

**HENDRICKS COUNTY SOLID WASTE MANAGEMENT DISTRICT**

June 14, 2005

The Hendricks County Solid Waste Management District met at 4:05 p.m. on Tuesday, June 14, 2005 at the Danville Town Hall.

Hursel Disney opened the meeting and made mention that the commissioners were in route.

Members present at the opening of the meeting were:

Hursel Disney	Bob Waggoner	Dan Fivecoat
Ed Gaddie		

Also in attendance were:

Calvin Davidson	Greg Steuerwald	Sandy Jackson
Doug Morris	Shirley Duncan	Debbie Haines
Lenn Detwiler	Gary Eakin	

**Approval of Agenda**

Dan Fivecoat moved to approve the agenda as presented, Bob Waggoner seconded the motion and the motion was unanimously approved 4-0-0.

**Approval of Minutes**

Bob Waggoner moved to approve the minutes of May 10, 2005 as presented. Dan Fivecoat seconded the motion and the motion was unanimously approved 4-0-0.

Chairman Disney asked that it be reflected in the minutes, a letter be sent to Sonya Cleveland on behalf of the Hendricks County Solid Waste Management District thanking her for all her time and effort she spent on their behalf as Treasurer of the Board of Directors.

**Doug Morris, IT Report**

Mr. Morris presented a copy of the current Hendricks County Website and pointed out where he had added the Hendricks County Solid Waste Management District to the site with the current information.

Mr. Morris also stated that the printer for the checks was a shared printer with the

Director, that Debbie Haines had requested that a designated printer be obtained for the controller's office as to not interfere with the Director's printer. Mr. Morris also mentioned that the backup system for data needed to be changed to a tape drive in order for the data to be saved efficiently. He presented quotes for the printer, tape drive, storage media, and APC back up system. Bob Waggoner made a motion to purchase the back-up equipment and printer as quoted, Dan Fivecoat seconded the motion and the motion was unanimously approved 4-0-0.

### **Discussion**

Chairman Disney asked that the educator sharing be discussed at the next meeting after Mr. Detwiler has had time to discuss the situation with Mr. Gaston from the Surveyor's office.

Mr. Disney asked Mr Eakin, member of the Hendricks County CAC, about his new granddaughter. Everyone offered their congratulations to him as a new grandpa.

Mr. Disney mentioned that the council approved the new makeup of the Board of Directors, effective July 1, 2005. The town of Danville made their appointment of Myron Anderson, the council made their appointment of Paul Hardin. The town of Plainfield would have Dan Fivecoat, or Ed Gaddie with the one stepping down from the Board of Directors and possibly accepting the position of a CAC member. The town of Avon will be making their appointments as well.

### **Controller's Report**

Debbie Haines mentioned that the Board does not have a treasurer since the resignation of Sonya Cleveland. Mr. Disney stated that when the new members are present that we reorganize our officers at that time which will be at the July meeting.

Debbie Haines presented the financial facts summary and claims to be paid from the General fund and Special Projects Fund. She presented a budget transfer sheet showing what could be transferred and why.

Commissioners Phyllis Palmer, Ed Schrier and David Whicker arrived at this time while Debbie was presenting the budget transfers.

Mr. Disney asked Debbie Haines to hold the rest of her controller's report until Cindy Spence, Hendricks County Clerk, could swear the new board member, David Whicker into office. The members of the Board introduced themselves to Mr. Whicker, then the staff and guests introduced themselves to him as well.

Debbie Haines resumed her report with the budget transfers. Phyllis Palmer made the motion to accept the budget transfers as presented, Bob Waggoner seconded the motion and the motion was unanimously approved 7-0-0.

Ms. Haines presented the re-occurring claims to be approved. Dan Fivecoat made the motion to accept the pre-approved claims as presented, Ed Gaddie seconded the motion and the motion was unanimously approved 7-0-0.

Debbie Haines then presented the General Fund claims to June 14, to be paid. Bob Waggoner made the motion to approve the claims as presented, Phyllis Palmer seconded the motion and the motion was unanimously approved 7-0-0.

