

HENDRICKS COUNTY SOLID WASTE MANAGEMENT DISTRICT

September 13, 2005

The Hendricks County Solid Waste Management District met at 4:00 p.m. on September 13, 2005 at the Danville Town Hall.

President Hursel Disney opened the meeting and led the Pledge of Allegiance Roll call was taken and it was determined that a quorum was present.

Members in attendance were:

Hursel Disney	Bob Waggoner	David Whicker
Phyllis Palmer	Ed Schrier	Dan Fivecoat
Myron Anderson	Eva Yackey	

Others in attendance were:

Lenn Detwiler	Shirley Duncan	Amy Sieferman
Debbie Haines	Gary Eakin	Jim Davis
Doug Morris	Cathy Grindstaff	

Approval of Agenda

Eva Yackey moved to approve the agenda as presented. David Whicker seconded the motion and the motion was unanimously approved 8-0-0.

Approval of Minutes

Dan Fivecoat moved to approve the minutes of the August 9, 2005 meeting as presented. Bob Waggoner seconded the motion and the motion was unanimously approved 8-0-0.

Educator's Report

Mrs. Sieferman distributed her education schedule for September and October to the members and encouraged them to attend any of her programs. She cautioned them that, for security reasons, she would need to let the school know if she was bringing a guest with her.

Amy also explained that since most of the teachers had been used to her sending them program information in the mail, many of them were a little slower to respond to her emails. Mrs. Sieferman also mentioned that her message is getting out since the

teachers are now calling and her schedule is getting quite full.

Mrs. Sieferman reported that she has been working with Ms. Cathy Bastin, of the Hendricks College Network, to offer a Teacher's Resource Night. They are hoping to offer lesson planning break-out sessions as well as booths from other local organizations to provide resource information to the attendees. This event is tentatively scheduled for some time in November.

Mrs. Sieferman was asked what the "Worms Eat My Garbage" program was. She explained how that program was presented and that the classroom receives a worm farm and a how-to book. The children can watch first hand how worms make compost out of garbage, paper and other materials. One of the Board members also asked what the "Oobleck" program was. Amy explained that she generally presents it to the older classes. She uses a slimy, goopy substance to simulate hazardous waste she "found" in the school. The students are required to use the scientific method to determine the properties of the Oobleck. The class then learns how to dispose of the substance safely.

Amy mentioned that a lot of local schools and churches now have recycling bins from Abitibi. She explained that the bins are becoming popular and that they are a great source for residents to recycle.

Mr. Fivecoat asked Amy if she had received any education requests from Plainfield schools. She explained that she had spoken to the superintendent of the Plainfield schools and that he requested that she provide him with the information and that he would disseminate it to the teachers himself. Mr. Fivecoat indicated that he would contact Dr. Hollifield to see if that had been done.

Doug Morris, IT Report

Mr. Morris reported that the new computer server was in place, but that the configuration was not yet complete. He planned to finish up the conversion this weekend. The designated server will provide better security for the District's confidential information.

Controller's Report

Debbie Haines presented the monthly Financial Summary Report showing the year-to-date income and expenses. She began by covering the General Fund and mentioned the Monroe Bank CD matured on Aug. 30. That CD and additional money from the General Fund were used to purchase a 6 month CD at Union Federal Bank at a rate of \$4.11%.

Debbie then covered the monthly figures for the Hendricks County Special Projects Fund. She mentioned that the General Fund is still continuing to deposit 10% of the monthly tipping fee into the Special Projects fund. Mrs. Haines also mentioned that

Huntington Bank was not paying any interest on that account and suggested perhaps looking into transferring that money into an interest bearing account.

At 4:15 p.m. Mr. Disney asked that the 2006 Budget be reviewed by Mrs. Haines. She read the total budgeted amounts for each section and mentioned any changes that the Board requested. There were short discussions regarding different categories as Ms. Haines continued the review. Once the budget reading was complete, David Whicker moved to accept the 2006 Budget as presented. Dan Fivecoat seconded the motion and the motion was unanimously approved 8-0-0.

Mrs. Haines then continued with the Controller's report. She included in the Financial Summary an Income Chart showing the Tipping Fee income and the income from the Yard Waste Recycling Centers.

Mrs. Haines then asked that the Budget Transfer Requests be reviewed. She showed a graph of money spent versus money that was budgeted for 2005 but was no longer expected to be spent. After some discussion and clarification, David Whicker moved to accept the Budget Transfers in the amount of \$45,500 as presented. Mr. Waggoner seconded the motion and the motion was unanimously approved 8-0-0.

Mrs. Haines then brought to the Board's attention the fact that the current system of debit cards use should be reconsidered. She explained that under the current arrangement, any money spent using a debit card is immediately removed from the bank account giving the Board no ability to approve or disapprove of the expenditure. She explained that a District credit card used under an established purchasing policy would provide the District more protection. After some discussion, David Whicker moved that the director check into establishing purchasing policies for the District and bring information it to next month's Board meeting. Bob Waggoner seconded the motion and the motion was unanimously approved 8-0-0.

After a review of the Claims Paid to Date, Mr. Whicker moved to approve the claims in the amount of \$83,521.72. Eva Yackey seconded the motion and the motion was unanimously approved 8-0-0.

The Claims to be paid were presented. David Whicker moved to approve the Claims Register in the amount of \$29,448.20 as presented. Dan Fivecoat seconded the motion and the motion was unanimously approved 8-0-0.

