

**Hendricks County Solid Waste Management District
Board of Director's Meeting Minutes
April 24, 2018**

The Hendricks County Solid Waste Management District met at 7:00 a.m. on April 24, 2018, in the Commissioners' Meeting Room at the Hendricks County Government Center.

(As a quorum was not yet present, the Director's Report was provided first.)

Director's Report

Education Update

Mr. Detwiler opened his remarks by sharing with the Board an Education Update provided by Mrs. Sieferman, who was unable to attend the meeting due to classroom commitments. The update covered a STEM Challenge that she developed for students that asked them to create a stand capable of securely holding a basketball for twenty seconds (in honor of the NCAA basketball tournament). The students were only able to use newspaper and masking tape to construct the towers. The program was very successful, with over a thousand students participating.

The report also noted that, as is typical for March and April, she is very busy providing programs for schools. In addition, she will also be at the Gardening for All Ages Day at the Fairgrounds on April 28, talking about composting and the District's programs. On Saturday, May 5th, she will be at the Avon Outdoor Learning Center's Earth Day event speaking about green cleaning.

Ongoing Program Results

Mr. Detwiler opened his remarks by sharing the District's Ongoing Programs report with the Board.

Tox-Away Day Program Update

Mr. Detwiler then shared the results of the first Tox-Away Day of 2018, held on April 7th at the Brownsburg High School. There were 1,014 users through, 120 fewer than in 2017. He said that event was the first one with US Ecology as the District's contractor and there were some areas for improvement that he would be reviewing with them next week. He did note that the public seems satisfied with the event.

Yard Waste Recycling Centers Update

He then reported that the Yard Waste Recycling Centers opened for the year on April 2nd but have been slow due to the cold weather.

He also reported that a long-time employee of the District, Sandy Jackson, was not returning to her position this year. She had worked for the District in its various forms for 17 years. Mr. Detwiler passed around a card for the Board to sign their well wishes, saying the office staff had already given her a small gift and card. He said the new attendant hired for the position was Joyce Bartley and that he was confident she would do a good job.

Next, he discussed renewing the lease for the Plainfield Yard Waste Recycling Center. He said Town staff indicated that the site may be relocated in the next few years, so the Town thought a shorter-term lease might be in order. He noted that the Town seems committed to keeping the center available to its residents and had already been discussing possible relocation options. He noted that he would keep the Board informed of the matter.

Brownsburg Police Department Drug Drop Box

Mr. Detwiler shared that the Brownsburg Police Commission had approved putting a Drug Drop Box in the lobby of the police station. He reminded the Board that they approved the purchase of the box and corresponding graphics last fall in anticipation of this news.

Other Updates

Other information he shared with the Board:

- The District Office did receive Mr. Whetstone's Conflict of Interest Statement at the end January and is keeping it on file.

- Media Coverage: The District and its work was prominently featured in two local media outlets recently, the Hendricks County Flyer and the Hendricks County ICON. The Flyer article was about Mrs. Siefertman's STEM program, and the ICON article was about the STEM classes and Mr. Detwiler's tour of Ray's Materials Recovery Facility (MRF) with Mr. Rick Myers of the ICON.
- Mr. Detwiler asked if the Board would be interested in a tour of the landfill, Ray's MRF, and perhaps Covanta's waste-to-energy facility in Indianapolis. The consensus was that while it might be difficult to coordinate schedules, there was general interest in doing so. Ms. Stafford suggested also asking the state senators and representatives if they would be interested. And, she noted that including Electronics Recyclers International (ERI) in Plainfield to the tour list might be beneficial, too. Mr. Detwiler said he would also like to open the tour up to CAC members and that he would explore the idea further.
- Job descriptions: as Mr. Detwiler had mentioned in January, the District's job descriptions need to be reviewed and updated. He has been working with Erin Hughes at the County on the project and plans to bring the updated descriptions to the next meeting.
- He then went on to let the Board know the Town of Brownsburg, at the behest of the Brownsburg Redevelopment Commission, is exploring other possible uses for the building that currently houses the District office. He said the Town has reassured him that the District would be kept updated and would be given ample notice if that does indeed happen. A short discussion was held about a recent tour of the new Washington Township Government building that Mr. Fred Palmer was kind enough to conduct for Mr. Detwiler, Mrs. Lynch, and Mr. Dawes. It was the group's consensus that even using the methods and materials used there, the costs would still be over the allowable budget for a new building for the District. He said he would continue to investigate the matter and keep the Board informed.
- 2019 Budget: Mr. Detwiler said he was beginning to work on the 2019 Budget. The CAC will review the draft budget prior to the next Board meeting. The Board will consider it at the July meeting in order to comply with the approval timeline.

