

**Hendricks County Solid Waste Management District**  
**October 21, 2008**

The Hendricks County Solid Waste Management District met at 7:00 a.m. on October 21, 2008 in the Commissioners' Meeting Room at the Hendricks County Government Center.

Secretary-Treasurer David Whicker opened the meeting and led the Pledge of Allegiance. Roll call was taken and members in attendance were:

|                |                   |              |
|----------------|-------------------|--------------|
| Phyllis Palmer | William Guarnerly | Eric Wathen* |
| Nancy Johnson  | Jeff Martin       |              |
| David Whicker  | Beverly Austin**  |              |

Others in attendance were:

|               |                 |                 |
|---------------|-----------------|-----------------|
| Lenn Detwiler | Patty Knoll     | Katie Archer    |
| Amy Sieferman | Calvin Davidson | Barry Ledbetter |
| Dan Devlin    |                 |                 |

**Approval of Agenda**

Mrs. Palmer moved to approve the Agenda as presented. Mrs. Johnson seconded the motion and the motion was unanimously approved 5-0-0.

**Approval of Minutes**

Mr. Whicker pointed out an error in the September meeting minutes.

Mr. Guarnerly moved to approve the minutes of the meeting held on September 16, 2008 as corrected. Mr. Martin seconded the motion and the motion was unanimously approved 5-0-0.

## **Youth Education Coordinator's Report**

Mrs. Archer reported to the Board that the District's first Halloween Costume Exchange held on October 10<sup>th</sup> was very successful and that Mrs. Sieferman did an outstanding job coordinating the event. Many families took advantage of the event by bringing in an "old" costume and exchanging it for a "new" one. Parents commented to Mrs. Archer and Mrs. Sieferman that they thought the Costume Exchange was a wonderful idea. Mrs. Archer also reported that the "Trash to Treasure" craft held during the event was very popular with 25 to 30 children making "mummies" out of toilet paper rolls. Mrs. Archer passed around some samples of the completed craft for the Board members to see.

Mrs. Archer then noted that the Big GREEN Give was coming up on November 22<sup>nd</sup> and that invitations had been extended to fifth grade classes in the county's schools to help decorate the halls of the Hendricks County 4-H Fairgrounds and Conference Complex for the event. She said that six classes have already agreed to decorate a Christmas Trees using recycled products. She noted that she is still waiting to hear back from some other classes that may also join the project.

(\*Mr. Wathen entered the meeting at this time.)

## **Outreach Coordinator's Report**

Mrs. Sieferman opened her report by passing around pictures taken at the Halloween Costume Exchange. She reported that about 50 families attended the event. Mrs. Sieferman explained that based on information from the Johnson County Solid Waste Management District, she felt that the turnout was very good. She added that a lot of parents asked her to please have the event again, it was greatly appreciated.

Mrs. Sieferman went on to report that 19 organizations have signed up to participate in the Big GREEN Give. Latecomers are: Habitat for Humanity, American Cancer Society, Sheltering Wings, B&O Trail Organization, and a number of local food

pantries. She said the District's main goal now is to get people there- she asked all the Board members to help spread the word about the event. She said choirs from two local schools have agreed to provide music during the event, and that the snacks and drinks served will be provided by Just Cause Catering, which will donate all proceeds to Second Helpings. She reminded everyone that the event would be held on November 22<sup>nd</sup> in the auditorium at the Hendricks County Fairgrounds.

### **Director's Report**

Mr. Detwiler began by reporting that the last Tox-Away Day of the year was held on Saturday, October 11<sup>th</sup>. He said it was a beautiful day, and that 610 participants utilized the event and over 80,000 pounds of material was collected. The District had 2,165 household participants in the 2008 Tox-Away Day events. Mr. Detwiler highlighted some graphs he compiled and distributed to the Board. One of the graphs showed the number of participants at each event over the past four years. He pointed out the steady increase shown on the graph- the average increase in participation was 32% per year. However, he noted that he believes any increase in participation in 2009 will likely be less than what the District has seen in the past due to the fact that there are only so many vehicles that can come through the events in the amount of time allotted.

(\*\*Mrs. Austin joined the meeting at this point.)

Mr. Detwiler then highlighted the next graph that displayed the pounds of material collected at the Tox-Away Days during the same four year period. He noted that the weight of the materials the District collects during Tox-Away Days does not tell the whole story. For example, a small amount of mercury does not weigh much, but can be very damaging to the environment. He was pleased though that steady increases were shown in the amounts of household hazardous waste and electronics collected because those types of materials are the most toxic to the environment.

Mr. Detwiler proceeded to give an update about the grant awarded to the Plainfield Department of Public Works for the purchase of wood chipping. He reported that the Town of Plainfield did agree to the stipulations as set forth by the Board. Those stipulations included the fact that the chipper must be purchased in 2008 and that no material run through the chipper would be deposited in any of the District's Yard Waste Recycling Centers. He added that the grant agreement was mailed to the Town and at this point the Town is waiting to hear from the Indiana Department of Environmental Management (IDEM), regarding additional grant funds the Town applied for to help purchase the equipment. Mr. Detwiler said the information he received from other solid waste districts is that those grants will be reviewed toward the end of October and the Town likely will not hear anything about that grant application to IDEM until November.

