

**Hendricks County Solid Waste Management District
Board of Director's Meeting Minutes
January 26, 2016**

The Hendricks County Solid Waste Management District met at 7:00 a.m. on January 26, 2016, in the Commissioners' Meeting Room at the Hendricks County Government Center. President Beverley Austin opened the meeting and led the Pledge of Allegiance. Roll call was taken and members in attendance were:

Beverley Austin	Dan Bridget
Caleb Brown	Dennis Dawes
Bob Gentry	Marcia Lynch
Phyllis Palmer	Matt Whetstone
Eric Wathen	

Others in attendance were:

Kevin J. Cavanaugh	Lenn Detwiler
Brad Eisenhart	Bill Guarnerly
Julie Haan	Patty Knoll
Amy Siefertman	

Election of Officers

Mrs. Austin then began the process of electing board officers for 2016. Mr. Gentry made a motion to maintain the same officers as the previous year with Mrs. Austin as President, Mr. Wathen as Vice President and Mrs. Lynch as Secretary/Treasurer. After some discussion, Mr. Whetstone seconded the motion. The motion passed unanimously, 9-0-0.

Approval of Minutes

Mrs. Palmer moved to approve the minutes from the December 15, 2015, Board Meeting as presented. Mr. Gentry seconded the motion. The motion passed, 8-0-1. Mrs. Austin abstained since she did not attend that meeting.

Outreach Coordinator's Report

Mrs. Siefertman opened her remarks by relating to the Board that she and Jennifer Davies of the Avon Outdoor Learning Center had made a presentation at the Indiana STEM (Science, Technology, Engineering and Mathematics) Education Conference at Purdue. She said it was a good experience, very well attended, and plans are already being made for 2017.

She went on to say the District's Shoe Recycling program would take place again in February. There are already 14 area schools signed up to participate, and one student has signed up individually, wanting to collect shoes on his own for the Shoe drive. She said she would post the drop-off locations on Facebook soon.

Director's Report

Program Results

Mr. Detwiler shared the Program Results which reflected totals for all of 2015 and showed that 722.5 tons of materials were collected at the District's Recycling Drop-off Centers, 4,186 visitors utilized the Yard Waste Recycling Center and that 4,049 residents participated in the District's Tox-Away Days where 359,012 pounds of material were collected. There were no questions.

2015 Year End Report

Mr. Detwiler explained that he had mailed copies of the District's 2015 Annual Report, along with a cover letter, copies of the Recycling Guide and other program information to the state legislators representing the District. Mr. Dawes suggested sending the report to the towns of Hendricks County. Mr. Detwiler said that he would do that.

Building Committee Update

Mr. Detwiler then informed the Board that the Building Committee members have met and begun preliminary discussions on space needs, potential layouts, and the next steps that will be needed to proceed. Mr. Cavanaugh, a Building Committee member, and the Hendricks County Facilities Manager, has had five firms already express an interest in the project.

Legislative Update

Mr. Detwiler informed the Board of two Senate Bills that could affect Solid Waste Management Districts.

Senate Bill 266: This bill would make Solid Waste Management Districts optional and County Commissioners could vote to eliminate them. The bill was heard and passed out of the Senate Environmental Affairs Committee on January 25th.

Senate Bill 88: This bill would eliminate property taxes as a funding mechanism for Solid Waste Management Districts and all funding would be funneled through the county councils. The bill would not allow special assessments to be placed on property tax bills, which would greatly increase costs paid by districts to bill and collect the fees and would result in lower collection rates. Districts would then collect money at their expense, and send it to the county which may or may not fund the Districts at an appropriate level.

Mr. Detwiler said the Association of Indiana Solid Waste Management Districts will continue to work on both bills.

Recycling Guide Update

Mr. Detwiler reminded the Board that the District updates the Recycling Guide every other year, and it would be due in 2016. This year he wanted to streamline the Guide, focusing on the District's Programs and the A-Z portion. He also noted that the size would likely be reduced. Mr. Detwiler also explained that he was working to find an alternate means to distribute the guides, and was requesting permission to spend up to \$18,000 on the project. Mrs. Palmer moved to approve his request, and Mr. Gentry seconded the request. The motion passed unanimously, 9-0-0.

Community Grants Program

Next, Mr. Detwiler shared that applications for the spring round of the District's Community Grants Program will be due March 24th. He said that once the applications have been submitted, the Citizen's Advisory Committee will again review the applications and have a recommendation ready for the Board's consideration at the April meeting.

