

**Hendricks County Solid Waste Management District  
Board of Director's Meeting Minutes  
September 26, 2017**

The Hendricks County Solid Waste Management District met at 7:00 a.m. on September 26, 2017, in the Commissioners' Meeting Room at the Hendricks County Government Center.

President Marcia Lynch opened the meeting and led the Pledge of Allegiance.

Roll call was taken and members in attendance were:

Beverley Austin	Dennis Dawes
Bob Gentry	Marcia Lynch
Phyllis Palmer	Brad Whicker

Board members Dan Bridget, Caleb Brown and Matt Whetstone were not in attendance.

Others in attendance were:

Kevin J. Cavanaugh	Lenn Detwiler
Patty Knoll	Amy Sieferman
Jim Parker	Greg Steuerwald

**Approval of Minutes**

Mrs. Palmer moved to approve the minutes from the July 25, 2017, Board Meeting as presented. Mr. Whicker seconded the motion. The motion passed unanimously, 6-0-0.

**Educator's Report**

Mrs. Sieferman opened her remarks by noting that September had been incredibly busy. She had presented many of her programs, from "How Do They Do That?" to "Worms Are Still Eating My Garbage!".

She explained that she and Mr. Detwiler met with representatives of the Plainfield Community School Corporation to learn about the new Imagination Lab the corporation is building. She explained that a number of her programs that she is usually unable to do in the classrooms for various reasons would fit well with the approach they will use in the new facility to engage students.

**Director's Report**

**2018 Tox-Away Day Contract Recommendation**

Mr. Detwiler opened his remarks by reminding the Board that six companies had submitted proposals for the 2018 Tox-Away Day Contract. After explaining the process he used to compare the bids, he said the lowest cost option was US Ecology. After some discussion, Mr. Dawes moved to approve the recommendation to contract with US Ecology for the District's 2018 Tox-Away Days. Mrs. Palmer seconded the motion. The motion passed unanimously, 6-0-0.

**Recycling Drop-off Center Contract**

Mr. Detwiler then brought up for discussion the contract with Ray's Trash for the servicing of the Recycling Drop-off Centers. He said the contract was expiring this fall but included the option for a one-year extension. Mr. Davidson with Ray's said the company would be willing to extend the contract for one year, but would require a 10-15% increase. After discussion, it was the Board's consensus to look into a three-year contract with Ray's, with an annual increase built in. Mr. Detwiler said he would talk to Mr. Steuerwald and Mr. Davidson about what might be able to be worked out.

**Building Project Update**

Next, Mr. Detwiler explained that the Building Committee had explored some rental options in Danville, but were unable to find space to fit the District's needs. After discussion, the Board agreed to put the building project on hold, with the option to investigate promising properties as they become

available. Mr. Detwiler expressed his appreciation for the Board's support of eventually establishing an environmental education center. He added that he believes that vision is the right next step for the District. Mrs. Palmer again asked about consideration being given to constructing an addition to the existing Hendricks County 4-H Fair Conference center for cost savings and a partnership with the Hendricks County Fair Board. Mr. Detwiler said it was not a consideration.

#### Indiana Recycling Coalition Scholarship

Mr. Detwiler then asked the Board Members if it was their wish to match funds for a scholarship provided by Indiana Recycling Coalition as the District has done in the past. After discussion, Mr. Whicker made the motion to provide \$500 per student up to \$1,000 to match the IRC Scholarship. Mr. Gentry seconded the motion. The motion passed unanimously, 6-0-0.

#### Executive Director Performance Review

Mr. Detwiler next reminded the Board that the Executive Director's performance review is usually done in October. Mrs. Lynch, Mr. Whicker and Mr. Dawes agreed to meet with Mr. Detwiler at a later date for the review.

#### 2017 Dinner Meeting

Then, Mr. Detwiler asked for input from the Board regarding holding a dinner meeting before the end of the year. After discussion, the consensus of the Board was for the staff and employees of the District to have a year-end luncheon, with the Educator of the Year Award presented to the teacher at his or her school so fellow teachers and the school principal could be present.

#### AISWMD Conference Sponsorship

Mr. Detwiler then asked the Board to consider the District supporting the Association of Indiana Solid Waste Management District by being a sponsor for the upcoming conference. After discussion, Mr. Whicker made the motion for the District to be a \$500 sponsor at the 2017 AISWMD Conference. Mr. Gentry seconded the motion. The motion passed unanimously, 6-0-0.

#### Other Items

- The District's most recent Tox-Away Day was held September 23<sup>rd</sup> at the Fairgrounds; 632 participants used the event
- The final Tox-Away Day for 2017 will be on October 21<sup>st</sup> at the Plainfield Middle School
- Five Community Grant applications have been received and the CAC will provide its funding recommendations at the October 24<sup>th</sup> Board Meeting
- Mr. Detwiler has been working with Nancy Marsh on the 2018 budget; the County Council will hold the public hearing on October 3<sup>rd</sup> and then consider adoption on October 23<sup>rd</sup>

#### **Financial Report**

##### Financial Facts Summary- July 31 and August 31

Mr. Detwiler presented to the Board the Financial Facts Summary dated August 31<sup>st</sup>. He noted that the District increased the amount the Yard Waste Recycling Center employees kept on hand to make change for customers from \$50 to \$100. He noted that the attendants were occasionally running out of smaller bills during their shifts. He also said there will be a request for an additional appropriation presented at the October 24<sup>th</sup> Board Meeting. There was no discussion.

##### Income & Expenditures Charts

Mr. Detwiler then shared the Income and Expenditure Charts, through August. There was no discussion.

Registers of Claims- August 22, 2017 and September 26, 2017

Mr. Detwiler presented the Register of Claims for the General Fund dated August 22, 2017, in the amount of \$79,745.99 and the Register of Claims for the General Fund dated September 26, 2017, in the amount of \$130,852.11. He also presented the Register of Claims for the Special Projects Fund dated August 22, 2017, in the amount of \$558.25. Mr. Dawes moved to approve all three Registers of Claims and Mr. Gentry seconded the motion. The motion passed unanimously, 6-0-0.

**Adjournment**

Mrs. Palmer moved for adjournment at approximately 7:55 a.m. and Mr. Gentry seconded the motion. The motion passed unanimously, 6-0-0.

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Marcia Lynch, President