

Hendricks County Solid Waste Management District
August 18, 2009

The Hendricks County Solid Waste Management District met at 7:00 a.m. on August 18th, 2009 in the Commissioners' Meeting Room at the Hendricks County Government Center.

President Myron Anderson opened the meeting and led the Pledge of Allegiance.

Roll call was taken and members in attendance were:

Myron Anderson	*Beverley Austin
Ed Gaddie	Bill Guarnery
Nancy Johnson	Jeff Martin
Phyllis Palmer	Eric Wathen
David Whicker	

Others in attendance were:

Katie Archer	Calvin Davidson
Lenn Detwiler	Barry Ledbetter
Patty Knoll	

Approval of Minutes

Mr. Whicker moved to approve the minutes from the July 21st, 2009 Board Meeting as presented. Mr. Wathen seconded the motion and the motion was approved 8-0-0.

Outreach Coordinator's Report

Mrs. Sieferman opened her remarks by recapping the District's activities during the Hendricks County 4-H Fair. She said visitors were able to earn stainless steel reusable water bottles by completing a scavenger hunt centered on water quality. Staff

also offered a game for children to play and earn prizes. Mrs. Sieferman shared that the response to the District's presence was very good. She noted that last year 766 people stopped and interacted with staff at the display. This year, that number jumped to 1,143 visitors. She added that the visitors that stopped by really interacted with staff members, asked questions, read and took information and shared input regarding the District's programs as well as steps they take to reduce, reuse and recycle.

(*Mrs. Austin joined the meeting at this point.)

Mrs. Sieferman went on to discuss the Big GREEN Give for 2009. She said that planning meetings have been scheduled and that the event will be held November 21st at the Hendricks County Fairgrounds. She reminded the Board members that the event is an alternative gift-giving fair, which is an opportunity for attendees to visit a variety of displays from non-profit organizations and make donations in the names of friends and loved ones. She said 2008 was the first year for the event and staff is working to ensure a larger turnout for this year. To that end, an advertising campaign titled "Sheldon Gives Back" is planned featuring the District's mascot, Sheldon B. Green. Mrs. Sieferman then asked the Board's permission to purchase billboard space around the community to make residents aware of the event. She requested up to \$3,500 to display the billboards.

Mr. Guarnery made a motion to allow up to \$3,500 to be spent for billboard advertising for the Big GREEN Give. Mrs. Austin seconded the motion. The motion passed, 8-1-0, with Mrs. Palmer opposed. Mrs. Palmer explained that she felt billboards cluttered up the roadways.

Youth Educator's Report

Next, Mrs. Archer passed around copies of a brochure she recently developed and mailed to teachers regarding the District's youth education programs and encouraging teachers to schedule programs for the upcoming school year. She added that within one week's time all but four program time slots had been filled and teachers were already being placed on a waiting list.

Mrs. Archer concluded her remarks by noting that over the summer she was able to present programs to nineteen groups of children at various summer camps, meetings and events.

Director's Report

Mr. Detwiler began his report by relaying the results of the most recent Tox-Away Day held on August 15th at Hickory Elementary School in Avon. He said the event was the first time a Tox-Away Day had been combined with an unwanted medicine collection. He noted that the Hendricks County Substance Abuse Task Force was present to handle the unwanted medicine collection, with Chief Miller of the Avon Police Department on hand to assist.

Mr. Detwiler said 674 participants utilized the Tox-Away Day, the largest number of participants to date for one of the events. He added that the event went very smoothly.

He reminded the members that the last Tox-Away Day of the year and will be held October 10th at the Plainfield Middle School.

Office Space Search

Mr. Detwiler then reminded the Board that a committee had been formed at the July Board meeting to do more research regarding relocation options for the District office. That committee consisted of Mrs. Austin, Mr. Guarnerly and Mr. Martin. Mr. Detwiler said the group met the previous Tuesday, and at the last minute Mrs. Austin could not attend. Mrs. Johnson graciously stepped in to help. He said the committee carefully reviewed the current office space configuration and its challenges. He noted that the group also walked through the second story above the current office where an expansion of the current space could be achieved.

He continued by sharing that the group then toured three other office spaces, two in Danville and the building where the Brownsburg Library used to be located. Mr. Detwiler explained that of the two properties in Danville, he felt the committee believed the one located on Cross Street met the District's needs very well, would need few

improvements and offered a nice layout with plenty of space. He noted that the second property the group visited on Old US 36 did not impress the committee.

