

Hendricks County Solid Waste Management District
Board of Director's Meeting Minutes
May 26, 2020

The Hendricks County Solid Waste Management District met at 7:00 a.m. on May 26, 2020, in the Commissioners' Meeting Room at the Hendricks County Government Center.

President Dan Bridget opened the meeting and led the Pledge of Allegiance.

Roll call was taken and members in attendance were:

Dan Bridget	Caleb Brown*	Dennis Dawes
Steve Eisenbarth	Phyllis Palmer	Matthew Whetstone

Board members Bob Gentry, Brad Whicker and Chris Gearld were not in attendance. (During the meeting, Mr. Detwiler explained that the previous day Mr. Gearld contacted him and indicated that he had not been reappointed to the District's Board of Directors for 2020. Following the meeting, Mr. Detwiler asked the Danville Town Manager, Mark Morgan for clarification. Mr. Morgan indicated that Mr. Gearld had, in fact, been reappointed to the District's Board and that he would follow-up with Mr. Gearld.)

Others in attendance were:

Justin Buster*	Calvin Davidson	Bill Guarnery
Greg Steuerwald		

* Joined the meeting via conference call.

Approval of Minutes

Mrs. Palmer moved to approve the minutes from the January 28, 2020, Board Meeting as presented. Mr. Dawes seconded the motion. The motion passed unanimously, 6-0-0.

Outreach Coordinator's Report

Update on School Education during COVID-19

Mrs. Sieferman shared that she and Mrs. Archer had worked together to produce over fifty educational videos related to topics such as recycling, reduction of waste and composting. Mrs. Sieferman reported that other solid waste districts have used the videos in their communities. She also noted that the Hendricks County Parks Department, Indiana Recycling Coalition and Hendricks Green have "liked" or shared the District's videos as well.

Next, Mrs. Sieferman said that she has thought through various scenarios related to the reopening of schools for the next school year. She noted that it will be difficult until final decisions are made by the State Superintendent of Education and local districts. Regardless, she stated that the District is prepared for most any scenario.

Mr. Dawes made a motion to accept the report. Mr. Eisenbarth seconded the motion. The motion passed 6-0-0.

Director's Report

Introduction of Office and Education Coordinator

Mr. Detwiler introduced Katie Archer as the new Office and Education Coordinator.

Program Updates

Program Results Chart

Mr. Detwiler presented the 2020 Program Results Charts included in the Board Meeting packet. He pointed out that the volume recycled at the Recycling Drop-Off sites was already up by 35 tons over 2019. Mr. Detwiler noted that most of this growth has been at the Lizton site.

Yard Waste Recycling Centers

Mr. Detwiler reported that the Yard Waste Recycling Centers opened May 1st and that the attendants are opening the sites in the mornings, returning at least once during their shift to check the sites and then returning to close the sites at the end of the day. The attendants are reporting to Mr. Detwiler during their shifts via text or phone if there are any concerns. Mr. Detwiler noted that there have been limited issues with dumping and residents are very appreciative that the sites are open.

Mr. Detwiler reported that he planned to continue keeping the sites open and unattended until June 15th. At that point, the state should move to Stage 4 of the Governor's "Back on Track" plan and he planned to have the attendants return to staffing the sites, monitoring usage and collecting money. Some changes will be implemented that will limit close interactions and exposure. Mr. Detwiler asked for Board input or questions related to the Yard Waste Recycling Centers and the plan to staff them again beginning June 15th.

Mr. Bridget remarked that he had many Plainfield residents asking about the site there opening. Mr. Eisenbarth said he appreciates the District pushing forward with opening and understands that it is a balancing act to maintain programming and the safety of staff and the public.

Tox-Away Day

Mr. Detwiler shared that the first Tox-Away Day of the year was held at the Fairgrounds since the event scheduled in Brownsburg in April was cancelled. He shared that there were 903 users through the event in Danville. He noted that 900 users for the first Tox-Away Day is fewer than normal, however, it was the largest turn out for a Tox-Away Day hosted at the Fairgrounds. Mr. Detwiler explained that traffic was challenging and that Danville Police and the Fairgrounds staff were helpful in managing traffic issues.

