

**Hendricks County Solid Waste Management District
Board of Director's Meeting Minutes
January 24, 2017**

The Hendricks County Solid Waste Management District met at 7:00 a.m. on January 24, 2017, in the Commissioners' Meeting Room at the Hendricks County Government Center. President Beverley Austin opened the meeting and led the Pledge of Allegiance. Roll call was taken and members in attendance were:

Beverley Austin	Dan Bridget
Dennis Dawes	Bob Gentry
Marcia Lynch	Phyllis Palmer
Matt Whetstone	

Others in attendance were:

Kevin J. Cavanaugh	Lenn Detwiler
Dee Edwards	Ed Gaddie
Julie Haan	Patty Knoll
Sanjay Patel	Amy Siefertman
Parinitha Visweshwar	

Election of Officers

Mrs. Austin then opened the process of electing board officers for 2017. Mrs. Palmer made a motion to nominate Mrs. Lynch as President. Mr. Dawes seconded the motion. The motion passed unanimously, 7-0-0.

Mr. Dawes then nominated Mr. Bridget as Vice-President. Mrs. Palmer seconded the motion. The motion passed unanimously, 7-0-0.

Mr. Gentry nominated Mr. Dawes as Secretary/Treasurer. Mr. Whetstone seconded the motion. The motion passed unanimously, 7-0-0.

Mrs. Palmer thanked Mrs. Austin for her willingness to serve as Board President for the last 9 years.

At this time, Mrs. Lynch began presiding over the meeting.

Approval of Minutes

Mrs. Palmer moved to approve the minutes from the December 13, 2016, Board Meeting as presented. Mr. Whetstone seconded the motion. The motion passed unanimously, 7-0-0.

Outreach Coordinator's Report

Mrs. Siefertman opened her remarks by giving an update on the newest program that she has created which helps students understand how packaging is designed and how the design impacts waste. She said students and teachers are very excited about it.

She noted that the District presented the Environmental Educator of the Year to Janet Craig at Maple Elementary on January 19. She thanked Mr. Gentry and Mrs. Austin for attending. She said everyone enjoyed the coffee bar the District provided and that Mrs. Craig appreciated being able to share the moment with her colleagues.

Lastly, she said the District has 17 county schools participating in this year's Recycle Heart and Sole shoe drive. She said every school district in the county would be participating, and she would email the Board the list of the schools. The organization involved with the shoe drive, Changing Footprints, distributes the collected shoes locally where needed, a fact the Board appreciated.

Director's Report

Introduction of Dee Edwards

Mr. Detwiler opened his remarks by introducing to the Board Dee Edwards, of Edwards Accounting, who had taken over most of the District's bookkeeping duties as of October, 2016. He said he appreciated Mrs. Edwards knowledge and input. Mrs. Edwards thanked the Board for the opportunity to serve.

Legislative Update

Mr. Detwiler then shared with the Board that Senator Liz Brown recently filed Senate Bill 465, which severely restricts the ability of a Solid Waste Management Districts to assess a property tax, although they could still assess a per-household fee. But, he noted, that fee could not be assessed on the county property tax bill. He noted historically a small fee billed annually from a district often remains unpaid. He said although the Hendricks County District would not be directly affected by this bill at this time, if it was implemented as written, it would severely limit many districts across the State. He reported the Association of Solid Waste Management Districts is working hard to stop this bill from moving forward.

Lizton Recycling Drop-Off Center

Mr. Detwiler then displayed pictures of trash left outside the bins that has become a recurring issue at the Drop-Off Center in Lizton. He said there have always been some instances of abuse there, but since the holidays, it has become steadily worse. He said two of the four bins at that location are switched out six days a week. After some discussion, the Board's consensus was to increase the number of bins switched on Saturday and Monday from two to three.

Taylor Design Studios

Mr. Detwiler then informed the Board that the Building Committee, Mr. Detwiler and Mrs. Sieferman were meeting over the next few days with Taylor Design Studios. They would be laying the groundwork for the exhibits in the District's new building.

