

**Hendricks County Solid Waste Management District**  
**August 17, 2010**

The Hendricks County Solid Waste Management District met at 7:00 a.m. on August 17, 2010 in the Commissioners' Meeting Room at the Hendricks County Government Center.

President Myron Anderson opened the meeting and led the Pledge of Allegiance.

Roll call was taken and members in attendance were:

Myron Anderson	Beverley Austin
Ed Gaddie	Bill Guarnerly
Nancy Johnson	Phyllis Palmer
Eric Wathen	David Whicker

Board member Jeff Martin was not in attendance.

Others in attendance were:

Katie Archer	Lenn Detwiler
Patty Knoll	Barry Ledbetter
Amy Siefertman	Todd Spencer

**Approval of Minutes**

Mrs. Palmer moved to approve the minutes from the July 17, 2010 meeting as corrected. Mr. Wathen seconded the motion. Mr. Guarnerly abstained from the vote since he was not present at that meeting. The motion was approved 7-0-1.

## **Educators' Report**

### **Outreach Coordinator**

Mrs. Sieferman addressed the Board regarding a new brochure that she developed and sent to libraries and mom's groups. She said the brochure displayed new public outreach programs and some children's programs that had been updated. She said the mom's groups started showing an interest in some of the programs and she decided to include the county libraries in her mailing to reach more individuals. Mrs. Sieferman then discussed details of some of the programs she's promoting in the brochure and explained her desire to encourage entire families to get involved. She said the Plainfield Library and the Danville Library have already booked programs from the new brochure.

### **Youth Education Coordinator**

Mrs. Archer then opened her remarks by echoing Mrs. Sieferman's point that entire families should be involved.

She continued by saying that a new brochure promoting programs for the new school year was at the printer and that she would share it with the Board at the next meeting. She said the brochures would be mailed out in the next week, though she already had teachers contacting her to request programs.

Mrs. Archer then informed the Board that she was working to coordinate an Environmental Education Award the District could present. She said she and Mrs. Sieferman had been discussing the idea for awhile and were interested in implementing it this year. She noted that there are a lot of teachers who go above and beyond to teach about environmental issues along with their regular subjects. She said those educators are making a difference by starting school recycling programs or bringing in items from their homes to reuse in the classroom. She said these teachers and other community members were going that extra step to teach and display waste reduction, reuse and recycling. She has developed an Environmental Education Award nominating form that will be included with the brochure mailing. She said she hoped to receive nominations from not only teachers but also parks and libraries. She said the District would then select one person to be honored at the December Board Meeting

with the Environmental Education Award. She added that she hoped to make this an annual award.

Mr. Anderson asked about the time frame for the nomination process and Mrs. Archer said she was asking for the nomination forms to be returned by the end of October.

## **Director's Report**

### **August 14, 2010 Tox-Away Day Report**

Mr. Detwiler began his remarks by informing the Board that the Tox-Away Day held on August 14, 2010, at the Hickory Elementary School in Avon was the busiest Tox-Away Day the District has held yet. He said there were 740 participants that went through in five hours. He said the next biggest event was at the same location last year, with 674 participants. He said the day went smoothly with some volunteer help from the Hendricks County Work Release Center and the Hendricks County Substance Abuse Task Force handling the unwanted medicines collection in conjunction with the Avon Police Department and the Hendricks County Prosecutor's Office. He said the contractor, NuGenesis, had plenty of workers there, and did a great job handling the large turnout. Mrs. Johnson said she did not have to wait very long. Mrs. Palmer noted that the line was rather long when she got to the event. Mr. Detwiler said the day's weather was nice compared to the previous two Tox-Away Days and he believes the clear weather helped contribute to the large turnout. Mr. Detwiler noted that one of the things he was planning on for next year was to move the Avon event back to the Avon High School to provide more room for traffic and equipment.

### **2011 Tox-Away Day Bids**

Mr. Detwiler went on to discuss the proposals the District received for the 2011 Tox-Away Days. He said he created a spreadsheet that he distributed to the Board Members showing comparisons of past Tox-Away Day results and plugged those figures into each company's formulae to fairly compare the pricing. He noted that the pricing structure used by Bee Environmental and NuGenesis was solely based on the

number of participants that utilize the event. He said the other two proposals from Intercon and Veolia were based on the weight of materials collected.

He also went on to explain that cost was not the only factor to be considered in making the decision. Therefore, he added a notes section for each company showing comments related to the company and the submitted proposals. He said he based the comments on a review of the proposals, any past experiences the District has had and contact with the companies. He said he believed experience was very critical to executing an event of this complexity and magnitude. He said the Tox-Away Days are the highest profile event the District offers. He said the past Saturday was an excellent example, and if our contractor had been inexperienced or ill-prepared to handle the volume, he felt the day could have gone very poorly.

He summarized by saying he was recommending entering a new contract with NuGenesis to provide Tox-Away Day services for 2011. He said the pricing was a little higher than Bee Environmental, but he felt the company's experience more than makes up that difference.

Mr. Whicker then asked if the cooperation received from other local agencies was a part of relationships Mr. Detwiler had built up while working for the District. He replied yes, but after the unwanted medicines have been turned in, NuGenesis sees that they are disposed of properly. He said coordinating the efforts for collection are handled by himself and Annie Stumm of the Hendricks County Substance Abuse Task Force.

Mr. Anderson said to clarify, Mr. Detwiler found NuGenesis to have the most affordable, responsive bid. Mr. Detwiler agreed. Mr. Whicker asked where Bee Environmental was located, and Mr. Detwiler replied Plainfield.