He then explained that the group visited the old Brownsburg library building last. He noted that the space had not been occupied for a number of years and still housed files, supplies and furnishings from some of the past occupants. He added that while the layout of the space was an improvement over the District's current situation, storage for the educators' supplies would have to remain in the basement at the library and would still require navigation of stairs to load and unload materials. Mr. Detwiler also highlighted the fact that if the District's office was moved to Brownsburg the organization would no longer be centrally located in the county. He noted that District staff would prefer to have the office relocated to the Cross Street property in Danville.

Mr. Guarnery said he had gathered some past utility figures for the library building as well as details regarding the arrangement the Town of Brownsburg would be interested in pursuing if the District would relocate to that building. He noted that the Brownsburg Town Council was excited about the prospect of the District moving into the library building, and would be willing to go to considerable lengths to facilitate that. He said the Town would be willing to lease the building to the District for one dollar per year. He said the building would be cleaned and the basement emptied except for the police department's communications equipment and the Town's wireless internet hardware which would have to remain in a small room downstairs. He said all of the restroom and plumbing fixtures would be updated and that the Town would provide all lawn care and snow removal for the property. Some other savings could be discussed if the Board decides to take advantage of the Town's offer, such as cleaning and phone service. Mr. Guarnery said he estimated the District could save as much as \$21,000 per year by relocating to the library building. Mr. Detwiler explained that he understood that the Town of Brownsburg was asking that the District pay utilities for the building if the offices were relocated there. Mr. Guarnery confirmed that that would be the case. He said the average monthly utility costs were less than \$500 a month.

After some other discussion, Mrs. Palmer said she thought it was an extremely generous offer and she appreciated the proposal from the Town of Brownsburg. She asked what the monthly lease amount would be for the property on Cross Street that the

committee visited. Mr. Detwiler said it would \$1,400 to \$1,500 a month, with all utilities included in the lease amount.

Mr. Whicker expressed a concern that the library building would not be compliant with the Americans with Disabilities Act (ADA). Mr. Detwiler noted that Mr. Whicker was correct, but added that he believed the space would not have to be ADA compliant since the District would not have to offer any of its services or programs in the office itself.

After further discussion, Mrs. Johnson said she thought the committee had agreed that the Cross Street property was the better place of the choices they visited and that the Brownsburg location would need, in her estimation, a lot of work.

Mr. Anderson then asked if it was the Board's consensus to allow the committee to review the facts presented and make a recommendation at the next Board Meeting. After some discussion, the Board agreed to have the committee do some further research and present a recommendation at the next meeting.

Fall Round of Community Grants

Mr. Detwiler then informed the Board that as of the date of the Board Meeting, only one application had been received for the fall round of the Community Grants Program. He noted that he had extended the application deadline to August 28th in an effort to get more applications submitted. He explained that he had recently distributed a media release and anticipated that The Republican and The Hendricks County Flyer would run articles about the extension.

AISWMD Conference

Mr. Detwiler concluded the Director's report by letting the Board know he planned to attend the Association of Indiana Solid Waste Management Districts Conference on September 10th and 11th at IUPUI.

Financial Report

Financial Facts Summary

Mr. Detwiler began the month's Financial Report by highlighting the fact that a new Certificate of Deposit had recently been purchased at Monroe Bank. He noted that another CD on the list of investments had matured since the end of July. He added that he was researching the best option for reinvesting that money noting that the interest rate quoted by Monroe Bank would likely again be the best rate available.

Income Chart

Next, Mr. Detwiler shared that he was encouraged by the amount of Final Disposal Fee Income the District received for July. He also noted that over \$1,000 in Grant Income and \$9,400 in Interest Income had also been earned in July.

Register of Claims

Mr. Detwiler then directed the Board's attention to the Register of Claims. Mr. Whicker moved that the Register of Claims in the amount of \$373,721.41 dated August 18, 2009 be approved for payment. Mrs. Johnson seconded the motion. The motion passed unanimously, 9-0-0.

Hendricks County Special Projects Fund Claim

Mr. Detwiler ended the Financial Report by presenting a claim in the amount of \$3,374.79 for payment by the Hendricks County Special Projects Fund to cover costs incurred removing roadside debris.

Mr. Wathen moved that the claim be paid. Mr. Guarnerly seconded the motion and the motion passed 9-0-0.

Public Hearings for 2010 Budgets

At this time Mr. Anderson closed the regular meeting of the Hendricks County Solid Waste Management District and opened public hearings to consider the District's

2010 General Fund Budget and the 2010 Hendricks County Special Projects Fund Budget.

There were no comments from the public regarding either the General Fund Budget or the Hendricks County Special Projects Fund Budget

Mr. Anderson then closed the Public Hearings and reopened the regular meeting.

Adjournment

There being no further business, Mr. Wathen moved to adjourn at 7:42 a.m. Mr. Martin seconded the motion and the motion was unanimously approved 9-0-0.

Myron Anderson, President