

Hendricks County Solid Waste Management District
January 28, 2014

The Hendricks County Solid Waste Management District met at 7:00 a.m. on January 28, 2014, in the Commissioners' Meeting Room at the Hendricks County Government Center.

President Beverley Austin opened the meeting and led the Pledge of Allegiance.

Roll call was taken and members in attendance were:

Beverley Austin	Caleb Brown
Bob Gentry	Rob Kendall
Marcia Lynch*	Phyllis Palmer
Matt Whetstone	

Board members Myron Anderson and Ed Gaddie were not in attendance.

Others in attendance were:

Lenn Detwiler	Amy Siefertman
Bill Guarnery	Patty Knoll
Brad Eisenhart	David Warren

Election of Officers

Mrs. Austin then began the process of electing board officers for 2014. Mr. Gentry nominated Beverley Austin for the office of President. Mr. Brown seconded the motion. Mr. Whetstone moved to close the nominations for President. Mr. Gentry seconded that motion. The motion to nominate Mrs. Austin for President passed unanimously, 6-0-0.

(* Mrs. Lynch entered the meeting at this time.)

Mr. Gentry then nominated Caleb Brown for the office of Vice President. Mr. Whetstone seconded the motion. Mr. Gentry moved to close the nominations for Vice-President with Mr. Whetstone seconding that motion. The motion to nominate Mr. Brown as Vice-President passed unanimously, 7-0-0.

Mrs. Palmer then nominated Marcia Lynch for the office of Secretary/Treasurer. Mr. Gentry seconded the motion. Mr. Gentry moved to close the nominations for

Secretary/Treasurer. Mr. Whetstone seconded that motion. The motion to nominate Mrs. Lynch as Secretary/Treasurer passed unanimously, 7-0-0.

Receiving and Opening of Proposals for 2014 Tox-Away Days

Mrs. Austin then opened the proposals received for 2014 Tox-Away Days and announced the names of the companies that submitted proposals:

1. NuGenesis, Mooresville, Indiana
2. Tradebe Treatment and Recycling, East Chicago, Indiana
3. Heritage Environmental Services, Indianapolis, Indiana

The Board asked Mr. Detwiler to review the proposals and present a recommendation to them at the next meeting. Mr. Detwiler noted that in order to notify the selected company in a reasonable amount of time for the beginning of the Tox-Away Day season, the Board should meet in February to select the contractor. He suggested meeting on February 25, 2014. After some discussion, it was the consensus of the Board to meet briefly, beginning at 7:30 a.m., on that date.

New Business

Resolution 2014-01: Appointment and Re-appointment of CAC Committee

Mr. Detwiler then reviewed Resolution 2014-01 which appointed and reappointed members to the District's Citizens Advisory Committee for 2014. He noted that Angela Roell of Paper Retriever Recycling has requested to join the committee for 2014 and was included in the resolution. Mr. Gentry moved to approve Resolution 2014-01. Mrs. Lynch seconded the motion. The motion passed unanimously, 7-0-0.

Resolution 2014-02: Payment of Designated Claims

Mr. Detwiler then introduced Resolution 2014-02: Payment of Designated Claims. He explained that this resolution allows claims to be paid during those months when there was not a regular Board Meeting. He said the list of claims would be reviewed by the Board President before payment would be made, with the full Board reviewing the claims at the next Board Meeting. Mrs. Lynch then made a motion to approve Resolution 2014-02. Mr. Gentry seconded the motion. The motion passed unanimously, 7-0-0.

Stilesville Recycling Drop-Off Center

Mr. Detwiler then informed the Board that the property owner of the Recycling Drop-Off in Stilesville requested the boxes be removed from his property. Mr. Detwiler explained that he contacted the manager of the new Dollar General Store in Stilesville, and she has indicated they would be willing to have the receptacles located on their property but that that decision needed to be approved by their corporate office. Mr. Detwiler said he would inform the Board when that decision was final. The Stilesville Volunteer Fire Department would still be the adopting group for that site.

Hendricks County Special Projects Fund Request—Demolition of Structure

Mr. Detwiler then informed the Board of a Hendricks County Special Projects Fund request from the County Commissioners regarding a burned-out house on County Road 1000 North. The County received a proposal to have the structure demolished and removed from the property for \$10,500.00. After discussion, Mrs. Lynch moved that the District pay that requested amount from the Hendricks County Special Projects Fund once the work was done and the District had received the claim. Mr. Brown seconded the motion, and the motion passed unanimously, 7-0-0.

Approval of Minutes

Mr. Gentry moved to approve the minutes from the December 18, 2013, Board Meeting as presented. Mr. Whetstone seconded the motion. The motion passed, 5-0-2. Mrs. Palmer and Mr. Kendall abstained since they did not attend that meeting.

Educators' Report

Outreach Coordinator

Mrs. Siefertman opened her remarks by reporting that the school presentation schedule was already getting full. She said she had contacted all of the teachers on the list Mrs. Archer had left for her, but because of the severe winter, everyone's schedules were behind.

