

**Hendricks County Recycling District
Board of Director's Meeting Minutes
January 26, 2021**

The Hendricks County Recycling District met at 7:00 a.m. on January 26, 2021, in the Commissioners' Meeting Room at the Hendricks County Government Center.

President Dan Bridget opened the meeting and led the Pledge of Allegiance.

Mr. Detwiler introduced two new Board Members, Mr. Ben Lacey from the Brownsburg Town Council and Mr. Kendall Hendricks of the Hendricks County Council.

Roll call was taken and the Board Members in attendance were:

Dan Bridget	**Dennis Dawes	*Steve Eisenbarth
Chris Gearld	***Bob Gentry	Kendall Hendricks
Ben Lacey	Phyllis Palmer	Brad Whicker

*Steve Eisenbarth joined the meeting via phone.

**Dennis Dawes entered during roll call.

Others in attendance were:

Katie Archer	Lenn Detwiler	Amy Siefertman
Ed Gaddie	Doug Morris	John LaTurner
Calvin Davidson		

Election of Board Officers

President

Mr. Whicker nominated Mr. Bridget as President of the Hendricks County Recycling District Board of Directors. Mr. Lacey seconded the motion. The motion passed 8-0-0.

Vice President

Mrs. Palmer nominated Mr. Dawes as Vice President of the Hendricks County Recycling District Board of Directors. Mr. Whicker seconded the motion. The motion passed 8-0-0.

Secretary/Treasurer

Mrs. Palmer nominated Mr. Hendricks as Secretary to the Hendricks County Recycling District Board of Directors. Mr. Dawes seconded the motion. The motion passed 8-0-0.

Approval of Minutes

Mrs. Palmer moved to approve the minutes from the November 24, 2020, Board Meeting as presented. Mr. Dawes seconded the motion. The motion passed 8-0-0.

Outreach Coordinator's Report

Mrs. Sieferman first explained that COVID-19 had understandably impacted participation in the annual shoe collection but that six schools have indicated that they would be participating. Mrs. Sieferman noted that the District would also be providing a shoe collection location at Danville Town Hall. She shared that Changing Footprints would again be the organization accepting the shoes and that all the shoes collected will stay in Indiana.

Mrs. Sieferman then reported that the District's new website is fully up and running. She highlighted a new function of the site that allows teachers to schedule programs (virtual and in-person) directly from the website. She noted that there are now 86 educational videos posted online and available to teachers.

Next, Mrs. Sieferman reported that she had recently distributed another mass email to teachers highlighting some of the offerings from the District. Mr. Bridget asked if the District is tracking the number of times the educational videos are being viewed. Mrs. Sieferman reported that she has been monitoring it and has seen an increase in views. Mr. Bridget asked for her to share those results at the next Board Meeting.

Director's Report

Mr. Detwiler opened the Director's Report by asking the Board Members to locate and complete the Anti-Nepotism Certification forms included in the Board Meeting Packet and return them to District staff before the end of the meeting.

2020 Summary Report

Mr. Detwiler then shared a handout reflecting the results the District was able to achieve in 2020. The report included information related to the District's Community Grants Program, Shoe Recycling Program, Safe Sharps Disposal Program, Tox-Away Days, Unwanted Medicine Drop Boxes, Recycling Drop-off Centers and Yard Waste Recycling Centers, and more. He noted that 2020 was a challenging but successful year that included an office relocation, name and logo change, website overhaul, Recycling Guide update and a lot of adjustments due to COVID-19.

***Mr. Gentry entered the meeting at this point.

Legislative Update

Mr. Detwiler reminded the Board that the District is a member of the Association of Indiana Solid Waste Management Districts (AISWMD). He explained that the AISWMD monitors legislation that might impact solid waste management districts. Mr. Detwiler noted that House Bill 1125 does refer to solid waste management districts in regard to conducting a study on recycling operations of districts and how to promote the viability of those operations. The bill was referred to the Committee on Rules and Legislative Procedures.

Mr. Detwiler noted there were a couple of other bills related to COVID-19 fallout had been introduced that could have an indirect impact on the District. Mr. Detwiler said that the

Association will continue monitoring legislation and that he would to update the Board if there was anything of concern.

Tipping Fee Analysis

Mr. Bridget introduced the tipping fee analysis by sharing that he asked Mr. Detwiler to look into the District's current tipping fee rate and how it compares to other Districts in the state. He further shared that the District has never changed the tipping fee rate and noted that it has always been a flat rate. Mr. Bridget added that in the interest of preserving the landfill and avoiding out-of-state trash filling up the remaining space, he asked Mr. Detwiler to research what other districts with landfills in their areas are charging.

