and noted that Town of Brownsburg has stopped running their limb pick-up service for residents for the time being. He explained that residents that previously had their waste picked up at the curb for free, are now having to haul the debris to the Yard Waste Recycling Center and having to pay to recycle it. Some are unhappy about the new arrangement and are expressing their frustration at the District's Yard Waste Recycling Center attendants. Mr. Detwiler shared he posted a sign at the site directing residents with frustrations to the Brownsburg Town Manager's office and noted that the Town does plan to resume limb and leaf pick up later in the year.

Next, Mr. Detwiler shared results from the District's three Tox-Away Day events held so far for 2022. He noted that participation has decreased by approximately 260 users so far and that according to Mr. Parker with NuGenesis, other programs across the state are seeing similar trends. Mr. Detwiler noted that the remaining Tox-Away Days for the year will be held in August and October.

2023 Tox-Away Day Agreement

Mr. Detwiler shared that NuGenesis, the District's Tox-Away Day contractor, has indicated a need to increase pricing in order to provide services to the District in 2023. The increases are due to the rising costs related to transportation and disposal.

Mr. Detwiler noted that he discussed the issue with Mr. Steuerwald and affirmed that since the contract with NuGenesis is for professional services, the two parties can negotiate a new pricing structure without the requirement of requesting new proposals for the services.

NuGenesis has been the contractor for Tox-Away Day events for 16 of the 17 years that Mr. Detwiler has been director and he reported that they have done a very good job. The current pricing structure includes a base price of \$15,575 per event which includes servicing the first 200 vehicles. The District then pays \$25 for every car that goes through after the initial 200 cars. Mr. Detwiler shared the new pricing offered by Mr. Parker would be \$18,575 base price for the first 125 vehicles and then \$25 per car vehicle after the first 125.

He shared that the Board packet included an estimate of an increase of \$25,000 per year across all five events but noted that after further analysis, it appears that cost could be closer to \$28,000 or \$29,000 more annually. Mr. Detwiler reminded the Board that it is a negotiation and, if the Board directs, he could generate a counteroffer. He noted that a decision could be made at a future meeting.

Mr. Gentry asked Calvin Davidson with Ray's Trash if there are any other companies that provide similar Tox-Away Day services. Mr. Davidson shared that his company does not offer

those services and noted that they do engage in other communities in central Indiana and run across other companies that provide similar services. But, he said he is not sure of their service territory and added that the contract has been bid in the past but District's struggled to get bidders.

Mr. Detwiler shared that the current price structure with NuGenesis has been in place since 2012 and noted that there are other service providers but few, if any, that provide the whole range of services – hazardous waste, tires, electronics, and appliances – that NuGenesis does.

Discussion was held on previous bid experience and other service providers.

Mr. Detwiler shared that he would like to have a decision made before September so the 2023 Tox-Away Day events can be scheduled and advertised. Mr. Hendricks asked with the decrease in participation if it would serve the District to consider offering four events instead of five and asked if NuGenesis would be interested in doing four events. Mr. Detwiler shared that they would potentially be able to do that but that would not speak for them. He further shared that the District did four events previously until demand got to the place where five were needed and noted that the recent decrease in participation may not continue.

Mr. Lacey spoke in support of considering a counteroffer and looking at four events.

Mr. Gentry asked about the company associated with the Clean Sweep program targeted at disposal of farm chemicals. Mr. Detwiler explained that program is provided through the Office of the Indiana State Chemist and that they do a bid process every year to select the vendor. He believes Heritage Environmental will be providing the disposal services this year but added that most environmental services companies are proficient with one aspect of the collections, such as chemicals. But they often do not directly handle other items received at Tox-Away Days, like electronics, tires or appliances and rely on subcontractors. Mr. Detwiler explained that NuGenesis is geared for kind of collection events the District does in Hendricks County.

Mr. Bridget asked if it was the pleasure of the Board for Mr. Detwiler to contact NuGenesis to investigate the idea of four events instead of five and to work toward a less expensive pricing structure. Board members voiced consensus. Mr. Detwiler shared he will report back to the Board in August.

