

**Hendricks County Recycling District  
Board of Director's Meeting Minutes  
November 24, 2020**

The Hendricks County Recycling District met at 7:00 a.m. on November 24, 2020, in the Commissioners' Meeting Room at the Hendricks County Government Center.

President Dan Bridget opened the meeting and led the Pledge of Allegiance.

Roll call was taken and members in attendance were:

Dan Bridget	Dennis Dawes*	Steve Eisenbarth***
Chris Gearld	Bob Gentry**	Phyllis Palmer
Matthew Whetstone	Brad Whicker	

\*Board member Dennis Dawes joined the meeting via phone.

Board member Caleb Brown was not in attendance.

Others in attendance were:

Katie Archer	Lenn Detwiler	Amy Sieferman
Ed Gaddie	Doug Morris	Laurie Christie

**Approval of Minutes**

Mr. Whetstone moved to approve the minutes from the October 27, 2020, Board Meeting as presented. Mr. Gearld seconded the motion. The motion passed 6-0-0.

**Outreach Coordinator's Report**

Mrs. Sieferman reported that the District would have a new website by the end of the day. The website will reflect the District's new name and staff will have new email addresses. Mrs. Sieferman also highlighted the District's new Recycling Guide. She stated that staff updated the A-Z sections of the guide and changed the format to make helpful for residents; directing them to the things on which they often have questions. Mrs. Sieferman shared the District has added a new section in the Recycling Guide to encourage residents to reuse by repairing. Mr. Detwiler added that the new guide will be inserted into the Hendricks County ICON December 4<sup>th</sup> and December 11<sup>th</sup>, reaching more than 38,000 households.

**Director's Report**

*Programs Update*

Mr. Detwiler shared that Recycling Drop-Off Center activity in October was down in comparison to September but still above average. Mr. Detwiler reported that he learned Ray's has reduced their paper recycling bins located at local schools and churches. District staff has an updated list of bin locations to help direct residents to the remaining sites. Mr. Detwiler reported that Ray's cited low market value for recycled paper and abuse of bins as the reasoning for decrease in

locations. He shared that he believes the removal of these bins is driving increased activity at the District's Recycling Drop-Off Centers. Mr. Detwiler concluded that District staff will continue encouraging residents to subscribe to curbside recycling or, better yet, reduce as opposed to having to recycle at all.

Mr. Detwiler noted that around Christmas, the Recycling Drop-Off Centers often get overfilled. He is going to give Ray's permission to pull extra bins as needed to try to mitigate the issue. Noted that each additional pull is \$161 and we could see up to 20 extra pulls across the four sites. Discussion was held on adding additional bins at the sites prior to the holiday. Mr. Detwiler reported space is an issue at most sites, but he would give the idea consideration.

#### *Yard Waste Recycling Centers*

Mr. Detwiler shared that October was a very busy month for the Yard Waste Recycling Centers, with 113 more visitors than in October 2019. He shared that the sites will be closing at the end of the month and added that he had spoken with all of the attendants and each of them does plan on returning next spring. Mr. Bridget expressed his appreciation for the Yard Waste Recycling Center attendants for their faithfulness to their duty.

#### *2021 Meeting Dates*

Mr. Detwiler asked the Board of Directors for confirmation on continuing the quarterly Board meeting schedule for 2021. Meetings would continue to be held on the fourth Tuesday of the month in January, April, July and October at 7:00 a.m. in the Commissioners' Meeting Room at the Hendricks County Government Center. Additional meetings would be scheduled as needed. The Board was in agreement.

#### *Tipping Fee Analysis*

Mr. Detwiler reported that he met with Mr. Bridget and Mr. Dawes a couple of weeks ago for his annual evaluation. He shared that one of the topics that was discussed was how the fee Hendricks County Recycling District charges Twin Bridges Landfill compares to what other districts charge landfills in their districts. He noted that state statute allows assessments of between \$0.25 and \$2.50 per ton. Mr. Detwiler reported he will gather information from other districts to see how Hendricks County Recycling District compares.

\*\* Mr. Gentry entered meeting at end of the Director's Report.

### **Financial Report**

#### *Financial Facts Summary*

Mr. Detwiler reported that he received notification from North Salem State Bank regarding the District's money market account. He shared the interest rate has been adjusted down to .75% in response to the difficult economic conditions.

\*\* Mr. Eisenbarth entered meeting at this point.

### *Income and Expenditures Chart*

Mr. Detwiler reported that the District received the largest final disposal fee check ever from Waste Management for October; a total of \$86,508. Mr. Detwiler shared that he sent Mr. Buster, representative from Waste Management, two emails regarding the increase in tipping fee but got no response. Mr. Detwiler also noted that the Yard Waste Recycling Centers were very busy in October.

### *Budget Transfers*

Mr. Detwiler presented a Budget Transfer Request totaling \$33,150; the funds would be moved between line items. He noted that when the 2020 budget was developed, money was allotted for the Apple House Project which did not come to pass. Mr. Detwiler noted that no new money is being added to the budget, it is just being transferred. No questions noted from Board Members. Motion was made for approval of budget transfer by Mr. Gentry. Motion was seconded by Mr. Whetstone. Motion passed, 8-0-0.

### *Register of Claims*

Mr. Detwiler presented the Register of Claims for November 24, 2020, totaling \$77,304.89. Mr. Detwiler noted payment to NuMedia Marketing for \$19,907.65 for the design and printing of the Recycling Guide. Mr. Eisenbarth made a motion to accept Register of Claims as presented. Mr. Whetstone seconded the motion. Motion passed, 8-0-0.

