

## Hendricks County Solid Waste Management District

June 19, 2007

The Hendricks County Solid Waste Management District met at 4:00 p.m. on June 19, 2007, at the Danville Town Hall.

Vice-President Myron Anderson opened the meeting and led the Pledge of Allegiance. Roll call was taken and members in attendance were:

|                |                  |                   |
|----------------|------------------|-------------------|
| Myron Anderson | David Whicker    | Daniel Fivecoat   |
| Nancy Johnson  | William Guarnery | Beverley Austin * |

Members not present were:

|               |                |            |
|---------------|----------------|------------|
| Hursel Disney | Phyllis Palmer | Ed Schrier |
|---------------|----------------|------------|

Others in attendance:

|                  |                |                 |
|------------------|----------------|-----------------|
| Lenn Detwiler    | Shirley Duncan | Amy Siefertman  |
| Debbie Haines    | Gary Eakin     | Ed Gaddie       |
| Cathy Grindstaff | Brian Rose     | Greg Steuerwald |
| Robert Waggoner  | Terry Guerin   |                 |

### **Approval of Agenda**

Mr. Whicker explained that the Board did need to discuss the continuation of the Hendricks County Special Projects Fund at some point during the meeting. Mr. Anderson suggested adding that item under 'New Business.' Mr. Whicker moved to approve the agenda as amended. Mrs. Johnson seconded the motion and the motion was approved 5-0-0.

### **Approval of Minutes**

Mr. Guarnery moved to approve the minutes of the meeting held May 15, 2007 as presented. Mr. Whicker seconded the motion and the motion was approved 3-0-2 with Mr. Fivecoat and Mrs. Johnson abstaining as they were not at the last meeting.

\* At this point, Mrs. Austin joined the meeting.

## **Director's Report**

### *Grant Request*

Mr. Detwiler began his report by introducing Brian Rose, Director of the Brownsburg Parks and Recreation Department. He said that Mr. Rose prepared a grant request and was in attendance to present that to the Board.

Mr. Rose began his presentation by mentioning that he felt this could be the beginning of a great partnership between the Brownsburg Parks and Recreation Department and the Hendricks County Solid Waste Management District. The theme of his presentation was "It Starts in Parks". Mr. Rose noted that Brownsburg has five parks with Arbuckle Acres being the most well-known. Williams Park, Sportsfield, Stevens Park and Veterans Park are the other parks in the town. He added that the Community and Recreation Center is only three years old and already has 5400 members. The Parks and Recreation Department facilitates over 200 programs and 21 special events for residents and members each year.

Next, Mr. Rose outlined the partnership opportunity he was presenting to the Board. He began by stating that he was ashamed that currently there is not a recycling program underway at the Brownsburg Parks and Recreation facilities. He explained that the Department wants to get a recycling program started, but needs the District's help to do so. He added that the parks are in need of park benches and planters as the current ones are beginning to wear out. He showed an example of a worn, metal bench at Williams Park that his Department has been receiving complaints about.

### Receptacles

Mr. Rose then showed a picture of 100% recycled plastic receptacle manufactured by Barco Products. He mentioned he would like to have ten such receptacles to divide between Williams Park, Arbuckle Park and the Community Center at a cost of \$3880. He explained that the District logo would be placed on the sides of each receptacle.

He stated that he has talked with Ray's Trash Service about handling the recyclables from the receptacles. The Parks Department staff will stockpile the recyclables at their facility for two weeks and then deliver them to Ray's material recycling facility in Clayton. Ray's Trash Service has also agreed to provide the Parks Department with four 90 gallon paper recycling bins that the Department will also deliver the facility in Clayton at the same time.

### Benches

Next Mr. Rose reiterated how badly the current park benches need to be replaced. He explained that the District logo could be displayed on the benches with a short message. His request is for \$4500 to purchase five recycled plastic benches to divide between Williams Park and Arbuckle Acres.

### Planters

Next Mr. Rose showed a picture of a planter box produced from 100% recycled plastic that he would like to place at the Community Center and Arbuckle Acres again showing the District logo on the side. He is requesting six planters for a cost of \$1068.00.

### Partnership Advantages

Mr. Rose then outlined the exposure the District would gain from the partnership, including:

- Corporate Sponsorship of the Brownsburg Parks and Recreation Department
- Three full-page ads in each of the Department's Recreation Guides for one year; distributed to each household in Brownsburg via the Hendricks County Flyer
- Use of a bulletin board at the Community Center
- Logos on benches, recycling receptacles, and planters
- Logo on banner displayed at the Summer Concert Series
- Logo displayed on movie screen during 'Movies in the Park' Series
- Distribution of the "Guide to being Green" at the Community Center
- Allow the District to teach summer day camp kids about recycling
- Feature article in the Hendricks County Flyer about the partnership between the District and the Brownsburg Parks and Recreation Department

Mr. Rose summed up his presentation by explaining that the Brownsburg Parks and Recreation Department is requesting a grant in the amount of \$9448. He valued the in-kind contributions being proposed by his Department at \$11,314.00.