General Discussion

Phyllis Palmer asked if the District was paying for its use of the Hendricks County Website. Her question was directed to Doug Morris, the IT technician. He explained that to list the District on the County website was not costing the county any money. Doug also explained that the Surveyor's office and the Soil & Water Department were also using the County's website in the same fashion without incurring a cost. Mr. Morris mentioned that he feels the District should have its own website in the future. He

suggested that a good first step toward establishing the District's own website would be registering a domain name.

Debbie Haines then explained that the Board had previously approved mileage reimbursement at a rate consistent with the Federal Government standard. She informed the board that earlier in the week she received a notice that the mileage reimbursement rate had been raised to 48.5 cents per mile.

Director's Report

Mr. Detwiler began by supplying the Board with quotes and pictures of three vehicles that appear on the State of Indiana's Quantity Purchase agreement. After a short review, the Board concurred with Mr. Detwiler's recommendation that the Chevrolet Uplander would be the best fit for the District. Eva Yackey moved to have Mr. Detwiler purchase the Uplander for use as the District vehicle. Bob Waggoner seconded the motion and the motion was unanimously approved 8-0-0.

At this point there was a light discussion about a resident from Plainfield who had called the District office concerned about the prices being charged at the Plainfield Yard Waste Recycling Center. Mr. Detwiler invited her to attend a Board meeting to voice her opinion or contact the Board members. Mr. Disney, Mr. Waggoner and Mr. Fivecoat explained that they all received calls from the resident.

Mr. Detwiler gave the Board an update regarding his progress with the IDEM plan. He explained that he has kept in close contact with Lynn West from IDEM and that she has seemed satisfied with the progress.

Lenn then mentioned the Tox-Away Day scheduled for Oct 15, 2005. He stated that the event will be advertised in the Hendricks County Flyer for six days and The Republican for three days leading up to the fifteenth. He also mentioned that the District office had flyers available in a box hanging outside the office door as well as a sign hanging in the window. He invited all of the Board members to come out and participate in the event.

Mr. Detwiler then discussed Tox-Away Days for 2006. He stated that the contract signed with NuGenesis for the 2005 Tox-Away Days also included two Tox-Away days in 2006. Since the Board approved 4 Tox-Away Days in 2006, Mr. Detwiler asked the Board members if they wanted NuGenesis to handle the first two Tox-Away Days in 2006 and get bids for the second two. Or, did the Board want him to ask Jim Parker to extend the NuGenesis contract to include the two additional Tox-Away Days. It was decided that the subject would be discussed at the next meeting.

Lenn mentioned that the Yard Waste Recycling Centers would be closing Nov. 19th, 2005 and would be reopening April 1st, 2006.

Mr. Detwiler went on to discuss the Christmas Tree Recycling Program.

Commissioner Schrier mentioned that he felt the “X” listed for Christmas in the Agenda was inappropriate and some people may take offense to it. Mr. Detwiler apologized for that error and said that it would not happen again. Mr. Detwiler recommended that the Christmas Tree Recycling be confined to the District’s Yard Waste Recycling Centers.

Phyllis Palmer mentioned that some residents in the past have taken their trees to the fairgrounds, and that we needed to “get the word out” so the residents will know where to take their trees. Mr. Detwiler said that it was his intention to advertise the new arrangement heavily before the program is offered to ensure that the public is aware of the change.

Lenn then explained that the District’s logo had been finalized. He explained that he was working to get it integrated into the advertisements being placed for the upcoming Tox-Away Day, as well as the new signs that were being produced. Additionally, he said that he plans to use the logo on some shirts, stationary, business cards as well as handouts for the public.

Mr. Detwiler asked permission from the Board to research a cell phone plan covering two phones for the District. Mr. Fivecoat mentioned that it might be a good idea to research satellite phones since he recently learned of the limitations of cellular phones during natural disasters. Mr. Anderson said that satellite phones were very expensive. It was the consensus of the Board for Mr. Detwiler to pursue the purchase of a cell phone plan.

Eva Yackey then asked Mr. Detwiler if anything had been learned about putting a recycling bin in Avon. He stated that he had been in contact with Lance Hodge of the Association of Indiana Solid Waste Management Districts. Mr. Hodge had given him some advice regarding additional research he could do. He told Ms. Yackey he was still working on that issue.

Citizen’s Advisory Committee Report

Jim Davis reported that there had not been any meetings since the last Board meeting and they are still available to work with Lenn on the IDEM plan.

Old Business

Hursel Disney opened discussion regarding the check signature policy. At present the checks require the signatures of two Board officers. Mr. Disney requested that the policy be changed include the District director as one of the signors. Such a change would effectively allow the director and just one of the Board officers to sign checks for the District. David Whicker moved that the new signature policy be changed to allow two officers or the director and one officer to sign checks. Eva Yackey seconded the motion and the motion was unanimously approved 8-0-0.

Dan Fivecoat left the meeting at 5:20 due to a prior commitment.

Myron Anderson suggested that since staff was going to research the implementation of a purchasing policy for the District, that any policy adopted should reflect the newest signature policy. It was the decided that the Board would further consider that idea at the next meeting.

There being no further business or comments Ed Schrier moved to adjourn at 5:45 pm. Bob Waggoner seconded the motion ad the motion was unanimously approved 7-0-0.

The next meeting scheduled for Oct. 11, 2005 has been changed to Oct. 18, 2005 at 4:00 pm.

Hursel Disney, President

Robert Waggoner, Vice President

David Whicker, Treasurer

Myron Anderson, Secretary

Ed Schrier

Phyllis Palmer

Eva Yackey

Dan Fivecoat

Paul Hardin