

**Hendricks County Solid Waste Management District  
Board of Director's Meeting Minutes  
October 24, 2017**

The Hendricks County Solid Waste Management District met at 7:00 a.m. on October 24, 2017, in the Commissioners' Meeting Room at the Hendricks County Government Center.

Vice-President Dan Bridget opened the meeting and President Marcia Lynch led the Pledge of Allegiance.

Roll call was taken and members in attendance were:

Dan Bridget	Dennis Dawes
Bob Gentry*	Marcia Lynch
Matt Whetstone	Phyllis Palmer
Brad Whicker	

Board members Beverley Austin and Caleb Brown were not in attendance.

Others in attendance were:

Denae Brown	Lenn Detwiler
Brad Eisenhart	Julie Hawn
Patty Knoll	Amy Siefertman
Greg Steuerwald	Martin Weaver

**Approval of Minutes**

Mr. Dawes moved to approve the minutes from the September 26, 2017, Board Meeting as amended. Mr. Whetstone seconded the motion. The motion passed unanimously, 6-0-0.

**Director's Report**

**Program Updates**

Mr. Detwiler began by sharing with the Board updated program results for the Recycling Drop-off Centers, Yard Waste Recycling Centers and Tox-Away Days. He informed the Board the last Tox-Away Day for 2017 was held the Saturday before at the Plainfield Middle School. He said 795 people were helped and the day went smoothly. He noted that overall Tox-Away Day attendance was down by 95 users for the year but that the amount of material collected would likely be higher.

**Recycling Drop-off Center Contract**

Mr. Detwiler then reported that he had discussions with Mr. Steuerwald and Mr. Davidson with Ray's Trash regarding the contract extension and price increases for the servicing of the Recycling Drop-off Centers and that they had agreed upon contract terms. After some discussion, Mr. Dawes made a motion to enter into a one-year agreement with Ray's Trash for the servicing of the Recycle Drop-off Centers at a price increase of 7.5% noting that the contract allowed for two more one-year extensions, each with a 7.5% increase. Mrs. Palmer seconded the motion. The motion passed unanimously, 6-0-0.

**Unwanted Medicine Drop Box Request- Brownsburg Police Department**

Mr. Detwiler then informed the Board that he had been contacted by a representative from the Brownsburg Police Department about installing an Unwanted Medicine Drop Box for the department. He noted that the police chief had yet to determine if he wanted to pursue installation of a box and was gathering information. After some discussion, Mrs. Palmer made the motion for Mr. Detwiler to go ahead with that process if the Brownsburg Police Chief decides his department wants one. Mr. Dawes seconded the motion. The motion passed unanimously, 6-0-0.

**Ownership of Building Plans**

Mr. Detwiler reported to the Board that Mr. Steuerwald had confirmed that the District does own the building plans produced by RQAW. Mr. Steuerwald noted that if the District would opt to use the plans, any warranties included in the original agreement would be void.

**2018 Meeting Schedule**

Mr. Detwiler then brought up the 2018 Board Meeting schedule. He asked if the Board wanted to continue with meeting once a quarter, with any additional meetings called as needed. The Board's consensus was to continue the meetings in that manner.

## **Financial Report**

### **Financial Facts Summary- September 30, 2017**

Mr. Detwiler presented to the Board the Financial Facts Summary dated September 30th. He pointed out that there was a draw on the money market account to help with cash flow. There was no discussion.

### **Income & Expenditures Charts**

Mr. Detwiler then shared the Income and Expenditure Charts, through September. There was no discussion.

(\*Mr. Gentry entered at this point in the meeting.)

### **Budget Transfer Request**

Mr. Detwiler then mentioned the Budget Transfer Request for October 24, 2017. There was no discussion. Mr. Dawes moved to authorize the transfer as requested. Mrs. Palmer seconded the motion. The motion passed unanimously, 7-0-0.

### **Third Quarter Reports**

Mr. Detwiler then presented Third Quarter Reports. There was no discussion.

### **Registers of Claims- October 24, 2017**

Mr. Detwiler presented the Register of Claims for the General Fund dated October 24, 2017, in the amount of \$52,888.56. He also presented the Register of Claims for the Special Projects Fund dated October 24, 2017, in the amount of \$776.95. Mr. Bridget moved to approve both Registers of Claims and Mr. Dawes seconded the motion. The motion passed unanimously, 7-0-0.

## **New Business**

### **Additional Appropriation**

Mr. Detwiler then asked for the Board's approval to request an additional budget appropriation from the County Council. The amount would be \$200,000 to cover professional expenses incurred through the building process including the building design, exhibit design and financial and legal services. Mr. Dawes moved to approve the additional appropriation request. Mr. Bridget seconded the motion. The motion passed unanimously, 7-0-0. Mr. Detwiler added that the County Council would consider the request at its meeting on November 7<sup>th</sup>.

### **Resolution 2017-03: 2018 Salary Resolution**

Mr. Detwiler then presented the 2018 Salary Resolution. It stated that District employees would receive a 2.5% increase as approved in the 2018 Budget. Mr. Dawes moved for approval of Resolution 2017-03. Mrs. Palmer seconded the motion. The motion passed unanimously, 7-0-0.

### **Citizens Advisory Committee Report- Community Grant Recommendations**

Mrs. Haan, CAC President, reported to the Board that the committee reviewed five applications for the 2017 Fall Community Grants. After discussing each application, they agreed on the following recommendations:

- Danville High School Conservation Club: Drinking fountain/water bottle refill station; \$1,599.00
- Guilford Civil Township: Portable water bottle refill station; \$3,655.99
- Hendricks County 4-H & Agricultural Fair Association: Portable water bottle refill station; \$4,728.00
- Our Shepherd Lutheran Church & School: Recycling bins, drinking fountain/ water bottle refill station; \$1,802.55

Mrs. Palmer moved to accept the CAC recommendations for the 2017 Fall Community Grants. Mr. Dawes seconded the motion. The motion passed unanimously, 7-0-0.

## **Adjournment**

Mrs. Lynch moved for adjournment at approximately 7:45 a.m.