

**Hendricks County Recycling District
Board of Director's Meeting Minutes
April 27, 2021**

The Hendricks County Recycling District met at 7:00 a.m. on April 27, 2021, in Meeting Room 4/5 at the Hendricks County Government Center.

President Dan Bridget opened the meeting and led the Pledge of Allegiance.

Roll call was taken and the Board Members in attendance were:

Dan Bridget	*Dennis Dawes	**Steve Eisenbarth
Chris Gearld	Bob Gentry	Kendall Hendricks
Ben Lacey	Phyllis Palmer	Brad Whicker

Others in attendance were:

Katie Archer	Lenn Detwiler	Amy Siefertman
Ed Gaddie	Doug Morris	Greg Steuerwald
Norm Gregory	Mr. & Mrs. Robert Russell	

Approval of Minutes

Mr. Gentry moved to approve the minutes from January 26, 2021, Board Meeting as presented. Mr. Lacey seconded the motion. The motion passed 7-0-0.

Outreach Coordinator's Report

Mrs. Siefertman opened the Outreach Report by sharing that currently there had been 732 views of the educational videos the District has produced. She further reported that some of these views are teachers and classrooms of students so many of those views were seen by multiple people. Mrs. Siefertman shared an example with the Board of a Kindergarten teacher that requested a special Earth Day video. The requesting teacher went on to share that video with twenty-two additional Kindergarten teachers in the District.

Mrs. Siefertman also shared that she has scheduled her first in-person presentation with a class in over a year. She also continues to offer online presentations to classes of virtual learners.

She then explained that she shared a vermicomposting presentation at the Gardening for All Ages event at the Hendricks County Fairgrounds the previous weekend for approximately 25 people. And, she noted that Mr. Detwiler participated in an Earth Day event hosted by Brownsburg Parks and Recreation Department the previous week.

*Mr. Dawes joined the meeting during the Outreach Coordinator's Report.

**Mr. Eisenbarth joined the meeting via phone at the end of the Outreach Coordinator's Report.

Director's Report

Recycling Drop-Off Centers

Mr. Detwiler opened the Director's Report with an update on the amounts collected at the Recycling Drop-Off Centers and noted that twelve more tons have been collected at the centers in the first quarter of this year as compared to the same time last year and that the current total is 75 tons more than the first-quarter average since 2015.

He then shared that he received notice on Saturday, April 17, from the manager at the Dollar General in Stilesville that the Recycling Drop-Off Center located in their parking lot needed to be removed due to dumping and abuse. Mr. Detwiler reported that he contacted Ray's Trash made arrangements to have the bins were removed early the following week. As a result, he is expecting an increase in recycling at the Coatesville center and had spoken to Mr. Decker with the Coatesville Town Council and the adopting group contact for that location. Mr. Decker explained that he does not want more recycling bins added to the location but welcomes the more frequent servicing of the existing bins that Mr. Detwiler has requested from Ray's Trash.

Yard Waste Recycling Centers

Mr. Detwiler shared with the Board of Directors that Charles Bartley, one of the attendants at the Plainfield Yard Waste Recycling Center, has determined that he needs to retire from the position. Mr. Detwiler shared that Mr. Bartley has worked for the District since June of 2008 and that May 1st will be his last day. Mr. Detwiler asked the Board of Directors for approval to pay the remaining balance of Mr. Bartley's tenure pay which was approved last fall. The remaining total would be approximately \$530. Mr. Gentry made a motion to pay the balance of Mr. Bartley's tenure pay. Mrs. Palmer seconded the motion. Motion passed 9-0-0.

Mr. Detwiler noted that Mr. Knoll has agreed to cover the Plainfield Yard Waste Recycling Center as necessary until Mr. Bartley's replacement can be hired. Mr. Detwiler shared that employment ads will begin running this week and signs have been posted at the Yard Waste Recycling Centers. The District will be accepting applications until May 14th.

Tox-Away Day

Mr. Detwiler shared that 1,145 vehicles utilized the April 17th Tox-Away Day in Brownsburg; the largest turnout for a Tox-Away Day in the District's history. He noted the report detailing how much material was collected has not yet been received. Mr. Detwiler then publicly thanked NuGenesis, Ray's Trash, Hendricks County Health Department, Hendricks County Substance Abuse Task Force, Brownsburg Police Department, and the Brownsburg School Corporation for their partnership with this event. He noted that the District would be unable to host the events without help from its community partners.

Upcoming Events

Mr. Detwiler highlighted upcoming events for the District. The second Tox-Away Day event will be held May 22nd at the Hendricks County Fairgrounds. The third Tox-Away Day will be held July 17th at Hickory Elementary School. Mr. Detwiler noted the Hendricks County 4H Fair will be held

July 18th-25th. He also noted that the next Recycling District Board Meeting is scheduled for July 27th.