Mr. Detwiler went on to explain that Steve Patterson and his staff at the Fairground have helped a number of times over the past few years while trying to host other events simultaneously with Tox-Away Day. Mr. Patterson is requesting that the District help compensate the Fairgrounds for manhours spent helping to direct traffic during future Tox-Away events. Mr. Bridget asked the Board if there was consensus to do so and the Board agreed.

Upcoming Events

Mr. Detwiler shared that the next Tox-Away Day will be at July 11th at Hickory Elementary School in Avon; he expects there to be a large turnout again.

He then noted that the next Board Meeting is scheduled for July 28th.

Lastly, he explained that a Tox-Away Day is tentatively scheduled for August 29th at Brownsburg East Middle School. Because the school district has yet to formally approve the event, it has not been advertised. Mr. Detwiler shared that he is working to have the District still provide five Tox-Away Days in 2020.

Mr. Eisenbarth made a motion to accept the Director's Report. The motion was seconded by Mr. Dawes. Motion passed unanimously 6-0-0.

Financial Report

Financial Facts Summary January-April 2020

Mr. Detwiler presented the Financial Facts Summary to the Board. He noted that two CDs recently matured that were held by the Hendricks County Special Projects Fund and the Rainy Day Fund. For the Special Projects Fund, the accrued interest was reinvested plus \$100,000.00 from checking. For the Rainy Day Fund, the accrued interest plus the 2020 contribution to the fund of nearly \$165,000.00 was invested. New CDs for both funds were purchased at North Salem State Bank at a rate of 2.33%.

Income Charts

Mr. Detwiler presented the 2020 Income Charts to the Board of Directors. He reported the year-to-date total for Final Disposal Fee Income was \$201,375.00 which is around \$12,000.00 less as compared to last year's year-to-date total and down \$22,000.00 as compared to the average. He then noted that since the Yard Waste Recycling Centers had been unattended there is no income listed yet for them.

First Quarter Report

Mr. Detwiler presented the First Quarter Report to the Board. He reported that through March, revenue has exceeded expenditures by over \$10,000.00. There were no questions.

General Fund Registers of Claims—February, March, April & May

Mr. Detwiler presented the Registers of Claims for the General Fund dated February 25, 2020, in the amount of \$52,203.77; March 24, 2020, in the amount of \$1,245,707.61; April 28, 2020, in the amount of \$49,579.04; and May 26, 2020, in the amount of \$72,690.35. Mr. Detwiler noted that Mr. Bridget has reviewed the claims for February, March and April as the Board did not meet those months. Mr. Detwiler also reported an error on the March 24, 2020 claim—the incorrect bank was listed for the CD purchase for the Rainy Day Fund. He explained that he would correct the error. Mr. Dawes moved to approve all the Registers of Claims as presented. Mr. Whetstone seconded the motion. The motion passed unanimously, 6-0-0.

Hendricks County Special Projects Fund Register of Claims—March

Mr. Detwiler presented the Register of Claims for the Hendricks County Special Projects Fund dated March 24, 2020, in the amount of \$286,829.12. Mrs. Palmer motioned to approve the Register of Claims. Mr. Dawes seconded the motion. The motion passed unanimously, 6-0-0.

Old Business

No old business reported.

New Business

Future of the Lizton Recycling Drop-Off Center

Mr. Detwiler noted that Calvin Davidson from Ray's Trash was present at the meeting to help work through issues involving the Lizton Recycling Drop-Off Center. He then reminded the Board that there have been previous struggles with the Lizton site, however, it has gotten worse over the last month to six weeks. A discussion was held regarding the current status of dumping and misuse at the site.

Mr. Davidson reported that location and accessibility are key factors for challenging sites. He mentioned consideration of a different location, fences or restricted access but recognized that each of those options come with downsides. He noted that the challenges at the Lizton site are not unique to Hendricks County.