In closing, Mr. Rose explained that recycling is not just a Brownsburg issue or a Hendricks county issue; but rather, it is a world issue. He added that the Brownsburg

Parks and Recreation Department is not looking for a handout, but rather a handshake and a long-term partnership with the District.

Discussion

Following the presentation by Mr. Rose, Mr. Detwiler updated the Board regarding the Grant Committee meeting that was held on Monday, June 11<sup>th</sup>. He explained that the members discussed the future of the grant program, some of the questions that needed to be answered and guidelines that needed to be put in place. One idea that came out of the meeting was to ask the CAC members if they would be interested in overseeing the grant program, including developing guidelines, a scoring system, evaluating applications and bringing grant recommendations to the Board. Mr. Detwiler added that the committee did review and elect to award three smaller grants to organizations who had requested them. He explained that the only other pending application was the one from Mr. Rose and that the Grants Committee felt it was appropriate to have the Board make that decision.

Mr. Anderson, a member of the Grant Committee, added that the committee felt that future grants should be awarded twice a year to be able to better compare applications against one another and to keep applications from trickling in throughout the year. He noted that if the CAC was interested in taking the project on, that the members could evaluate all of the applicants and present them to the Board for consideration.

Mr. Detwiler explained that if the District receives any more grant applications in the near future, he will contact the applicants and explain that decisions regarding future grants will not be made until grant guidelines are established.

After some discussion, Mr. Guarnerly moved to approve the request from the Brownsburg Parks and Recreation Department in the amount of \$9448.00. Mr. Fivecoat seconded the motion and the motion was unanimously approved 6-0-0.

Sheldon B. Green

Mr. Detwiler then showed the Board the final version of the District's new mascot, Sheldon B. Green. He noted that the billboard on US 36 in Avon currently features the mascot and that two other rotating billboards will begin being displayed on July 2<sup>nd</sup>. He added that staff is currently developing brochures, t-shirts and other items featuring Sheldon.

Be Green! Fest 2007

Next, Mr. Detwiler explained that the scope of the anti-litter event being planned for September 8<sup>th</sup> at Metropolis in Plainfield has been expanded. The event will now be called "Be Green! Fest 2007" and will encompass and encourage environmental friendliness, sustainability, green living, etc. He stressed that the District's focus at the event will continue to be litter reduction in the community.

Mr. Detwiler continued by explaining that the contract for Billy B., one of the presenters during the Be Green Fest!, was actually for \$100 more than Mr. Detwiler had anticipated. He noted that a motion was made at the May meeting to allow \$3215 to be spent for the presenters and \$4000 to be spent for giveaways for that event; for a total of \$7125. He explained that the total cost would still remain less than \$7125, but wanted the Board's approval to move forward with the presenter's contract.

Mr. Guarnerly moved to allow \$7125 be set aside for that event. Mrs. Austin seconded the motion and the motion was unanimously approved 6-0-0.

### Resolution 2007-05

Mr. Detwiler then presented the Board with a resolution, similar to ones passed earlier in the year, which would allow the District to participate in a grant from the Indiana Department of Environmental Management through the Indiana Household Hazardous Waste Task Force to provide funds for the collection and disposal of pharmaceuticals and sharps. Mr. Whicker moved to adopt Resolution 2007-05 as presented. Mrs. Johnson seconded the motion and the motion was unanimously approved 6-0-0.

### Tox-Away Day

Next, Mr. Detwiler presented the results from the June 2<sup>nd</sup> Tox-Away Day held at Danville High School. There were 405 participants and 67,000 pounds of material collected; 26,000 pounds of that was household hazardous waste. Year-to-date there have been 827 total participants verses 510 participants in the first two events last year.

### 2008 Budget

In closing, Mr. Detwiler mentioned that the Board would be asked to determine an overall amount to advertise for the 2008 budget during the July meeting. He noted that he welcomed any input regarding the budget from Board and CAC members.

### Discussion

Mr. Fivecoat asked Mr. Detwiler if Sheldon B. Green would be at the Be Green! Fest 2007 in September. Mr. Detwiler explained that he did have a six-foot cutout of Sheldon that would be on display at the event. Mr. Detwiler said that Mrs. Siefertman had done some research, but discovered that a custom-made outfit could cost as

much as \$5000 or more. Mr. Detwiler added that if the District was going to purchase a mascot that he wanted to be sure the outfit looked like Sheldon B. Green.

After some discussion, Mr. Fivecoat moved to approve \$5,000 for the purchase of a mascot outfit of Sheldon B. Green. Mrs. Austin seconded the motion and the motion was unanimously approved 6-0-0.

### **Financial Report**

Mrs. Haines began her report by mentioning that two CDs matured on June 15, 2007. She noted that Mr. Detwiler would be calling financial institutions for quotes on the current rates and that the two CDs will be combined into one certificate when the money is reinvested.

Mrs. Haines then highlighted the fact that the Hendricks County Special Projects Fund had balance of \$76,127.64 on May 31, 2007. In addition, the Fund also holds a CD in the amount of \$100,000 that will mature on November 30, 2007. She noted that the 2007 budget appropriation for the Fund was \$80,000 and that currently approximately \$22,000 of that money has been spent.