Financial Report

Financial Facts Summary

Mr. Detwiler opened the financial report with the Financial Facts Summary for January, February, and March 2021. Mr. Detwiler shared that the rate on the District's money market account continues to decrease; currently, the rate is .50%. Mr. Detwiler shared that the 2021 contribution to the Rainy Day Fund was made in February with a CD purchased at Hendricks County Bank and Trust at a rate of .20%.

Income & Expenditures Chart

Mr. Detwiler then highlighted the Final Disposal Income totals received in the first quarter and noted that all have been below average. He added that all but two months of Final Disposal Fee Income in 2020 were also below average.

First Quarter Report 2021

Mr. Detwiler reported an error on the First Quarter report that was presented in the Board packet. He noted that line 1114 (YWRC Wages) should be "Tenure Pay" instead of "Yard Waste Wages." He added that the budget amount for that line is also incorrect and he will correct the error for future reports.

Claims Registers - General Fund

Mr. Detwiler presented the Registers of Claims dated February 23, 2021, totaling \$39,781.94, March 23, 2021, totaling \$116,214.02, and April 27, 2021, totaling \$94,066.08. Mr. Detwiler noted that the Claims Register for March 23, 2021, includes the CD purchase for the Rainy Day Fund he noted earlier. He also highlighted the payment of \$37,944.23 to NuGenesis, Inc. for the recent Tox-Away Day that was included on the register dated April 27, 2021. There were no questions. Mr. Dawes moved to approve the Claims Registers as presented. The motion was seconded by Mr. Gentry and passed 9-0-0.

Old Business

Tipping Fee Analysis

Mr. Detwiler opened Old Business with a review of the tipping fee analysis that was discussed during the January meeting and reminded the Board that tipping fee income accounts for 90% of the District's annual revenues. He shared that the tipping fee rate is currently \$1 per ton and has been at that level since the 1990s; before Hendricks County was a stand-alone district. Mr. Detwiler shared that the income has diminished over time due to the Twin Bridges Landfill receiving less waste and noted that in three of the last five years, District expenses have exceeded revenue.

Mr. Detwiler then shared the "Historic Final Disposal Fee Income Amounts" chart included in the Board packet that reflected the diminishing income trend. Mr. Detwiler noted that over

time, the origin of waste being received at the Twin Bridges landfill has shifted with the percentage of in-county waste steadily increasing and the percentage of out-of-county waste decreasing. Even so, since 2016, 76% of the waste being received by Twin Bridges is from out-of-county and out-of-state.

Mr. Detwiler reminded the Board that the Twin Bridges Landfill is a finite resource both as a funding mechanism for the District and as a disposal option for Hendricks County residents and businesses. He was able to confirm with Waste Management, Inc. that the current life expectancy of Twin Bridges Landfill is 18-20 years.

Mr. Detwiler then shared the "Tipping Fee Analysis" sheet and highlighted the chart that reflected counties where tiered tipping rate structures are used. He noted that he confirmed with Mr. Steurwald that a tiered rate structure is allowable under statute and that a public hearing would be required before any adjustment could be made.

Next, Mr. Detwiler highlighted historic data reflecting the amount of waste that has entered Twin Bridges Landfill since 2016 and where it originated: in-county, out-of-county, or out-of-state. He also presented charts that showed example tiered rate structures based on historical averages and potential revenues that could be generated by implementing different rates.

Discussion was held on the ability to extend the life of the landfill through increased fees for out-of-county waste and on how increased fees will effect consumers. Mrs. Palmer and Mr. Gentry asked how an adjustment would impact the landfill's host agreement with the Town of Danville. Mr. Detwiler explained that he understood that agreement to be separate from the rate imposed by the District.

Mr. Bridget asked Mr. Detwiler if he had a recommendation to share. Mr. Detwiler replied that he did not have a specific recommendation but did want to Board to understand that when adjusted for inflation, the District would need to realize around \$937,000 annually to equal the average annual revenue it received from 2005-2009.

Discussion was held on using reserves as opposed to increasing the tipping fee rate and how the District will be funded once the landfill ultimately closes. Mr. Bridget reiterated Mr. Detwiler's point that the landfill is a finite resource and encouraged the Board to think about the District's mission, how it can be fulfilled while being good stewards of the resources afforded. Mr. Lacey shared that the District needs to be thoughtful about how it considers any adjustments to the tipping fee rate. He noted that he appreciated the dialogue and urged the Board to consider a master plan looking at future programming and financing.

New Business

Future of the Stilesville Recycling Center

Next, Mr. Detwiler introduced Mr. Bob Russell from the Masonic Lodge in Stilesville. Mr. Russell shared a proposal from the Lodge to host a monthly recycling collection to provide some level

of service for the community since the recycling center at the Dollar General was removed. Mr. Russell explained that the Masonic Lodge in Stilesville has been in existence for 169 years and he shared some of the ways it has benefited the community over that time. He then proposed one recycling day per month where members of the lodge would be present to monitor the materials being recycled. In return, he requested that the District provide the recycling bin and pay \$200 per recycling day to the Lodge. He noted that such events are covered under the Lodge's insurance. He proposed having the recycling bin dropped off the Friday before and picked up the Monday after each recycling day.