Mr. Detwiler also let the Board know he was going to be interviewed on a local radio station on Friday, October 24<sup>th</sup>. He said the interview will be on 1610 AM; a low-power station located in Brownsburg that can also be streamed on the internet from the station's website, radiobrownsburg.com. Mr. Detwiler will participate in the Community Focus segment after the noon news. He reminded the Board that he has made presentations to various community groups in the past and that the fall and winter are good times for him to do more of those presentations. He encouraged the Board members to pass his name along to potential organizations looking for a speaker for upcoming meetings.

Next, Mr. Detwiler reminded the Board that the December meeting would again be moved to 7:00 p.m. and that the District would host a dinner for Board members, CAC members and employees and guests. He reported that the dinner and meeting would again be held at the Plainfield Recreation & Aquatic Center on Vestal Road and dinner would begin at 6:00 p.m. He noted that invitations and more information will follow, but he wanted to be sure all members had that date reserved on their calendars. Mr. Whicker asked if that date was the regular December meeting date of the 16<sup>th</sup>, and Mr. Detwiler confirmed it was.

Mr. Detwiler then asked the Board for input regarding the meeting schedule for 2009. He asked if the members still wanted the meetings held on the third Tuesday of the month at 7:00 a.m. at the Government Center. He noted he would have to start advertising soon for the 2009 meetings, and wanted to be sure everyone agreed to keeping the meetings at the current location and time. After a brief discussion, it was decided to leave the meeting time and place as is.

Mr. Detwiler then brought up an opportunity to partner with the Association of Indiana Solid Waste Management Districts, other solid waste districts as well as Comcast and Insight Cable to do some ads promoting recycling in the state during Indiana High School Athletic Association championship athletic events. Mr. Detwiler shared some of the details of the proposed arrangement as well as some of his reservations about the proposal. After some further discussion, it was the consensus of the Board to not participate in the program.

Lastly, Mr. Detwiler reported that Marsh Pharmacies will be collecting unwanted medicines and sharps on Saturday, October 25<sup>th</sup> from 9:00 a.m. to 5:00 p.m. He noted that the stores would not be able to collect controlled substances. He asked the Board to spread the word, and said that if anyone needed more information that they could contact the District's office.

## **Financial Report**

### *Financial Facts Summary*

Mr. Detwiler informed the Board that the District had three certificates of deposit that mature before the end of the year. He noted that he would shop around to get the best rates available when he renewed the investments.

### *Income Chart*

Mr. Detwiler went on to report that the District realized a good amount of income in September. He added that the District is on pace to meet the budgeted amount for the Final Disposal Fee Income for the year. He also noted that the amount of revenue generated at the District's Yard Waste Recycling Centers had already exceeded the budgeted amount for 2008 with two months remaining in the season.

### Third Quarter Reports

Mr. Detwiler then moved onto the reports showing the District's revenue and expenditures through the third quarter. He explained that he was comfortable with the District's position as it related to income for the year. He noted that the amount of interest income and grant income shown on the spreadsheet were significantly less than at the same time last year. He explained that income into those line items hinge a great deal on timing and that he was confident those line items would fall in line in the fourth quarter of the year.

Moving on in the Third Quarter Reports, Mr. Detwiler pointed out that the Professional Expenses line item was significantly less as compared to 2007 because the District's bookkeeping responsibilities had been moved in-house.

### Claims Register

Next, Mr. Detwiler presented the Register of Claims as of October 21, 2008 in the amount of \$71,859.30. Mr. Wathen moved to accept the claims as presented. Mr. Guarnery seconded the motion and the motion was unanimously approved 7-0-0.

### CAC Report

Mr. Whicker welcomed a new CAC member, Dan Devlin, to the meeting. Mr. Detwiler reported that the CAC would have their final meeting of the year in conjunction with the Dinner Meeting in December.

## **Old Business**

Mr. Guarnerly gave a report from the committee appointed to perform Mr. Detwiler's review. He said after a thorough evaluation, they were recommending a 5% raise for Mr. Detwiler in the amount of \$2,553.00 in 2009 which would adjust his annual salary to \$53,681.00. Mr. Whicker thanked the committee for their efforts.

Mrs. Palmer moved to accept the committee's recommendation of increasing the Director's salary by 5% effective January 1, 2009. Mr. Guarnerly seconded the motion.

Mrs. Palmer then addressed the meeting and commended Mr. Guarnerly for his thorough efforts to research the Director's performance, and she stated that Mr. Detwiler was a valued employee of the District. Mr. Whicker called for a vote on the motion and the motion passed unanimously, 7-0-0.

## **New Business**

Mr. Wathen asked if the District had been contacted about an abandoned home in Belleville that had hazardous wastes left in the yard. Mr. Detwiler replied that Mrs. Grindstaff of the CAC had notified him about it, but that he had not heard any other details about the property. He added that he would be interested in finding out more.

## **Adjournment**

There being no further business, Mr. Guarnerly moved to adjourn at 7:55 a.m. Mr. Wathen seconded the motion and the motion was unanimously approved 7-0-0.

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David A. Whicker, Secretary-Treasurer