

**Hendricks County Solid Waste Management District
Board of Director's Meeting Minutes
August 23, 2016**

The Hendricks County Solid Waste Management District met at 7:00 a.m. on August 23, 2016, in the Commissioners' Meeting Room at the Hendricks County Government Center.

President Beverley Austin opened the meeting and led the Pledge of Allegiance.

Roll call was taken and Board members in attendance were:

Beverley Austin	Dan Bridget
Caleb Brown	Bob Gentry
Marcia Lynch*	Phyllis Palmer
Eric Wathen	Matt Whetstone

Board member Dennis Dawes was not present.

Others in attendance were:

Brad Battin	Kevin Cavanaugh
Lenn Detwiler	Ed Gaddie
Julie Haan	Patty Knoll
Sanjay Patel	Roger Stephens
Greg Steuerwald	

Approval of Minutes

Mrs. Palmer moved to approve the minutes from the July 26, 2016, Board Meeting as corrected. Mr. Wathen seconded the motion. The motion passed unanimously, 7-0-0.

Director's Report

Letter of Support to IDEM for NuGenesis

Mr. Detwiler opened his remarks by sharing a request from NuGenesis, Inc., the District's current Tox-Away Day vendor. The company is seeking a permit modification from IDEM and one of the requirements of the application process is the submission of letters of support for the company. After discussion, Mrs. Palmer moved to approve the request from NuGenesis. Mr. Whetstone seconded the motion. The motion passed unanimously, 7-0-0.

Request for Proposals to Service Recycling Drop-Off Centers

Mr. Detwiler then informed the Board that RFP packets have been directly mailed to six recycling companies and legal advertisements completed. The proposals that are received will be opened at the September 13, 2016, Board Meeting.

(*Mrs. Lynch entered at this time.)

Contracted Controller

Mr. Detwiler then said in order to meet the required Internal Control Standards an outside bookkeeper will be researched, and asked if the Board would prefer that person make a report at the Board Meetings. Mr. Wathen said he didn't feel that would be necessary, with Mrs. Palmer agreeing. Mrs. Palmer asked that quotes from several parties be considered. Mrs. Palmer then moved to authorize Mr. Detwiler to select an outside bookkeeper and Mr. Wathen seconded the motion. The motion passed unanimously, 8-0-0.

Old Business

Building Project Update

Mr. Detwiler then shared renderings of the new building provided by RQAW, with the emphasis that these were still preliminary views and that the final product will fit with the look of the existing buildings on the fairgrounds. Mr. Bridget expressed concern about the flat roof depicted in the renderings as did Mrs. Lynch and Mrs. Palmer. Mr. Bridget also noted possible security issues. RQAW thanked the board members for their input and assured them their concerns would shape their designs going forward.

Mr. Detwiler then shared with the Board a proposal letter from RQAW, the next step to a final contract. Some discussion was held. Mr. Whetstone noted that the agreement would also need to be approved by the County Commissioners. Mrs. Lynch made a motion to authorize Mr. Detwiler to sign the proposal letter with Mr. Whetstone seconding the motion. The motion passed, 7-0-1, with Mr. Wathen abstaining.

Discussion was then held on the lease agreement between the District and the County. The arrangement being pursued is one where the District will pay to build the building but the County would ultimately own it. The District will then lease the building from the County for as long as the District needs it.

Financing options for the project were then discussed, with two options presented. The first was a direct borrowing arrangement. Mr. Steuerwald explained that based on his research, he believes doing so would be an option for the solid waste district. The second financing option presented was an installment purchase agreement with RQAW. Discussion was held during which Mr. Bridget noted that he felt the lines of ownership would be clearer if the District owned the land and the building. Mr. Steuerwald explained that he needed to do more research to learn whether the installment purchase agreement is an allowable financing arrangement under state statute.

Mr. Detwiler said a separate arrangement would need to be worked out with such a firm to design and create the interactive exhibits that will be included in the project. The process would soon begin to select the firm that will work on that part of the project.

Mr. Detwiler said he would be attending the Fair Board Operations Meeting on the upcoming Thursday evening to share the building progress to date with that group.

Financial Report

Register of Claims—General Fund & Special Projects Fund

Mr. Detwiler next presented registers of claims for both the General Fund and the Hendricks County Special Projects Fund. Mr. Wathen moved to approve the General Fund Register of Claims dated August 23, 2016, in the amount of \$53,175.27 and the Special Projects Fund Register of Claims dated August 23, 2016, in the amount of \$130.00. Mrs. Lynch seconded the motion. The motion unanimously passed, 8-0-0.

Adjournment

Mrs. Palmer moved for adjournment at 7:51 a.m.

Beverley Austin, President