Mr. Detwiler shared that the other three sites the District offers share a similar setup but do not have the same activity level or problems. He reminded the Board that the goal of the Recycling Drop-Off Centers is to provide a recycling option for those households that do not have access to curbside recycling. Mr. Detwiler reported that the four bins at the Lizton site that are emptied a total of fourteen times each week. Mr. Detwiler recommended exploring the possibility of moving the Lizton site to Jamestown.

Mr. Detwiler continued by reporting that he started collecting names and addresses from pieces of mail and shipping labels left outside the bins at the Lizton site and contacting those individuals. Since April 27th, he has sent 32 letters to those addresses. Twenty-five of those were to addresses located in areas where curbside recycling is available. Mr. Detwiler explained that moving the site to Jamestown may dissuade some of the use from residents that have curbside recycling in their areas but still choose to use the drop-off program.

Mr. Bridget asked about the escalating costs of providing the program. Mr. Detwiler answered that since 2008, the cost has tripled for the Recycling Drop-Off Centers. Mr. Detwiler noted it would take work to find a location that would be willing to host the site. He also stated the current Lizton Recycling Drop-Off Center currently sits on property the District does not own and continued abuse may result in the owner asking it to be removed. There was further discussion regarding access for residents, education on what can be recycled and use of cameras. Mr. Detwiler reported that after an earlier discussion, Captain Sadler with the Hendricks County Sheriff's Department offered to use the Department's pole camera at the site to try to catch video of abuse but that he would need the Board's agreement to pursue prosecution if sufficient evidence was captured.

Mr. Bridget asked Mr. Detwiler to include how costs have escalated at that site over the last five years at the July meeting. He agreed to do so. There was discussion related to the notion that the recent abuse may be due to people being home more due to COVID-19 and they are using their time to clean out their homes. Mr. Detwiler reported that the current Ray's contract will be expiring in October so an RFP process will need to begin soon for servicing of the sites after the current contract expires.

After more discussion, the consensus of the Board was to explore relocating the center to Jamestown, that staff will continue to closely monitor usage at the site and that the Board supports staff working with the Sheriff's Department to try to catch and prosecute anyone illegally dumping at the center.

Office Lease Agreement

Mr. Detwiler then asked the Board to approve a lease agreement to rent space from the Town of Danville on the second floor of the Danville Town Hall. The space includes two adjoining classrooms with storage and work space in between. The Town has also indicated that some ground floor storage is available for use.

The proposed agreement is for \$1,200.00 per month with all utilities except internet access included. The agreement is a two-year lease with the option to extend it for two more two-year terms. Mr. Detwiler shared that both the Town's attorney as well as Mr. Steuerwald have both reviewed the lease and are comfortable with it. Mrs. Palmer moved to accept the lease agreement with the Town of Danville for new office space. Mr. Dawes seconded the motion. The motion passed unanimously, 6-0-0.

Mr. Detwiler noted that the lease begins July 1, 2020, and requested permission to hire a moving contractor to help with the move. Mr. Dawes made a motion for approval to hire a contractor to move. Mr. Whetstone seconded the motion. The motion passed, 6-0-0.

CAC Report: Community Grant Recommendations, Spring 2020

Mr. Guarnery presented the Spring 2020 Community Grant Recommendations on behalf of CAC. He noted that he felt the applications for this grant round were particularly good. Mr. Detwiler noted that due to COVID-19, the CAC conducted the review process via email and it worked well, though the group prefers to meet face to face. After consideration, Mr. Eisenbarth moved to accept the CAC recommendations for the \$10,000 grant. Mr. Whetstone seconded the motion. The motion passed, 6-0-0.

Public Comment

There were no public comments noted.

Announcements/Adjournment

Mr. Detwiler thanked Doug Morris for his help in setting up the conference call for the Board Meeting. Mrs. Palmer moved for adjournment at approximately 7:48 a.m. Mr. Dawes seconded the motion. The motion passed unanimously, 6-0-0.

Daniel Bridget, President