She said the Reuse-a-Shoe Collection was coming up, when gently used shoes were collected and sent to needy populations in third world countries. The shoe collection dates will be February 10th to 14th. She said 17 schools had signed up so far.

Mrs. Austin asked Mrs. Sieferman to email the dates and schools to the Board members in case they wanted to donate shoes.

Director's Report

Recycling Guide Update

Mr. Detwiler then reminded the Board that the Recycling Guide is due for an update in 2014. He received a quote for \$1,850.00 from NuMedia Marketing to do the layout work. He also shared that he received quotes for printing from NuMedia Marketing (\$20,203) and the Hendricks County Flyer (\$15,750, including inserting 41,000 Guides into the Flyer). He was recommending working with NuMedia Marketing for the design and having the Hendricks County Flyer do the printing. After discussion, Mr. Brown moved to accept Mr. Detwiler's recommendation. Mrs. Lynch seconded the motion, and the motion passed unanimously, 7-0-0.

Youth Education Coordinator Position

Mr. Detwiler informed the Board that Mrs. Sieferman was currently covering both the Outreach Coordinator position and the Youth Education Coordinator position and had expressed an interest to possibly continue covering both positions. He noted that if she moved to a full-time position, she would become eligible to participate in the District's health, vision and dental insurance program as well as earn PERF benefits and paid time off. After discussion, Mrs. Palmer moved that Mrs. Sieferman's job status be moved from part-time to full time if she should decide to accept it. Mrs. Lynch seconded the motion, and the motion passed unanimously, 7-0-0.

2013 Year End Report

Mr. Detwiler reported to the Board he had mailed out copies of the District's 2013 Annual Report to state legislators representing the District. The Board Members also received copies of the report.

Financial Report

Financial Facts Summary

Mr. Detwiler presented to the Board the Financial Facts Summaries for November and December. He pointed out that two CD's were maturing before the next Board Meeting. He said he planned to reinvest those funds.

Income Chart

Mr. Detwiler then presented the 2013 Income Chart that reflected all of the Yard Waste Recycling Center Income and Final Disposal Fee Income for the year. He noted that the totals for both of those line items came in higher than budgeted.

Fourth Quarter 2013 Reports

Mr. Detwiler reviewed the 2013 Budget versus Actual revenues and expenditures. He then went over the General Fund 2012 versus 2013 numbers. There were no questions.

Budget Transfer Requests

Mr. Detwiler moved on to a list of budget transfers he was requesting since the 2014 budget was initially built around the notion that the District would be purchasing a building and restructuring operations. In addition, the Board approved salary increases for employees late in the year which were not included in the initial budget. Mrs. Lynch moved to approve the transfer requests of:

- \$4,400 increase for the Administrative Wages Line Item (1110)
- \$300 increase for the FICA/Medicare Line Item (1120)
- \$300 increase for the PERF Line Item (1121)
- \$9,000 increase for the Office Lease Line Item (3386)
- \$4,600 decrease for the Grounds Repairs & Maintenance Line Item (3388)
- \$1,600 decrease for the Buildings Repairs & Maintenance Line Item (3389)
- \$7,500 decrease for the Office/Warehouse Improvements Line Item (4700)
- \$300 decrease for the Warehouse Equipment Line Item (4800)

Mr. Whetstone seconded the motion. The motion passed unanimously, 7-0-0.

Register of Claims—General Fund

Mr. Detwiler presented the Register of Claims dated December 24, 2013, in the amount of \$42,542.58. Mr. Gentry moved to approve the Register of Claims as presented. Mr. Whetstone seconded the motion. The motion passed unanimously, 7-0-0.

Mr. Detwiler then presented the Register of Claims dated January 28, 2014, in the amount of \$53,362.58. Mrs. Lynch moved to approve that request and Mr. Brown seconded the motion. The motion passed unanimously, 7-0-0.

Coatesville Recycling Drop-off Center Adopting Group

Mr. Detwiler then asked the Board's permission to pay the Coatesville Volunteer Fire Department \$1,200.00 for their work as the District Adopting Group for the Coatesville Recycling Drop-off Center. He explained that the District had not received any of the monthly reports from the group during 2013, but that he had just had a lengthy phone conversation and received a letter from Tim Williams, the fire chief. Mr. Detwiler explained that Chief Williams thought the reports were being sent in, but that regardless, the work had been done during the year. After some discussion, the Board agreed, and Mr. Gentry moved to issue the check as requested. Mr. Whetstone seconded the motion. The motion passed unanimously, 7-0-0.

Board of Director's Comments

Mr. Whetstone commented that he was still investigating the pricing at the old Vectren building and Mr. Detwiler briefly reviewed his discussion with Tim Whicker and Terri Reynolds last fall about possible ideas if the District were to locate on the Fairgrounds.

Adjournment

Mrs. Austin adjourned the meeting at 7:42 a.m.

Beverley Austin, President