Mr. Detwiler shared that he had spoken with Calvin Davidson at Ray's Trash regarding the proposal and noted that there may be an issue with the timing of the drop-off and pick-up of the recycling bins. Rays could accommodate a Saturday morning drop-off but the containers would need to be picked up by noon. Mr. Detwiler reported that if he can get the details worked out, he is supportive of the proposal.

Mr. Gentry made a motion to accept the proposal with the condition of Mr. Russell and Mr. Detwiler working out the drop-off and pick-ups of the recycling bins. Mr. Gearld seconded the motion. Motion passed 9-0-0.

Mr. Whicker then said he would also be supportive of the District helping provide mobile signage for the events. No objections were noted from the Board.

Lizton Recycling Center Project

Next, Mr. Detwiler updated the Board regarding the effort to relocate the Lizton Recycling Drop-off Center. He shared that the environmental due diligence work for the potential property was complete and the Comfort Letter request packet has been submitted. Mr. Detwiler explained that based on feedback from the engineer that compiled the request, the Comfort Letter should be issued this summer.

Mr. Detwiler then shared that two appraisals of the property were completed with the average value of the two appraisals being \$39,500. Mr. Detwiler explained that the current owner has expressed satisfaction with that price and Mr. Steuerwald is comfortable generating the legal paperwork necessary for the purchase.

Mr. Detwiler then explained that work was progressing on understanding the needs for establishing utilities to the parcel. He noted that he and representatives from DLZ were meeting with Duke Energy later that morning to discuss the process by which three-phase power could be brought to the site. He noted that if doing so is not feasible, converters can be used to power the compactors required for the project.

Then, Mr. Detwiler highlighted the grant of nearly \$65,000 awarded from IDEM's Community Recycling Grant Program to fund the purchase of the compactors, video surveillance system, and signage for the project. He noted that the grant does require a 50% match and that purchases must be made within twelve months.

He noted that there were still factors to be determined but he expects total expenses to be similar to what he reported at the previous meeting. He added that he and the engineers would be working to limit expenses where doing so makes sense.

Mr. Detwiler asked if the Board was comfortable with moving forward with the purchase of the property. Mr. Whicker shared he did not want to own the property unless the District is willing to move forward with the entire project. Mr. Detwiler asked what other questions the Board had on moving forward with the project. Mr. Dawes reported that the District does need a location in that part of the county and he thought there was an agreement on that specific site. He did acknowledge the reservations with the costs in making the site usable.

Discussion was held regarding the overall financial commitment and the ability to incrementally phase in different aspects of the Recycling Center. Mr. Detwiler shared his concerns with the potential for rising costs and the difficulty in selecting which aspects of the project to phase in.

Mr. Whicker asked Mr. Detwiler what he expected the overall cost to be and he answered that the preliminary figure was around \$550,000.

Mr. Hendricks asked if there will be a revenue source for the recycling center like there is for the Yard Waste Recycling Center. Mr. Detwiler shared that he did not anticipate the center generating income.

Mr. Whicker asked about the District's financial reserves. Mr. Detwiler highlighted the District's current financial standing as shown on the Financial Facts Sheet of over \$3 million.

Mr. Lacey asked how many permanent locations the District owns. Mr. Detwiler confirmed the District does not currently own any real property. Mr. Lacey shared this would be a critical first step in growth and sustainment.

Mr. Whicker made a motion to move forward with purchasing the property in question for no more than \$40,000. Mr. Lacey seconded the motion. Mrs. Palmer noted that there would be ongoing costs such as lights, sewer, and employment. The vote was taken and the motion passed, 9-0-0.

CAC Report: Community Grant Recommendations, Spring 2021

Mr. Detwiler opened the CAC report by acknowledging that Mr. Gaddie from the CAC was in attendance. Mr. Detwiler explained that the notes from the CAC's meeting on April 13th were included in the Board packet along with the Spring 2021 Community Grant Application Summary spreadsheet. The spreadsheet reflected the CAC's grant recommendations which were to fund all of the grant requests as presented except for \$1,000 of plumbing services requested by the Town of Danville. Mr. Dawes made a motion to accept the CAC's grant recommendations. Mr. Whicker seconded the motion. Motion passed 8-0-0 (Mr. Gentry was not present for this vote).

Public Comments

No public comments were noted.

Board of Director's Comments, Concerns, and Questions

No comments, concerns, or questions were noted.

Announcements and Adjournment

There being no further business, Mr. Bridget adjourned the meeting at approximately 7:55 a.m.

Daniel Bridget, President