

**Hendricks County Solid Waste Management District
Board of Director's Meeting Minutes
October 23, 2018**

The Hendricks County Solid Waste Management District met at 7:00 a.m. on October 23, 2018, in the Commissioners' Meeting Room at the Hendricks County Government Center.

Vice-President Dan Bridget opened the meeting and led the Pledge of Allegiance.

Roll call was taken and members in attendance were:

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| Beverly Stafford | Dan Bridget |
| Dennis Dawes | Bob Gentry |
| Phyllis Palmer | Matt Whetstone |

Board members Caleb Brown, Marcia Lynch, and Brad Whicker were not in attendance.

Others in attendance were:

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| Lenn Detwiler | Ed Gaddie |
| Bill Guarnery | Brad Eisenhart |
| Patty Knoll | Amy Siefertman |
| Greg Steuerwald | |

Approval of Minutes

Mrs. Palmer moved to approve the minutes from the July 24, 2018, Board Meeting as presented. Mr. Gentry seconded the motion. The motion passed unanimously, 6-0-0.

Director's Report

Program Updates

Mr. Detwiler began the Director's Report by highlighting the 2018 Program Results to date. The report reflected the tons of material recycled at the Recycling Drop-off Centers, the number of visitors to the Yard Waste Recycling Centers, the number of participants at Tox-Away Days and the tons of materials collected at the events. Mr. Detwiler said the Recycle Drop-off Centers were up about 20 tons as compared to this time last year, and Yard Waste visitors were down about 300 people, probably weather related. He said the last Tox-Away Day of 2018 was held at Plainfield on October 20, with 845 participants.

Mr. Detwiler also mentioned the Waste Management Facility Tour held on September 18 was met with interest and good participation and added that he would certainly offer it again at a later date. The tour stopped at the Twin Bridges Landfill, Electronics Recyclers International, and Ray's Materials Recovery Facility. Mrs. Palmer commented on how interesting the tour was and how much she appreciated the experience.

Mr. Detwiler then told the Board that America Recycles Day was coming up on November 15, and that the District planned to offer free yard waste recycling on November 16 and 17.

Recycling Drop-off Center Contract

Mr. Detwiler then explained that Ray's Recycling Drop-off Center contract was due for an extension, which would include a cost increase of 7.5% as per the agreement. Mrs. Palmer made the motion to accept the extension of the Recycling Drop-off Center contract as stated for another year. Mr. Gentry seconded the motion. The motion passed unanimously, 6-0-0. He mentioned that the contract with Ray's had one more year available for extensions.

Office Relocation Update

Mr. Detwiler then informed the Board that since the last meeting he had done some research on available office space for lease in Hendricks County. He said a space located at Prestwick Point, less square feet than what the District has now, would be \$31,000 annually.

He also informed the Board that the Town of Plainfield has control of a large, historic building located near the Plainfield Youth Activities Center through its lease with the State of Indiana. The space would need to be renovated, but could suit the District's needs well. He and Mr. Bridget met with Town staff and walked through the building. He said the Town Council has expressed an interest in restoring the structure and has authorized an updated study of the building, called the "Apple House", which was last done in 2011. Mrs. Palmer made a motion to proceed with discussions with the Town of Plainfield regarding using the "Apple House" as a location for the District. Mr. Dawes seconded the motion. Some discussion was held. The motion passed unanimously, 6-0-0.

He said he has not received any indication from the Town of Brownsburg on when the District would need to move out.

November Meeting

Mr. Detwiler then asked the Board for a November 27 Board Meeting, in anticipation of awarding the 2019 Tox-Away Day contract. He also noted that some budget transfers would likely be needed at that point. The consensus of the Board was to hold that meeting.

Employee Performance Reviews

It was decided Mr. Dawes, Mr. Bridget and Mrs. Lynch will meet sometime in November to hold the Executive Director's Employee Performance Review.

Financial Report

Financial Facts Summary for April, May & June

Mr. Detwiler presented the Financial Facts Summary for July, August and September. There was no discussion.

Income & Expenditures Charts

Mr. Detwiler presented the Income & Expenditures Charts. There was no discussion.

Third Quarter Report- Budget vs. Actual vs. 2017

Mr. Detwiler presented the Third Quarter Report- Budget vs. Actual vs. 2017. There was no discussion.

Registers of Claims- General Fund and Special Projects Fund for August, September and October

Mr. Detwiler then presented the Registers of Claims for the General Fund for August 28, 2018, in the amount of \$71,248.19, September 24, 2018, in the amount of \$44,933.15, and October 23, 2018, in the amount of \$75,678.46. He also presented the Register of Claims for the Special Projects Fund for October 23, 2018, in the amount of \$695.55. There was some discussion about the expense of the Waste Management Facilities Tour, which came in under \$1,000.00. The Board agreed that was money well spent. Mr. Gentry moved to approve all of the claims and Mr. Dawes seconded the motion. The motion passed unanimously, 6-0-0.

New Business

Opening of Tox-Away Day Proposals

Mr. Detwiler presented to the Board the three unopened Tox-Away Day proposals staff received at the District office. Mr. Bridget opened the packets and announced that proposals had been received from US Ecology, NuGenesis and Heritage Environmental. Mrs. Palmer made a motion to have staff review the bids and present a recommendation at the November 27 Board Meeting. Mr. Gentry seconded the motion. The motion passed unanimously, 6-0-0.

Citizens Advisory Committee Report- Community Grant Recommendations

Mr. Detwiler then presented the Community Grant Recommendations for the Fall Community Grant Review. Mr. Guarnery, a member of CAC, spoke and said the applications for this round were quite good, and they were recommending all of them be approved, noting that the committee's recommendation included a couple of adjustments. Mr. Dawes moved to accept the recommendations of the CAC, and Mrs. Palmer seconded the motion. The motion passed unanimously, 6-0-0. The Board thanked the CAC for their efforts.

Resolution 2018-03: 2019 Salary Resolution

Mr. Detwiler then moved on to a discussion of Resolution 2018-03: 2019 Salary Resolution. Mr. Detwiler explained that the resolution presented reflected the Board's wishes as expressed at the July meeting. Specifically, all District employee compensation was adjusted to mirror the rate paid to Hendricks County employees in the same jobs. He noted that the figures he shared in July and included in the current language contemplated an overall 2.5% wage scale increase for County employees. He explained that Hendricks County is offering a 3.0% increase to its employees. He noted the Board's desire to mirror the compensation levels provided by the County and asked if the members wanted to consider the current language or if they would prefer he adjust the resolution to reflect the 3.0% increase. It was the Board's consensus for Mr. Detwiler to adjust the resolution to reflect the 3.0% increase and bring it for consideration at the November 27th meeting.

Board of Director's Comments

Mr. Whetstone mentioned that he was aware of a couple of potential clean-up projects that the Commissioners may be seeking payment for through the Hendricks County Special Projects Fund. Mr. Detwiler noted that there were funds available and offered his assistance if it was needed.

Adjournment

Mrs. Palmer moved for adjournment at approximately 7:59 a.m. Mr. Gentry seconded the motion. The motion passed unanimously, 6-0-0.

Dan Bridget, Vice-President