### **New Business**

#### *Salary Resolution 2020-04: Resolution Establishing Wages and Salaries for 2021*

Mr. Detwiler reported that the Resolution presented mirrors adjustments Hendricks County is making for County employees which includes a 1.43% cost-of-living increase and a tenure increase based on length of service (\$100 per year for full-time and \$50 per year for part-time; capped at 15 years).

Mr. Detwiler reported that after discussions with the County Auditor to understand how the tenure pay would be administered, he learned that, if approved, it would be paid out in a lump sum in the first paycheck of 2021 instead of spreading it throughout the year as doing so would be difficult without knowing how many hours part-time and seasonal employees would be working in 2021. Discussion was held and Mrs. Palmer confirmed that she asked Todd McCormick with the County to look at the Resolution as presented by Mr. Detwiler. Mrs. Palmer confirmed based on their review, Mr. Detwiler appears to be in compliance with the way the County Council approved it.

After more discussion, the Board agreed to approve the resolution but asked Mr. Detwiler to seek out further clarification from the County Auditor regarding administration of the tenure pay. Mr. Whetstone made a motion to authorize the Board President to execute the Resolution as a final signature pending further understanding from the County. Mr. Eisenbarth seconded the motion. Motion passed, 8-0-0.

### *Request to Recycle/Dispose of Surplus Property*

Mr. Detwiler reported that the District owns three computers that were no longer needed or of value. He requested permission to have those computers recycled. Mr. Whicker made the motion to approve recycling of the three computers. Mr. Whetstone seconded the motion. Motion passed, 8-0-0.

### **Old Business**

#### *Lizton Recycling Center Relocation Project*

Mr. Detwiler shared that at the last meeting, the Board discussed a property across from Tri-West High School as a potential site for the new Lizton Recycling Drop-Off Center. He noted that during the meeting some voiced concerns regarding floodplain issues, the intersection near that location and the fact that the property would be leased from the Town of Lizton.

Following the Board Meeting, Mr. Detwiler spoke with Mr. Gentry regarding a different property located at 8976 N. St. Rd. 39, across from an INDOT facility. He shared that the property is owned by High Point Oil and was previously a Phillips 66 gas station. Mr. Detwiler spoke with the owner and he indicated that the company is willing to entertain an offer to purchase the property. It has an assessed value of \$18,000.

Mr. Detwiler noted that it is a location with good accessibility and visibility. He also added that water and electrical service are readily available but sewer service would need to be explored.

He added that floodplain issues are not expected but that in 2008 a leak from an underground storage tank was discovered. IDEM opened a case, tanks were removed and monitoring wells were installed. In 2016, IDEM issued a "No Further Actional" approval on the property but also placed an Environmental Restrictive Covenant (ERC) on the parcel which will stay in place regardless of ownership. The ERC limits the types of uses for the property, disallows wells to be dug and requires that any excavated dirt be managed in a specific manner.

Mr. Detwiler noted that he has discussed the property and its history with DLZ to ensure the company could help the District with development of either property. They confirmed they could. Additionally, Mr. Detwiler reported that he spoke with Mr. Steuerwald to confirm that since the agreement was for professional services no additional RFP would be needed to conduct business with DLZ even if the District opted to move forward with the alternative property.

Mr. Detwiler added that he has had conversations with Hendricks County Health Department as well as Hendricks County Planning and Building. He further noted that the property is not within the town limits of Lizton. In addition, Mr. Detwiler reached out to Cameron Starnes, an attorney with Taft, per Mr. Bridget's recommendation. Mr. Detwiler shared that Mr. Starnes has experience working with similar properties. He did a brief review of the property and does not initially see any issues that would keep the District from proceeding. Mr. Detwiler also reached

out to a representative from IDEM to get an understanding of what it would take to have an ERC lifted from the property but has not yet received that information.

Mr. Whicker asked if the owners of the new property in question would entertain a lease instead of a purchase. Discussion was held on owning the property versus leasing.

Mrs. Palmer asked for further clarification on the sewer and the need to have the service there at all. Mr. Detwiler reported that at the Yard Waste Recycling Centers, the District provides portable toilets, but those centers are not operated year-round. Mr. Detwiler reported that he spoke with Kevin Cavanaugh about the possibility of a septic tank that could be pumped periodically, but he needs clarification from the Health Department as to whether that would be an allowable solution. Mr. Gentry shared that this site is readily available and water usage may be minimal.

Mr. Detwiler reported there will be work to be done to make it a safe and usable site. Mr. Eisenbarth noted that a representative from DLZ was in attendance at the meeting. Mr. Bridget asked Laurie Christie if she had anything to add regarding the potential Lizton property. She explained that it would be worthwhile to explore the site and that DLZ would be happy to work with the District to do that. Mr. Bridget confirmed with Board Members that there is a consensus for Mr. Detwiler to continue exploring both ownership and leasing. Board in agreement, no objections noted.

#### **Public Comments**

No public comments.

#### **Board of Directors Comments, Concerns and Questions**

Mr. Detwiler thanked the Board of Directors for their support throughout the busy and challenging year that included staffing changes, an office move, a name change, new logo, new website and new Recycling Guide. Mr. Bridget expressed the Board's appreciation to staff for their work this year.

Mrs. Palmer noted the passing of Mr. Hursel Disney who was the past president of the District's Board of Directors and was a current member of the District's Citizens Advisory Committee.

Prior to adjourning, Mr. Bridget publicly recognized both Caleb Brown and Matthew Whetstone for their service to the Board since 2013. Neither will be returning to the Board of Directors next year. Mr. Bridget presented recycled glass awards to Mr. Whetstone and Mr. Brown (not present) in honor of their dedication to the District.

#### **Announcements and Adjournment**

Mr. Gentry motioned for adjournment at approximately 7:39a.m. Mr. Whetstone seconded the motion. Motion passed 8-0-0.

---

Daniel Bridget, President