**Mr. Dawes entered during the Tox-Away Day Agreement discussion.

Upcoming Events

Mr. Detwiler shared the following:

- August 1st: Amy Sieferman's work anniversary – she has been with the District for 17th years
- August 2nd: National Night Out Against Crime - Avon Police Department will be borrowing the District's water bottle refill station and the District will have a booth at the Danville Police Department's event
- August 23rd: Board of Director's meeting

Financial Report

Financial Facts Summary

Mr. Detwiler opened the report with the Financial Facts Summary and noted that in May there was a transfer from the money market account to the General Fund checking account.

Income and Expenditures

Mr. Detwiler shared that in May and June the final disposal fee checks were over \$100,000 each; the most ever received. He explained that Justin Buster with Waste Management shared that the landfill won a bid for a large project that would result in a lot of additional waste coming into the facility for a period of time.

Mr. Detwiler also shared that Yard Waste Recycling Center income is about \$1,200 above average, year-to-date.

Second Quarter Report

Mr. Detwiler shared that some budget transfers will be needed before the end of the year and added that the 2022 budget did assume that the Lizton Recycling Center would be open about now, but it is not. He shared that year-to-date, the District has received approximately \$68,000 more than has been spent.

Register of Claims

Mr. Detwiler presented the Registers of Claims dated May 24, 2022, for \$163,722.45, June 28, 2022, for \$89,671.22 and July 26, 2022, for \$80,470.90. He highlighted costs for the Tox-Away Day events and the office lease payment to cover the rest of the year.

Mr. Hendricks asked about the mileage reimbursements for Yard Waste Recycling Center employees. Mr. Detwiler confirmed that those mileage reimbursements for Yard Waste attendants are for travel to the bank to make deposits and to the post office to mail records to the office. No questions noted from the Board.

Mr. Gentry moved to accept the financial report, as received. Mr. Lacey seconded the motion and the motion passed, 7-0-0. Mr. Detwiler clarified that the motion included approval of the claims registers. The Board confirmed that it did.

New Business

Mr. Detwiler shared that the CAC met in April and May to study the District's financial standing and develop recommendations related to recent diminishing revenues per the Board's request. He noted that the April meeting notes were shared at the April Board meeting and that the May meeting notes are included in the Board packet along with a Financial Analysis and Recommendations report generated from those meetings.

He highlighted the following recommendations the CAC included in the report:

- Suspension of future contributions to the Hendricks County Special Projects Fund beginning in 2023 or sooner
- Reduction or suspension of contributions to the Rainy Day Fund
- Reduce funding for the Community Grants Program from \$20,000 to \$10,000 for 2023
- Development of a long-range plan for the District focused on the District’s mission, programming and funding realities. He noted that the CAC was open to the notion of using the services of a consultant to develop that plan and suggested using funds from the Hendricks County Special Projects Fund to pay those costs.

The Board discussed and indicated an openness to reducing contributions to the Hendricks County Special Projects Fund, but consensus was to continue to contribute on a monthly basis. Additionally, the consensus was to continue to fund the Community Grants Program at \$20,000 each year. Board members indicated that a long-range plan was a good idea but did not believe a consultant would be needed and that the plan could be developed with staff, Board Members and CAC Members working together.

2023 General Fund Budget

Mr. Bridget asked Mr. Detwiler to make adjustments to the proposed 2023 budget figures using input from the Board and bring back the revised budget to the August meeting. Mr. Detwiler thanked the Board for their feedback and agreed to do so. Mr. Hendricks noted that information received back from NuGenesis can also be included in the revised budget.

Public Comments

No public Comments at this time.

Board of Directors’ Comments, Concerns & Questions

No comments, concerns or questions noted at this time from the Board.

Announcements/Adjournment

Mr. Lacey motioned for adjournment. Mr. Hendricks seconded the motion. Motion passed, 7-0-0. The meeting adjourned at approximately 7:49 a.m.

Daniel Bridget, President