Next Mrs. Haines moved to the Budget verses Actual comparison and noted those line items that will likely have a surplus by the end of the year and could have money that could be transferred to fund other projects. She then moved to the Income Chart and mentioned that tipping fees revenues are down by over 10% as compared to last year. She highlighted the fact that income from the Yard Waste Recycling Centers was also down slightly in May, probably due to the dry, hot weather.

Mr. Whicker then moved to approve the pre-paid claims in the amount of \$13,508.20 as presented. Mr. Fivecoat seconded the motion and the motion was unanimously approved 6-0-0.

Next, Mr. Whicker moved to approve the claims to be paid in the amount of \$47,207.26 as presented. Mrs. Johnson seconded the motion and the motion was unanimously approved 6-0-0.

Special Projects Fund

Mrs. Haines then explained that the District was presented a claim from the Commissioners' office for \$23,100 to be paid from the Hendricks County Special Projects Fund. She also noted that the District received a letter from the Commissioners regarding the Fund.

Mr. Whicker requested that the Board begin the discussion regarding future expenditures from the Special Projects Fund. To clarify any confusion, Mrs. Haines explained that there are two separate funds, both titled to the Hendricks County Solid Waste Management District. One is the General Fund and the other is the Hendricks County Special Projects Fund. The Special Projects Fund was established when Hendricks County was a part of the West Central Solid Waste District; a joint district. Currently, the Special Projects Fund appears as a line item in the District's General Fund budget. The General Fund pays the Special Project Fund 10% of the tipping fee revenue the District receives. The Commissioners then recommend to the District Board how the money from the Special Projects Fund should be spent. The District Board then decides what claims will be paid from the Special Projects Fund.

Mr. Steuerwald then addressed the Board and explained that after reviewing Indiana Code, he realized that host fee arrangements such as the one used to establish the Hendricks County Special Project Fund are only reserved for joint solid waste districts. Therefore, Mr. Steuerwald stated that his recommendation was that no more money be paid from the Hendricks County Special Projects Fund until the matter can be resolved by the Legislature. Mr. Steuerwald stated that there are two claims pending for the Fund, but he noted that the claims are distinguishable because the contract has been signed and completed for one of the claims, but no contract has been signed, nor work started regarding the other claim.

After some discussion, Mr. Fivecoat moved to pay the claim in the amount of \$23,100 since that contractor had already completed the work outlined in the contract. He added that the District would request reimbursement of the \$23,100 if a lien is filed and eventually settled against the property that was cleaned. Mrs. Johnson seconded the motion and the motion was unanimously approved 6-0-0.

After more discussion and referring to the letter presented to the Board by the Commissioners requesting payment of the claims for \$23,100 and \$75,000, Mr. Guarnerly moved to deny the \$75,000 request and to not expend any further monies from the Hendricks County Special Projects Fund until the Board receives clarification of the current Code or legislation changes. Mr. Fivecoat seconded the motion and the motion was approved 5-1-0.

Mrs. Haines then asked if funds from the General Fund should continue to be transferred to the Special Projects Fund if no more money will be expended from the Fund. After some discussion, Mr. Guarnerly moved to suspend the transfer of money

from the General Fund to the Special Projects Fund until there is clarification of the Indiana Code or legislation changes to enable payments from the Fund. Mr. Fivecoat seconded the motion and the motion was approved 5-1-0.

### **CAC Report**

Mr. Eakin mentioned that the CAC was scheduled to meet at 5:00 p.m. on Thursday, June 21<sup>st</sup>. He noted that it was difficult to get enough members to attend the meeting to get a quorum. He stated that the committee would be discussing the 2008 budget, the grant program and the requirements of the CAC. He reminded the Board that the committee has always been available for the Board and staff. He explained that the members are quite busy and do not feel it is necessary for the committee to meet if doing so is simply to satisfy the Indiana Code. He stated that the committee will be reporting back to the Board at the July meeting.

### **Public Comment**

Cathy Grindstaff, Director of Environmental Health for the Hendricks County Health Department, said that she is very excited about the introduction of Sheldon B. Green and that noted that perhaps he could take part in the Health Department's "Walktober" event at Arbuckle Acres in October.

### **Board Members' Comments, Concerns & Questions**

Mrs. Austin mentioned that the Hendricks County Rib-Fest will be held at the Washington Township Community Park in Avon on Saturday, June 30<sup>th</sup> from 5:00 p.m. to 10:30 p.m.

There being no further business, Mr. Whicker moved to adjourn at 5:30 p.m. Mr. Fivecoat seconded the motion and the motion was unanimously approved 6-0-0.

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Hursel C. Disney, President

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Myron C. Anderson, Vice President

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David A. Whicker, Treasurer

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Daniel W. Fivecoat, Secretary

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Phyllis A. Palmer

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Ed Schrier

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Nancy Johnson

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William D. Guarnerly

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Beverley Austin