

**Hendricks County Solid Waste Management District
Board of Director's Meeting Minutes
June 20, 2016**

The Hendricks County Solid Waste Management District met at 9:30 a.m. on June 20, 2016, in the Commissioners' Meeting Room at the Hendricks County Government Center.

President Beverley Austin opened the meeting and led the Pledge of Allegiance.

Roll call was taken and Board members in attendance were:

| | |
|-----------------|----------------|
| Beverley Austin | Dan Bridget |
| Caleb Brown | Dennis Dawes |
| Marcia Lynch | Phyllis Palmer |
| Matt Whetstone | Eric Wathen |

Board member Bob Gentry was not present.

Others in attendance were:

| | |
|-----------------|-----------------|
| Kevin Cavanaugh | Lenn Detwiler |
| Ed Gaddie | Julie Haan |
| Patty Knoll | Sanjay Patel |
| Roger Stephens | Greg Steuerwald |

Building Project Update

Mr. Detwiler reviewed with the Board the goals of the project and what decisions had been made to this point. He noted that the goals included space and accessibility for the District to provide meaningful environmental education. He explained that the hope is that the building itself would be a teaching tool related to sustainable building techniques, materials, equipment and fixtures. He also expressed the need for the District to have a permanent home and that the project would be a good use of the District's accumulated funds; benefitting the community as a whole.

Mr. Patel with RQAW then walked the group through the needs assessment, cost projections and additional information that his company had compiled after touring the existing offices for the SWMD and hearing about the goals of the project. He explained that the space needed to accommodate the administrative and educational functions of the District are estimated at a little more than 8,100 square feet. The projected cost range for the project is between \$2.9 and \$3.4 million. It was noted that those estimates did include many of the soft costs associated with the project, not just the construction of the building.

After some discussion and questions related to other projects currently underway, Mrs. Palmer shared her belief that the District needs to be fiscally conservative in the process. Mr. Bridget expressed his desire to have the project be as engaging for children as it could be and to utilize some digital interaction as part of the learning experience. He also noted that support

from some organizations that share the District's mission might also be available. He offered to help spearhead some of those efforts when the time was right. Mr. Whetstone suggested that the District consider financing a portion of the project.

Ultimately, a committee was formed to explore trimming the costs of the project while still achieving the goals set forth. Additionally, the committee will explore available means for financing, if needed. The committee will consist of Marcia Lynch, Eric Wathen, Lenn Detwiler, and Kevin Cavanaugh. They were asked to work with RQAW and to make a report at the July 26th Board Meeting.

New Business

Resolution 2016-03: Adoption of Minimum Internal Control Standards & Procedures and Determination of Materiality Threshold for Hendricks County Solid Waste Management District

Mr. Detwiler briefly spoke to the Board about the need for the District to pass a resolution related to the new Internal Financial Control Standards required by the State. He noted that he had been in touch with Greg Steuerwald about the requirements and hoped to bring a resolution to the July meeting for the Board's consideration.

He noted that the Internal Control requirements entail more than simply passing the resolution and that more would be required of the District. After discussion, Mrs. Austin was appointed to work with Mr. Detwiler to research the particulars of the requirements and what changes the District ought to make to ensure compliance.

Adjournment

Mrs. Palmer moved for adjournment at 10:50 a.m. and Mr. Whetstone seconded the motion. The motion passed, 8-0-0.

Eric Wathen, Vice-President