Ms. Haines presented the Special Projects Fund claims. Phyllis Palmer made the motion to accept the Special Projects Fund claims as presented, Dan Fivecoat seconded the motion and the motion was unanimously approved 7-0-0.

Debbie presented the chart Mr. Detwiler made on the investment rates for CD's and after some discussion it was the consensus of the Board to invest \$300,000.00 into CD's. Ed Schrier made a motion to invest \$100,000.00 per CD into a 12 month, 18 month, and 24 month term. Bob Waggoner seconded the motion and the motion was unanimously approved 7-0-0. Hursel Disney volunteered to take the checks to the Lizton Bank for purchase of the 3 CD's.

Debbie Haines mentioned the PERF and employee benefits and talked about the Cafeteria Plan Document that needs to be in place before employees can have their insurance deducted from their wages, pre-tax. Mr. Disney asked Debbie to research the Cafeteria Plan Document and report to the board at a later date.

Ms. Haines then asked the Board for permission to have a small amount of petty cash on hand at the district office for small purchases, and that the yard waste sites be given a starting amount of \$50.00 each so that the attendants can take back their money that they opened the sites with. It was the consensus of the Board that the petty cash and start up monies be taken care of.

Debbie asked that the Board re-sign Resolution 2005-01 and 2005-02 because in the confusion of moving to the new District office and the resignation of Sonya Cleveland, that the other ones had been misplaced and couldn't be located. In the same vein she asked that one of the commissioners meet Shirley Duncan at the commissioners office and try to retrieve any of the records and documents still at the government center that needs to be in place at the District office. Phyllis Palmer volunteered to call Ms. Duncan and meet her at the commissioners office for that purpose.

Ed Schrier told Ms. Duncan and the Board that Judy Wyeth was not present at this meeting or any future meetings because we have a full time staff now and that she didn't want to charge the district for work if she was not needed. She did say that she was available if she is needed.

Chairman Disney asked that the office contact Judy Wyeth to get a bill from her for all the work she did for the district until the full time staff was in place.

## **Directors Report**

Lenn Detwiler reported that he has been reading a lot and getting acquainted with what needs to be in place with IDEM and the State Board of Accounts. Ms. Haines reported that the commissioners had received a letter from IDEM about not being in compliance with some of the items that needed to be taken care of. It was suggested that perhaps in the near future a steering committee be formed to help Mr. Detwiler wade through what had, and had not been done for the formation of the district.

Mr. Steuerwald stated that he was very certain that the resolution had been made and sent to the IDEM commissioner in regard to the first order of planning of the district. Mr. Disney asked that the CAC also be available to help Mr. Detwiler get some of the paperwork and other items in place as needed.

## **Discussion**

Ed Schrier opened the discussion on a letter the Commissioners had received for a major modification for Twin Bridges Landfill. Gary Eakin explained somewhat about the height limitations, etc. on the modifications and why the county officials were notified in regard to the permit. Ed Schrier asked that it be put on the July agenda for Jim Davis, of Twin Bridges Landfill, to give the board a report, as an FYI, and explain what the application is for and why. Mr. Schrier mentioned the article in the Flyer about the facility and what it does for the community.

There was a discussion about the logs at the Plainfield Yard Waste site and whether they could be taken out to Ray's Trash. Sandy Jackson, one of the yard waste attendants, said that different organizational groups such as, Boy Scouts, Girl Scouts, Fireman, etc. come in and get the firewood for their campouts, hog roasts, etc. It was decided that Mr. Detwiler would work on that.

There being no further business Dan Fivecoat made a motion to adjourn at 5:20 p.m., Ed Gaddie seconded the motion and the motions was unanimously approved 7-0-0.

The next meeting will be held July 12, 2005 at the Danville Town Hall at 4:00 p.m.

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Hursel C. Disney, Chairman

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Robert Waggoner, Vice Chairman

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Ed Schrier

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Phyllis A. Palmer

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Daniel Fivecoat

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Ed Gaddie

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David Wicker