

Hendricks County Solid Waste Management District

January 24, 2012

The Hendricks County Solid Waste Management District met at 7:00 a.m. on January 24, 2012, in the Commissioners' Meeting Room at the Hendricks County Government Center.

President Beverley Austin opened the meeting and led the Pledge of Allegiance.

Roll call was taken and members in attendance were:

Beverley Austin	Ed Gaddie
Bob Gentry	Nancy Johnson
Rob Kendall	Marcia Lynch
Phyllis Palmer	Eric Wathen

Board member Myron Anderson was not in attendance.

Others in attendance were:

Katie Archer	Ron Cloe
M. Susan Cloe	Lenn Detwiler
Hursel Disney	Patricia Knoll
Amy Seiferman	

Approval of Minutes

Mr. Gentry moved to approve the minutes from the December 13, 2011, Board Meeting as corrected. Mrs. Palmer seconded the motion. The motion was approved 5-0-3. Mr. Kendall, Mrs. Lynch, and Mr. Wathen abstained because they had not attended the December 13, 2011, Board Meeting.

Proposals for 2012 Tox-Away Days

Mr. Wathen made a motion to not accept any more Tox-Away Day proposals. Mr. Gentry seconded the motion. The motion passed 8-0-0.

Mr. Wathen next moved that the six Tox-Away Day proposals that the District received be reviewed by Mr. Detwiler and that he should prepare a recommendation for the Board's consideration at the February 28th meeting. Mr. Gentry seconded the motion. The motion passed unanimously, 8-0-0.

Tox-Away Day Proposals were received from:

1. Creative Recycling Systems, Tampa, Florida
2. Tradebe Treatment and Recycling, East Chicago, Indiana
3. NuGenesis, Mooresville, Indiana
4. Heritage Environmental Services, Indianapolis, Indiana
5. Electronic Recyclers International, Fresno, California
6. Bee Environmental, Plainfield, Indiana

Educator's Report

Outreach Coordinator

Mrs. Siefertman, the District's Outreach Coordinator, asked the Board's permission to proceed with updating the District's *Guide to Being Green*. She explained that staff would request to have NuMedia Marketing do the design and layout of the printed piece as well as an update to the guide on the District's website. The Hendricks County Flyer would do the printing of 48,000 copies of the guide with 42,000 of those being inserted in the Hendricks County Flyer newspaper sometime around Earth Day. The price estimate staff has compiled is approximately \$17,500. Mr. Gentry made a motion to approve the request, and Mrs. Johnson seconded the motion. The motion passed unanimously, 8-0-0.

Director's Report

Senate Bill 210

Mr. Detwiler began his report with an update on the status of Senate Bill 210. He said the bill was being revised and would be submitted to the Senate Appropriations Committee on Thursday, January 26, for consideration. He said he would continue to track the activities related to that bill and would keep the Board informed.

Office Lease

Mr. Detwiler informed the Board that Mr. Cheatham, Town Manager of the Town of Brownsburg, had submitted the proposed lease for the current District office location to the Town's attorney for review. He said he would continue to follow the issue.

Spring Round of Community Grants

Mr. Detwiler then noted that the deadline for applications for the Spring Round of Community Grants is Wednesday, February 29th. The Citizen's Advisory Committee will review the applications and make recommendations to the Board of Directors at the March 27th Board Meeting.

Financial Report

Financial Facts Summaries

Mr. Detwiler opened the Financial Report by reviewing the Financial Facts Summaries for November 30, 2011, and December 31, 2011. He pointed out the CD with the State Bank of Lizton came up for renewal on January 20, 2012. He said he was taking advantage of the ten day grace period, and would research the interest rates available to find the best rate in the coming days.

He said he would be making the 2012 contribution to the Rainy Day Fund in February. That amount is ten-percent of the District's budgeted expenditures, and for 2012 it would be \$70,150.

Income Chart

Mr. Detwiler then moved to the 2011 Income Chart. He said the 2011 Final Disposal Fee income total was the highest amount the District had realized since 2009. He said the amount budgeted for 2011 was \$657,500 and the amount received was \$729,857.

Budget Transfers

Next, Mr. Detwiler presented a spreadsheet that outlined several budget transfers he was requesting. Mr. Wathen moved to accept the Budget Transfer Request of \$900 from Line Item 2100 (Office Supplies) to Line Items 2213 (Software),

3552 (Lizton Recycling), and 4200 (Office Equipment). Mr. Gentry seconded the motion. The motion passed unanimously, 8-0-0.

2011 General Fund Budget versus Actual

Mr. Detwiler presented a comparison of the budgeted income and expenses for 2011 and what the actual figures were.

General Fund Revenue and Expenditures 2010 versus 2011

He then presented a comparison of 2010 Revenue and Expenditures versus 2011 Revenue and Expenditures. The figure for revenue minus expenditures for 2010 was \$129,959.51 and for 2011 was \$174,806.53

Mr. Wathen asked what the biggest utility cost for the District's office was. He said the utility figures from 2010 and 2011 were almost two-and-a-half times what the figures were for 2008 and 2009. Mr. Detwiler said the Town of Brownsburg had just installed a new HVAC system in the building with the assurance it would be more efficient, but, he did not feel comfortable speculating on exactly what impact the new system would have on utility costs for the building.

Mr. Gentry asked if the District paid the Town workers to assist at the Yard Waste Recycling Centers, or if the District had its own employees. Mr. Detwiler said the District paid its own, seasonal employees to staff the Yard Waste Recycling Centers.

Register of Claims

Mr. Detwiler presented the Register of Claims dated January 24, 2012, in the amount of \$49,020.00. After some discussion, Mr. Kendall agreed to review the District's charge account on a monthly basis. Mrs. Palmer moved that the Register of Claims dated January 24, 2012, in the amount of \$49,020.00, be approved as presented. Mr. Wathen seconded the motion. The motion passed unanimously, 8-0-0.

New Business

Election of Officers

Mr. Gentry then began the election of officers for 2012. He made a motion to nominate Beverley Austin for the office of President. Mrs. Johnson seconded the motion. The motion passed unanimously, 8-0-0.

Mr. Gentry then nominated Phyllis Palmer for the office of Vice President. Mr. Wathen seconded the motion. The motion passed unanimously, 8-0-0.

Mr. Wathen then nominated Nancy Johnson for the office of Secretary/Treasurer. Mr. Gentry seconded the motion. The motion passed unanimously, 8-0-0.

Resolution 2012-01: CAC Appointments & Reappointments

Mr. Detwiler then reviewed Resolution 2012-01 which appointed and reappointed members to the District's Citizens Advisory Committee for 2012. He pointed out two new members for 2012, Bill Guarnery, past Board Member, and Joe Heinbaugh, owner of Real Green Cleaning. After some discussion, Mr. Wathen made a motion to approve Resolution 2012-01. Mrs. Johnson seconded the motion. The motion passed unanimously, 8-0-0.

Resolution 2012-02: Prepayment of Claims

Mr. Detwiler then introduced Resolution 2012-02: Prepayment of Claims. He explained this resolution allowed claims to be paid during those months when there was not a regular Board Meeting. He said the list of claims would be reviewed by the Board President before payment would be made, with the full Board reviewing the claims at the next Board Meeting. Mr. Wathen then made the motion to approve Resolution 2012-02. Mrs. Johnson seconded the motion. The motion passed unanimously, 8-0-0.

Adjournment

Mrs. Austin adjourned the meeting at 7:42 am.

Beverley Austin, President