

**Hendricks County Solid Waste Management District  
Board of Director's Meeting Minutes  
May 23, 2017**

The Hendricks County Solid Waste Management District met at 7:00 a.m. on May 23, 2017, in the Commissioners' Meeting Room at the Hendricks County Government Center.

President Marcia Lynch opened the meeting and led the Pledge of Allegiance.

Roll call was taken and members in attendance were:

Beverley Austin	Dan Bridget
Caleb Brown	Dennis Dawes
Bob Gentry	Marcia Lynch
Phyllis Palmer	Matt Whetstone
Brad Whicker	

Others in attendance were:

Kevin J. Cavanaugh	Lenn Detwiler
Ed Gaddie	Julie Haan
Patty Knoll	Amy Sieferman
Greg Steuerwald	

**Approval of Minutes**

Mrs. Palmer moved to approve the minutes from the April 25, 2017, Board Meeting as amended. Mr. Dawes seconded the motion. The motion passed unanimously, 9-0-0.

**Director's Report**

**Tox-Away Day Program Updates**

Mr. Detwiler then gave the Board an update about the May 20 Tox-Away Day that was held at the Fairgrounds. He said the event went well until 11 a.m. when a thunderstorm moved through and operations had to be suspended for the safety of the workers. He said they resumed when it was safe, and stayed open later than scheduled to be sure everyone was served. He said there were 641 participants. He thanked Julie Haan for her work collecting unwanted medicines, and said the County Coroner, Rick Mophew, and Chuck Parsons with the Sherriff's Department were there helping as well.

Mrs. Austin asked if the new Unwanted Medicine Drop Boxes around the county were making a difference in the amount of medicines collected at the Tox-Away Days, and Mr. Detwiler replied that they were still receiving a lot of medicines at the events. He noted that it is amazing how much unwanted medicine is in the general population. He went on to say that a person from Hendricks County Regional Health had contacted him about getting a Drop Box set up with the Brownsburg Police Department. He said he is beginning a discussion with them

about that. Mrs. Lynch asked if he had been contacted by the Danville Police Department, and Mr. Detwiler said yes, he had touched base with the Police Chief a few weeks ago.

He then went on to say he was beginning the Request for Proposals for the contract to provide the 2018 Tox-Away Day events. He said the RFP's would be due back by July 25, and would be opened at the Board Meeting that morning.

#### Fair Board Operations Committee Meeting

Mr. Detwiler then informed the Board that he had attended the Fair Board Operations Committee meeting on May 18, to update them on the building design and site plan. He said they were excited about partnership opportunities, especially during the 4-H Fair. He said they did reiterate their strong interest in having the entire parking area finished. He said it was a good meeting.

#### Educational Exhibit Design Update

Mr. Detwiler then pointed out the exhibit design update included in the Board's packets. He said the schematic design is complete, and now the process was entering the design development phase. He said the next package was due from Taylor Studios on June 16. He shared that Mrs. Sieferman has a meeting coordinated with a number of key educators from around the county on June 15 to glean their ideas and input.

He then said he did apply for a grant from Waste Management for \$30,000 for sponsorship for the exhibits. He shared that he believes the request he made exceeds the company's usual annual outlay for a grant and noted that if the full amount was to be awarded it would have to be done so from a higher level of management. Mrs. Austin noted that it might be more palatable if the grant was spread out over several years. Mr. Detwiler thanked her for the suggestion and said he would follow up on it. He noted that he had also contacted Calvin Davidson about a potential sponsorship arrangement with Ray's Trash.

#### Upcoming Meetings

Mr. Detwiler noted upcoming Board Meetings

June 27 Board Meeting:

- Construction bids will have been opened at the June 13 Commissioner's Meeting, and Mr. Detwiler and Mr. Cavanaugh will present a recommendation to the Solid Waste Management District Board.
- Lease agreement will need to be finalized and approved
- Loan agreement will need to be finalized and approved

July 25, 2017 Board Meeting:

- 2018 Budget- will need to determine how much to advertise for 2018 budget
- 2018 Tox-Away Days- submitted proposals will need to be opened

## **Financial Report**

### **Financial Facts Summary for April 30**

Mr. Detwiler presented to the Board the Financial Facts Summary dated April 30, 2017. There were no questions.

### **Income & Expenditures Charts**

Mr. Detwiler then presented the Income and Expenditures Charts as of April 30, 2017. There were no questions.

### **General Fund Claims Register- May 23, 2017**

Mr. Detwiler presented the Register of Claims for the General Fund dated May 23, 2017, in the amount of \$98,139.14. Mr. Dawes moved to approve the May 23, 2017, Register of Claims and Mr. Bridget seconded the motion. The motion passed unanimously, 9-0-0.

## **Old Business**

### **Lease Agreement**

Mr. Detwiler then introduced Mr. Steuerwald, who then went over a preliminary lease agreement between the County and the District. Discussion was held over which entity would be responsible for what repairs and maintenance of the Environmental Education Center. After some discussion, Mr. Steuerwald said he would make the suggested revisions and present the lease to the Board for their review.

### **Loan Agreement**

After discussion about the terms of the loan proposed by the County Council, Mr. Dawes made a motion that the District accept the County Council's offer of a loan and that the Council consider making the loan in the amount not to exceed \$1.5M at an interest rate comparable to the current bond interest rate, not to exceed 3.5%, for a term of 10 years. Mr. Whetstone seconded the motion. The motion passed, 8-1-0, with Mr. Bridget voting nay.

## **New Business**

### **Request to Print more Recycling Guides**

Mr. Detwiler then asked the Board for permission to print more copies of the District's Recycling Guide. After discussion, Mr. Whicker moved to allow up to \$6,000 for the purchase of additional Guides. Mr. Bridget seconded the motion. The motion passed unanimously, 9-0-0.

## **Adjournment**

Mrs. Palmer moved for adjournment at approximately 7:59 a.m. and Mr. Whetstone seconded the motion. The motion passed unanimously, 9-0-0.

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Marcia Lynch, President