Mr. Detwiler reviewed that the District receives one dollar per ton of trash deposited in the Twin Bridges Landfill. He noted that the terms "tipping fee" and "final disposal fee" are used interchangeably and that tipping fee revenue accounts for more than 90% of the District's annual income. He reminded the Board that the District does not have a property tax levy or household fee.

Mr. Detwiler reported that for the majority of the District's life, income has outpaced expenditures, resulting in an accumulation of reserves. However, Mr. Detwiler noted that over three of the last five years, expenditures have exceeded revenues due to a combination of lower income from tipping fees and increased program expenses. He continued that since the inception of the District, the tipping fee has remained at one dollar per ton and that the Twin Bridges Landfill is a limited resource with a limited lifespan. District staff has reached out to Waste Management regarding an updated life expectancy but has not yet received a response.

Mrs. Palmer asked if the District has authority to raise the tipping fee. Mr. Detwiler confirmed state statute allows Districts to charge up to \$2.50 per ton. Discussion was held on ability to charge more for trash being taken to Twin Bridges Landfill from out-of-state. Mr. Detwiler reported that based on his research, in 2018 and 2019 there was not a lot of trash coming in from out-of-state. Mr. Detwiler reported that approximately 75% of the trash coming into Twin Bridges is from Indiana counties outside of Hendricks County.

Mr. Bridget noted that according to the figures provided by Mr. Detwiler, of the four counties with populations over 100,000, Hendricks County is the only one that has a one-dollar per ton tipping fee. He continued that the figures show that Hendricks County is getting an equal amount of revenue as districts that are charging twice as much meaning that Twin Bridges and Hendricks County are getting twice the amount of trash as the landfills in other communities.

Mr. Detwiler asked what other information the Board would find helpful. Discussion was held on counties that have a tiered fee structure in place and Mr. Detwiler said he would find more information about those instances. Mr. Hendricks requested more information about how various tipping fee structures would compare to expenditures. Mr. Lacey asked what the long-term consequences could be to raising the tipping fee. There was more discussion about the possibility of a tiered fee system and identification of local versus non-local trash. Mr.

Eisenbarth asked for further information on the realistic life of the landfill from Waste Management. Mr. Detwiler agreed to bring more information to the next meeting to continue the discussion.

Financial Report

Financial Facts Summary

Mr. Detwiler opened the financial report with the Financial Facts Summary reflecting figures from November and December of 2020. He reported that the rate being earned on the District's money market account started at over 2%, but is now down to less than 1%. Mr. Detwiler reported that every February the District makes its annual contribution of 10% of budgeted expenditures for the current year to the Rainy Day Fund. The 2021 contribution will be \$80,200.

Income Charts

Mr. Detwiler reported that Final Disposal Fee Income for 2020 was a little higher than 2019 but still less than the average. He noted that the Yard Waste Recycling Centers did not have income in April, May, or half of June (due to COVID-19) so income was down significantly there. Mr. Detwiler highlighted the month-by-month Final Disposal Fee Income chart in the Board packet and shared that the October 2020 tipping fee income was the most the District had ever received. Mr. Detwiler reached out to Waste Management for an explanation but did not receive a response.

Fourth Quarter Reports

Mr. Detwiler shared that the District spent \$31,000 more in 2020 than in 2019. He noted that \$22,000 of that \$31,000 was for updating the Recycling Guide and website. He further reported that \$8,500 more was spent on servicing of the Recycling Drop-Off Centers than the year previous. No questions were noted from the Board.

Claims Registers

Mr. Detwiler presented the General Fund Registers of Claims dated December 22, 2020, for \$41,101.13 and January 26, 2021, totaling \$57,419.55. He also presented the Hendricks County Special Projects Fund, dated January 26, 2021, totaling \$677.60. There were no questions. Mr. Gentry made a motion to accept the Financial Report and Claims Registers as presented. Mrs. Palmer seconded the motion. The motion passed 9-0-0.

Old Business

Lizton Recycling Center Relocation Project

Mr. Detwiler then began discussion of the Lizton Recycling Drop-Off Center relocation project by sharing that in 2020, approximately 70% of the materials collected at the District's four Recycling Drop-off Centers was collected at the Lizton site. He noted that overfilling of the bins, contamination, and dumping has improved since the spring and summer but does continue to occur. Mr. Detwiler reminded the Board that the goal of the relocation project is to make the

site capable of handling the volumes the District is seeing, decrease dumping, and prepare for future growth.