Upcoming Events:

Mr. Detwiler then reviewed some upcoming events for the Board:

- April 28- Gardening for All Ages at the Fairgrounds, Mrs. Siefertman will be staffing a booth
- May 5- Avon Outdoor Learning Center Earth Day Event, Mrs. Siefertman will be teaching about Green Cleaning.
- May 19- Tox-Away Day at the Fairgrounds
- June 12 & 13- Indiana Recycling Conference, Indianapolis
- July 16- District is Sponsor of the Day at the 4-H Fair and will feature the Dumpster Drummers as entertainment
- July 24- Next Board Meeting
- July 28- Tox-Away Day at Hickory Elementary School in Avon

(Mr. Gentry entered at this time, constituting a quorum.)

President Marcia Lynch opened the meeting and led the Pledge of Allegiance.

Roll call was taken and members in attendance were:

Beverly Austin	Bob Gentry
Marcia Lynch	Phyllis Palmer
Matt Whetstone	

Board members Dan Bridget, Caleb Brown, Dennis Dawes, and Brad Whicker were not in attendance.

Others in attendance were:

Approval of Minutes

Mr. Gentry moved to approve the minutes from the January 23, 2018, Board Meeting as amended. Mr. Whetstone seconded the motion. The motion passed unanimously, 5-0-0.

Financial Report

Financial Facts Summary

Mr. Detwiler presented to the Board the Financial Facts Summaries that included the months of January, February and March. There was no discussion.

Income Charts

Mr. Detwiler then shared the Income Chart through March. There was no discussion.

First Quarter Report

Mr. Detwiler then presented the First Quarter Report. There was no discussion.

Registers of Claims

Mr. Detwiler presented the Registers of Claims for the General Fund dated February 27, 2018, in the amount of \$40,436.93; for March 27, 2018, in the amount of \$32,166.75; and April 24, 2018, in the amount of \$42,638.59. He also presented the Registers of Claims for the Special Projects Fund dated February 27, 2018, in the amount of \$171.65 and April 24, 2018, in the amount of \$180,353.95.

Mr. Gentry moved to approve all the Registers as presented and Mr. Whetstone seconded the motion. The motion passed unanimously, 5-0-0.

New Business

CAC Report: Community Grant Recommendations, Spring 2018

Mr. Detwiler then asked Mrs. Julie Haan to present the CAC's recommendations for the Spring Grant round. She said that after reviewing the three grant applications, the committee felt only one furthered the mission of the District and, as such, the CAC recommended partially funding the request from Hendricks County Senior Services in the amount of \$2,790.00 to purchase hand dryers.

Mr. Detwiler said he would contact the organizations whose applications were denied, explain the reasoning and encourage them to reapply for the fall grant round. Mrs. Haan noted that the CAC's recommendation included making the unused grant fund from the spring round available as part of the fall grant round.

Mr. Gentry moved to accept the recommendation of the CAC, and Ms. Stafford seconded the motion. The motion passed unanimously, 5-0-0.

Adjournment

Mrs. Palmer moved for adjournment at approximately 7:35 a.m. Mr. Gentry seconded the motion. The motion passed unanimously, 5-0-0.

Marcia Lynch, President