2016 Annual Report

Mr. Detwiler then pointed out the 2016 Annual Report in the Board's packet of materials. He said, as in year's past, he would send the report to legislators and towns around the County. After it was suggested, he said he would also send it to county Chamber of Commerce offices.

Prezi for Public

Mr. Detwiler added he is still working on the requested Prezi program to explain to interested parties who the District is and what we do. He said he would forward it to the Board as soon as it is ready.

Financial Report

Financial Facts Summary for 10/31/16, 11/30/16 and 12/31/16

Mr. Detwiler presented to the Board the Financial Facts Summaries dated October 31, 201, November 30, 2016, and December 31, 2016.

He pointed out that the annual contribution for the Rainy-Day Fund is made in February each year, based on the proposed budget for that year, and the 2017 contribution would be in the amount of \$74,150.00. There was no discussion.

Income Chart

Mr. Detwiler presented the complete 2016 Income Chart which reflected all of the Yard Waste Recycling Center Income and Final Disposal Fee Income for the year.

Budget Transfer Request

Mr. Detwiler then presented a budget transfer request, to balance the 2016 budget. After some discussion, Mr. Whetstone moved to approve the request. Mr. Dawes seconded the motion. The motion passed unanimously, 7-0-0.

Fourth Quarter 2016 Reports

Mr. Detwiler reviewed the 2016 Budget versus Actual revenues and expenditures. There were no questions.

Registers of Claims—General Fund & Special Projects Fund

Mr. Detwiler presented the Register of Claims for the General Fund dated December 27, 2016, in the amount of \$68,665.96 and the Register of Claims for the General Fund dated January 24, 2017, in the amount of \$56,795.33. The Register of Claims dated January 24, 2017, for the Hendricks County Special Projects Fund in the amount of \$224.64 was also presented. After discussion, Mr. Dawes moved to approve all three registers of claims and Mr. Bridget seconded the motion. The motion passed unanimously, 7-0-0.

New Business

Approval of Soil Borings

Mr. Detwiler then asked Mr. Cavanaugh to discuss the three proposals for providing soil borings at the building site. After some discussion, Mr. Dawes moved to approve the bid from Alt & Witzig in the amount of \$2,860.00. Mrs. Austin seconded the motion. The motion passed unanimously, 7-0-0.

Building Update: Exterior Design Renderings

Mr. Detwiler then presented Mr. Patel and Ms. Visweshwar from RQAW. They presented updated exterior renderings. Some discussion was held. Mr. Detwiler then asked the Board for consent to move ahead with more detailed plans based on the current floorplan and latest exterior renderings. The Board's consensus was to proceed.

Resolution 2017-01: Appointment and Re-appointment of CAC Committee

Mr. Detwiler then reviewed Resolution 2017-01 which appointed and reappointed members to the District's Citizens Advisory Committee for 2017. Mr. Detwiler noted that one of the members did not attend any meetings in 2016. Mrs. Palmer said that member should not be re-appointed to the CAC, and the board agreed. Mrs. Austin moved to adopt Resolution 2017-01 with the change. Mrs. Palmer seconded the motion. The motion passed unanimously, 7-0-0.

Resolution 2017-02: Payment of Designated Claims

Mr. Detwiler then introduced Resolution 2017-02: Payment of Designated Claims. He explained that this resolution allows claims to be paid during those months when there is not a regular Board Meeting. He said the list of claims will be reviewed by the Board President before payment would be made, with the full Board reviewing the claims at the next Board Meeting. Mr. Whetstone then made a motion to adopt Resolution 2017-02. Mr. Gentry seconded the motion. The motion passed unanimously, 7-0-0.

Board of Directors' Comments, Concerns & Questions

Mr. Whetstone noted his Annual Economic Interests Statement was filed with the State.

Adjournment

Mrs. Palmer moved for adjournment at 8:01 a.m. and Mr. Gentry seconded the motion. The motion passed unanimously, 7-0-0.

Marcia Lynch, President