The District is focused on a site north of I-74 that used to be a Phillips 66 gas station. Mr. Detwiler briefly reviewed the history of the site with the Board. He explained that he has been working with John LaTurner from DLZ regarding the needs and options related to environmental due diligence, utilities, and preliminary budget figures for the project. Mr. Detwiler noted that Mr. LaTurner was present to help with discussion.

Mr. Detwiler continued by sharing preliminary budget estimates for the project and noted that the figures are intentionally high and that he and DLZ would work to trim costs. He explained that he wanted the Board to have a sense of investment that would be needed for the site.

Mr. Detwiler discussed the Environmental Due Diligence proposal included in the budget estimate and explained that the goal of the environmental work would be issuance of a Comfort Letter from Indiana Brownfields. That letter would be an exemption of liability to past environmental issues there. He explained that he is hopeful that Indiana Brownfields will allow use of information gathered at the site in 2016 to grant the Comfort Letter. There is a five-year limit for use of the figures. As such, if that information is not deemed usable, more work and cost would be needed to request issuance of the Comfort Letter. Mr. LaTurner noted the ability to use the figures is up to IDEM's discretion and that five years is not an exact timeframe. Mr. LaTurner concurred that the Comfort Letter alleviates as much liability as possible. Mr. Bridget asked if the taking up of pavement at the site increases the environmental risk. Mr. LaTurner responded that it does not because doing so would not require digging deeply enough to cause concern.

Mr. Detwiler discussed the acquisition of property by noting that the District would need two appraisals of the parcel and could then offer the owner the average of the two appraisals. Mr. Detwiler reported the assessed value of the property is currently \$18,000.

Next, Mr. Detwiler highlighted the infrastructure/utilities section of the budget. He noted that the concrete costs assumed covering the entire site but that he and Mr. LaTurner would be working to minimize the amount of hard surface to be constructed and that savings could be achieved. Mr. Detwiler then reported that the nearest sanitary sewer connection is approximately 950 feet from the parcel. Mr. Detwiler shared that he and Mr. LaTurner had been in contact with the company that manages the Lizton utilities and confirmed that there is capacity at that lift station. An easement from INDOT would be needed to connect to the sewer system.

Mrs. Palmer expressed concern about the cost for the sanitary sewer connection and wondered if there were alternatives available. She also asked how the cost to connect to the sewer system at the current site compared to the connecting the site across from the high school that was previously being considered. Mr. Detwiler responded that he has spoken with the Health Department regarding other options but there does not appear to be any alternatives available.

Mr. Detwiler further shared that with the Recycling Drop-off Site being year-round, he would not want to simply provide a portable toilet like is used at the Yard Waste Recycling Centers. Mr. Detwiler continued that the costs to provide sewer service to the other parcel near the high school were not determined as that site was eliminated from consideration since it is in a flood plain.

Mr. Lacey asked if contact has been made with land owners around the current parcel in question. Mr. Detwiler answered that the INDOT facility sits across/east of the parcel but that he had not contacted anyone there nor any other nearby property owner. Discussion was held on boundaries of the parcel and additional land for sale.

Mr. Bridget asked if the Board gave consent for Mr. Detwiler to move ahead with the project on this site. Consent was given and no objections were noted. Mr. Detwiler asked for clarification regarding the proposal for the environmental work and how to move ahead if additional work was needed. The Board gave consent for Mr. Bridget to authorize the additional environmental work if it was deemed necessary. The Board also gave consent for Mr. Detwiler to obtain the appraisals for the property.

New Business

Resolution 2021-01: CAC Appointments for 2021

Mr. Detwiler explained that the resolution appoints the CAC members for 2021. Mr. Dawes made a motion for approval of Resolution 2021-01. Mr. Gentry seconded the motion. Motion passed 9-0-0.

Resolution 2021-02

Mr. Detwiler explained that the resolution allows the District to continue paying claims during months when the Board of Directors does not meet. Mr. Dawes made a motion for approval of Resolution 2021-02. Mr. Gentry seconded the motion. Motion passed 9-0-0.

Public Comment

Mr. Bridget opened up the meeting for public comment. No public comments were noted.

Board of Directors' Comments, Concerns & Questions

No comments, concerns or questions were noted.

Announcements & Adjournment

Mr. Gentry motioned for adjournment. Mr. Lacey seconded the motion. Motion passes 9-0-0. Meeting adjourned at approximately 7:57 a.m.

Daniel Bridget, President