Safe Sharps Disposal Program Update

Mr. Detwiler said that the new Safe Sharps Disposal Program would be beginning February 1st with an official launch; media has been invited to attend. The District is working in partnership with the County Health Department to provide this new program.

Unwanted Medicine Drop Box with IU Health West

Mr. Detwiler then said IU Health West had contacted him and wanted to partner with the District to provide an unwanted medicine drop box on their property. The Board's consensus was to move forward with the request and provide the drop-box if the program becomes a reality.

Additional Appropriations Request to County Council

Mr. Detwiler noted that as had been previously discussed, an additional appropriation request would be made to the County Council to pay the balance due on the Oakhurst Mobile Home Park waste water treatment plant decommissioning. The actual payment would not be made until the middle of April.

Financial Report

Financial Facts Summary for 11/30/15

Mr. Detwiler presented to the Board the Financial Facts Summaries dated November 30, 2015, and December 31, 2015.

He also noted that he would be making the 2016 contribution to the District's Rainy Day Fund in the amount of \$74,150.00, which is 10% of the annual budget, before the end of February. There was no discussion.

Income Chart

Mr. Detwiler presented the complete 2015 Income Chart which reflected all of the Yard Waste Recycling Center Income and Final Disposal Fee Income for the year.

Budget Transfer Request

Mr. Detwiler then presented a budget transfer request, to balance the 2015 budget. After some discussion, Mrs. Lynch moved to approve the request. Mrs. Palmer seconded the motion. The motion passed unanimously, 9-0-0.

Fourth Quarter 2015 Reports

Mr. Detwiler reviewed the 2015 Budget versus Actual revenues and expenditures. There were no questions.

Registers of Claims—General Fund & Special Projects Fund

Mr. Detwiler presented the Register of Claims for the General Fund dated December 22, 2015, in the amount of \$56,143.13 and the Register of Claims for the General Fund dated January 26, 2016, in the amount of \$55,050.78. The Register of Claims for the Hendricks County Special Projects Fund in the amount of \$13,460.00 was also presented. After discussion, Mr. Wathen moved to approve all three requests and Mr. Gentry seconded the motion. The motion passed unanimously, 9-0-0.

New Business

Resolution 2016-01: Appointment and Re-appointment of CAC Committee

Mr. Detwiler then reviewed Resolution 2016-01 which appointed and reappointed members to the District's Citizens Advisory Committee for 2016. Mrs. Palmer noted her concerns about some CAC members not attending the committee's meetings. Mr. Detwiler noted that all but one of the members had attended at least one of the meetings in 2015. Mrs. Palmer asked that the member that did not attend any of the meetings in 2015 not be reappointed to the CAC, and the board agreed. Mr. Gentry moved to adopt Resolution 2016-01 with the change suggested by Mrs. Palmer. Mr. Whetstone seconded the motion. The motion passed unanimously, 9-0-0.

Resolution 2016-02: Payment of Designated Claims

Mr. Detwiler then introduced Resolution 2016-02: Payment of Designated Claims. He explained that this resolution allows claims to be paid during those months when there is not a regular Board Meeting. He said the list of claims would be reviewed by the Board President before payment would be made, with the full Board reviewing the claims at the next Board Meeting. Mr. Whetstone then made a motion to adopt Resolution 2016-02. Mr. Gentry seconded the motion. The motion passed unanimously, 9-0-0.

Upcoming Events

Mr. Detwiler then noted some upcoming events:

February 3: District is hosting the monthly meeting of the Indiana HHW Task Force followed by a workshop furnished by the Association of Indiana Solid Waste Management Districts; both gatherings would be at the Plainfield-Guilford Township Public Library

February 8-12: Shoe Recycling Program with Changing Footprints

April 9: First Tox-Away Day of 2016 at Brownsburg High School, 8a.m. – 1:00 p.m.

April 27: Next Board Meeting

Board of Director's Comments

Mrs. Austin commented that the appointed committee had met with Mr. Detwiler for his annual review and wanted to say again how much they appreciated his work and leadership. She also welcomed Mr. Dan Bridget as a new member of the Board of Directors.

Adjournment

Mrs. Palmer moved for adjournment at 7:52 a.m. and Mr. Gentry seconded the motion. The motion passed unanimously, 9-0-0.

Beverley Austin, President