

**Hendricks County Solid Waste Management District  
Board of Director's Meeting Minutes  
November 27, 2018**

The Hendricks County Solid Waste Management District met at 7:00 a.m. on November 27, 2018, in the Commissioners' Meeting Room at the Hendricks County Government Center.

President Marcia Lynch opened the meeting and led the Pledge of Allegiance.

Roll call was taken and members in attendance were:

Dan Bridget	Dennis Dawes
*Bob Gentry	Marcia Lynch
Phyllis Palmer	Beverley Stafford
Brad Whicker	

Board members Caleb Brown and Matt Whetstone were not in attendance.

Others in attendance were:

Lenn Detwiler	Ed Gaddie
Julie Haan	Patty Knoll
Jim Parker	Amy Siefertman
Greg Steuerwald	

**Approval of Minutes**

Mrs. Palmer moved to approve the minutes from the October 23, 2018, Board Meeting as presented. Mr. Bridget seconded the motion. The motion passed, 5-0-1. Mr. Whicker abstained as he was not present at that meeting.

**Outreach Coordinator's Report**

Mrs. Siefertman informed the Board that she was recommending the District recognize St. Suzanna School as this year's Environmental Educator of the Year. She noted she felt the entire school was deserving because of the staff's consistent and longstanding focus on sustainability. She explained that she has been invited to present programs there since before the Hendricks County Solid Waste Management District was a separate entity from the West Central SWMD and have been very involved in recycling programs every year since. She shared that the District would provide the school's administrators and teachers with a coffee bar at a later date, probably in January or February of 2019. She said she would be sure the Board was apprised of the date and hoped they could attend. Mrs. Palmer moved to select the St. Susanna School as Educator of the Year. Mr. Bridget seconded the motion. The motion passed unanimously, 6-0-0.

**Director's Report**

**Program Updates**

Mr. Detwiler began the Director's Report by highlighting the 2018 Program Results to date. The report reflected the tons of material recycled at the Recycling Drop-off Centers, which had averaging five tons more per month than last year. He said it was possible the total for the year would be over 900 tons, which would be the most ever collected at those four sites.

He went on to say in December the District would be paying \$1,200 to each of the adopting groups that oversee the Recycling Drop-off Centers. The payment will be directly to the group if they are a non-profit entity, or to a non-profit designated by the group if they are not.

The Yard Waste Recycling Centers had free Yard Waste Recycling Days on November 16 & 17. He said they had about 150 customers on those days, which was a good turnout. Many of the people who came had never used the Centers before, which was one of the goals for the days.

He said the Tox-Away Days total number of participants was 33 higher than last year, with 7,300 pounds fewer pounds of material collected, which was still above the average.

#### 2019 Meeting Schedule

Mr. Detwiler asked the Board Members if they would like to continue having Board Meetings once a quarter with additional meetings called if needed. After some discussion, the consensus of the Board was to continue in the same manner. Along that line, he asked the Board members to please let him know if there are any changes in the appointments to the District Board in 2019.

#### Office Relocation Update

Mr. Detwiler then informed the Board that Ratio Architects has completed its site visit and is working on an updated version of recommendations for the Apple House in Plainfield. Mr. Bridget confirmed they had not received that yet but expected it very soon. Mr. Detwiler said he had been invited to a Plainfield Town Council work session on December 10 to discuss the partnership option between the Town and District for occupancy of the Apple House. He went on to say the Town of Brownsburg has received one bid for the building that currently houses the District's office. Mr. Detwiler said he would keep the Board informed of progress.

#### Employee Luncheon

Mr. Detwiler then said the District would again hold an employee luncheon for all the staff and employees of the District. He said it would be on December 11, at noon at Cheddar's in Avon. He cordially invited all Board Members to the luncheon, also.

#### Consideration of Employee Stipends

Mr. Detwiler then asked the Board to once again consider stipends for the District; \$500 for full-time employees and \$100 for part-time seasonal employees. This lined up with the actions for the previous year. After discussion, Mr. Bridget made a motion to provide a stipend of \$500 for the full-time employees of the District, and \$100 for the part-time seasonal employees. Mr. Whicker seconded the motion. The motion passed unanimously, 6-0-0.

### **Financial Report**

#### Financial Facts Summary for October

Mr. Detwiler presented the Financial Facts Summary for October. There was no discussion.

#### Income & Expenditures Charts

Mr. Detwiler presented the Income & Expenditures Charts. There was no discussion.

#### Request for Budget Transfers

Mr. Detwiler then asked the Board for approval for budget transfers dated November 27, 2018, in the total amount moved of \$20,750.00. He noted that this was not a request for any additional funds but would simply transfer money between budget line items. Ms. Stafford moved to approve the Budget Transfer Request dated November 27, 2018. Mr. Dawes seconded the motion. The motion passed unanimously, 6-0-0.

#### Registers of Claims- General Fund for November 27, 2018

Mr. Detwiler then presented the Registers of Claims for the General Fund for November 27, 2018, in the amount of \$95,182.84. Mr. Dawes moved to approve the claim and Mr. Whicker seconded the motion. The motion passed unanimously, 6-0-0.

### **New Business**

#### Resolution 2018-03: 2019 Salary Resolution

Mr. Detwiler then asked for the Board's approval of Resolution 2018-03 for 2019 Salary Resolution. Mr. Whicker moved to approve Resolution 2018-03 as presented. Mr. Dawes seconded the motion. The motion passed unanimously, 6-0-0.

## **Old Business**

### **2019 Tox-Away Day Contractor Recommendation**

Mr. Detwiler then presented his recommendation for the 2019 Tox-Away Day Contractor. After carefully comparing the information and pricing structures presented by the three companies that submitted proposals, he recommended the District award the contract to NuGenesis, Inc., the company that was clearly the most cost-effective. Having worked with that company before, he was confident the service would be very good. Mr. Whicker moved for approval of Mr. Detwiler's recommendation to contract with NuGenesis, Inc for the 2019 Tox-Away Days. Mrs. Palmer seconded the motion. The motion passed unanimously, 6-0-0.

### **Board of Director's Comments**

Mr. Dawes thanked the two outgoing Board Members, Beverley Stafford and Marcia Lynch, for their time and dedication to the Board's mission over the years they served. Mr. Bridget then presented Ms. Stafford and Mrs. Lynch each with an award made from recycled glass and formally thanked for their years of dedicated service to the District.

(\* Mr. Gentry entered at this time.)

### **Adjournment**

Mrs. Palmer moved for adjournment at approximately 7:59 a.m. Mr. Bridget seconded the motion. The motion passed unanimously, 7-0-0.

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Marcia Lynch, President