Mr. Wathen asked if this process was an actual request for bid or a bid to provide a professional service. Mr. Detwiler replied it was the latter, thereby not requiring that the lowest bidder be selected.

Mrs. Palmer commented that she struggled a little with the fact a Hendricks County company came in as the lowest bidder, but that she agreed that the District had a positive, long-standing working relationship with NuGenesis.

Mr. Detwiler went on to say one of the biggest concerns he had about Bee Environmental's proposal was that they had only handled one Tox-Away Day in

Hancock County in 2006 and had presented little detail as to how the company would layout the event and how the work would be executed.

Mrs. Palmer moved that based on the recommendation from the Executive Director that the proposal from NuGenesis for handling the 2011 Tox-Away Days be accepted. Mr. Guarnerly seconded the motion. The motion passed unanimously, 8-0-0.

#### Fall Round of Community Grants

Mr. Detwiler then informed the Board that the deadline for applications for the Fall Round of the District's Community Grants Program was August 31<sup>st</sup>. He said he talked to a few organizations about the program and received one application as of the date of the Board Meeting. He said he planned to meet with the CAC next month and would likely have a recommendation to bring to the September Board Meeting for the next round of grants.

#### Stilesville Drop-Off Recycling Center Update

Mr. Detwiler reported to the Board there are now two recycling bins in place at the new Stilesville Recycling Drop-Off Center. One was for plastic, glass and metal containers and the other one was for paper, cardboard, newspapers and magazines. He said it was a similar arrangement to what is at the Coatesville location. He said he stopped by the new site last Friday and noticed some usage though it was hard to judge when the boxes were pulled. He said there were still a few bugs to work out, but all in all things were proceeding well.

#### 2011 Budget Update

Next, Mr. Detwiler informed the Board that he met with the Hendricks County Council at a budget workshop the previous Tuesday. He said Mrs. Johnson and Mr. Anderson were there and were very helpful. He said he received some good questions from the group and felt like the purpose of the District was explained to the Council members. He said he did not anticipate any problems moving forward and noted that the County Council would hold the public hearing for the District's budgets at their Council meeting on September 9<sup>th</sup> at 2 pm with the actual adoption taking place at the

Council's October 14<sup>th</sup> meeting. He said it appears that this is the way the District's budgets will be handled going forward.

Mr. Whicker added a comment about the Community Grant Program. He said he was at McCloud Nature Park recently and noticed two very nice picnic tables. He asked Mr. Roche about them and he said the purchase of the tables was partially funded through a grant from the Hendricks County Solid Waste Management District. Mr. Whicker said he noticed they were solidly built and very heavy.

## **Financial Report**

### *Financial Facts Summary*

Mr. Detwiler reported that the District's checking account was slowly accumulating money and there were no new investments made lately. He said appropriations versus expenditures were still in good shape for the year.

### *Income Chart*

Mr. Detwiler next reviewed the Income Chart. He pointed out that the Final Disposal Fee Income for July was again larger than the District had been receiving. Mr. Detwiler then reported that the two Yard Waste Recycling Centers did have a good month and were halfway through the season. He did say he thought the District would likely not reach the budgeted amount of \$30,000 of income from the Yard Waste Recycling Centers for the year. He said the closing of the Danville site certainly contributed to that.

Mr. Whicker said the Commissioner's had received a note about illegal dumping near the Yard Waste Recycling Center in Plainfield. Mr. Detwiler said he and Mr. Graham had spoken about that issue the previous week. He said he was unsure what else could be done about the issue. Last fall he had a large, bright orange sign installed at the site explaining the penalties for illegally dumping in Hendricks County. Mr. Detwiler said if anyone had any other suggestions he would be glad to hear them. Mrs. Palmer commented that the area around the Yard Waste Recycling Center is prone to illegal dumping due to the low amount of activity. She noted that the airport has

purchased most of the land in the area and it is empty. She said there have been a couple of arson fires in that area because no one lives there.

### Budget Transfer

Mr. Detwiler then addressed a requested budget transfer. He said since the new Stilesville Recycling Drop-Off Center was not built into the 2010 budget, funds needed to be transferred to cover it. He said the monies set aside for possibly renovating the old office space would provide sufficient funds for the new line item. Mr. Wathen moved to approve the requested budget transfer in the amount of \$4,000.00 from Account 4100, Leasehold Improvements, to Account 3553, Stilesville Recycling Drop-Off Center. Mrs. Austin seconded the motion. The motion passed unanimously, 8-0-0.

### Register of Claims

Mr. Detwiler then addressed the Register of Claims. He pointed out the sum for NuGenesis for the Tox-Away Day in the amount of \$32,515 and also the sum paid out for the District's portion of the cost for the picnic tables purchased for McCloud Nature Park. Mr. Whicker moved that the Register of Claims for the General Fund dated August 17<sup>th</sup>, 2010, in the amount of \$70,197.50 be approved as presented. Mr. Wathen seconded the motion. The motion passed unanimously, 8-0-0.

### Special Projects Fund Claim

Mr. Detwiler then presented a claim for the Hendricks County Special Projects Fund from the County Highway Department for refrigerators picked up in the amount of \$40.00. Mrs. Palmer moved approval for the claim for the Special Projects Fund in the amount of \$40.00. Mrs. Johnson seconded the motion. The motion passed unanimously, 8-0-0.

### Board of Directors' Comments

Mr. Wathen commented on an article he read that reusable grocery bags are often full of bacteria from meats carried inside them and that they should be washed often.

**Adjournment**

Mrs. Palmer moved to adjourn at 7:29 a.m. Mr. Wathen seconded the motion and the motion was unanimously approved 8-0-0.

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Myron Anderson, President