

Hendricks County Solid Waste Management District

April 25, 2006

The Hendricks County Solid Waste Management District met at 4:00 p.m. on April 25, 2006, at the Danville Town Hall.

President Hursel Disney opened the meeting and led the Pledge of Allegiance. Roll call was taken and it was determined that a quorum was present. Members in attendance were:

Hursel Disney
Ed Schrier

Robert Waggoner
Paul Hardin

David Whicker
Myron Anderson

Members not present were:

Daniel Fivecoat

Phyllis Palmer

Eva Yackey

Others in attendance were:

Lenn Detwiler
Debbie Haines
Ed Gaddie

Amy Siefertman
Gary Eakin
Greg Steuerwald

Shirley Duncan
Jim Davis

Approval of Agenda

David Whicker moved to approve the agenda as presented. Robert Waggoner seconded the motion and the motion was unanimously approved 6-0-0.

Approval of Minutes

Mr. Waggoner moved to approve the minutes of the March 28, 2006, meeting as presented. Paul Hardin seconded the motion and the motion was unanimously approved 6-0-0.

Director's Report

Tox-Away Day

Mr. Detwiler began his report by recapping the Tox-Away Day held on April 1, 2006, at the Brownsburg High School. He reported that the event drew 244 cars and collected a little over 57,000 pounds of household hazardous waste, tires, appliances and electronics. He mentioned that the turn-out was not as large as he had hoped. But, the lower attendance was understandable since

this was the first Tox-Away Day of the year and it was held during Spring Break. He mentioned that the next Tox-Away Day will be held on June 3rd at the Danville High School.

Recycling Guide

Lenn stated that he has still been receiving a lot of positive feedback regarding the Recycling Guide. He mentioned that copies had been delivered to town halls, libraries, chambers of commerce and other public places. He also requested that anyone let him know if they knew of additional locations where the public would benefit from being able to pick-up a copy.

Personnel Policies

Lenn mentioned that Ron Love, Human Resources Director for Hendricks County, had looked over the policies and that the two of them were going to meet on Wednesday to go over Mr. Love's suggested revisions. Lenn said he hopes to be able to provide the Board members with a copies of the policies for their review in the next few weeks.

State Board of Accounts

Lenn also passed around a sheet on which the Board members were asked to indicate when their term on the District's Board of Directors was set to expire.

Financial Report

Controller Appointment

Ms. Haines began her report by bringing up the subject of the appointment of a controller for the District. She provided the members with a sheet outlining the responsibilities of a solid waste district controller as written in the Indiana Code. She stated that she had not been appointed the District controller nor did she believe it would be appropriate for her to be appointed to that role because of the duties of the position and the liability she would incur as an outside contractor. Specifically, she pointed out that the controller is responsible for preparing the District budget, proper safeguarding and accounting of the District's money, and for the fiscal management of the District. She explained that without being an actual employee of the District, she is not able to function in those capacities. She explained that it would be more appropriate for Mr. Detwiler to be appointed controller as he is, in fact, performing the majority of the duties assigned to the position now, other than preparing financial reports.

Mr. Steuerwald stated that the Statute is difficult to fit, in practical terms, to the District's situation as neither Debbie nor Lenn truly fit and fulfill duties as

outlined in Code. He mentioned that he believed that it would be more appropriate to appoint Mr. Detwiler to the position than to appoint Debbie.

More discussion followed with Mr. Whicker expressing concern over Mr. Detwiler being both director and controller and the lack of financial checks and balances in such an arrangement. He mentioned his belief that the District is open to more scrutiny from the State Board of Accounts by having both roles filled by one person than by having an outside contractor perform the duties. Mr. Whicker stated that this is a difficult situation from a practical standpoint since the District has such a small staff.

Mr. Disney moved to continue to keep the roles the same with Debbie Haines functioning as the 'acting controller' for the District. Paul Hardin seconded the motion and the motion was unanimously approved 5-0-1 with Ed Schrier abstaining.

Investments

Ms. Haines then presented the monthly financial summary. She mentioned that she believed it would be appropriate to invest between \$130,000 and \$140,000 at this time, as she did not foresee any great demand on the cash in the near future. Mr. Schrier asked that District staff be sure to contact Matt Ayers of the Hendricks County Bank & Trust to see if he could come up with a competitive rate. Mr. Disney mentioned that he saw that Hendricks County Bank and Trust was offering a CD at 5.00% for 23 months the day before the meeting.

There being no further discussion, Mr. Shrier moved that the District invest \$130,000 at the best rate available. Mr. Hardin seconded the motion and the motion was unanimously approved 6-0-0.

Debbie then pointed out that the Special Projects Fund had a CD maturing on May 15th in the amount of \$50,000. She asked if the Commissioners knew of any upcoming demands on that money. If not, she suggested that they could possibly reinvest that amount in addition to some of the cash on hand.

Mr. Schrier mentioned that he would like for John Ayers to check into the condition of the county roads in the area around the landfill. He suggested that, if needed, the Commissioners consider using some funds from the Special Projects Fund to improve the condition of those roads.

Discussion

Mr. Disney mentioned that perhaps the Commissioners could also make the public aware that money is available to help fund clean-up projects and that some of the money in the Special Projects Fund could be used to purchase

safety equipment to be used during such events. Mr. Whicker mentioned that this subject was brought up at the last meeting after the Commissioners received a request from the Clean Water Department for sponsorship of the stream bank clean-up project that was scheduled for later in the year. Mr. Schrier mentioned that the date had been changed for that project.

Financial Summary

Ms. Haines then presented the Budget verses Actual totals through the first quarter of this year. She mentioned that in the second quarter she would begin showing the first quarter totals verses the second quarter numbers as they accrue.

Mr. Whicker asked if Debbie had any kind of projections regarding the budget outlook from last year to this year. Debbie asked Jim Davis of Waste Management if he had any thoughts regarding the coming months. Mr. Davis said he anticipated that the landfill would be back on budget after a slow winter period. Debbie also mentioned that the District did end 2005 with nearly \$35,000 more tipping fee income than budgeted.

Debbie then presented a sheet that compared the first quarter of 2006 against the first quarter of 2005. She mentioned that during the first quarter of 2005 the District's office space was being renovated and most of the expenditures during that time were for that project.

The next item Debbie covered was the income chart which showed that the tipping fee income in March was just over \$60,000. She explained that no Yard Waste Recycling Center income was included because the centers were not yet open.

Claims

Mr. Whicker moved to approve the pre-paid claims in the amount of \$13,702.15 as presented. Mr. Waggoner seconded the motion and the motion was unanimously approved 6-0-0.

Mr. Detwiler mentioned that the claim to be paid to NHImedia in the amount of \$16,608.55 included the ads for the April 1st opening of the Yard Waste Recycling Centers, Tox-Away Day advertising and the printing and distribution of the Recycling Guide.

Mr. Whicker moved to approve the claims to be paid in the amount of \$70,854.03 as presented. Mr. Hardin seconded the motion and the motion was unanimously approved 6-0-0.

Board members' comments, concerns & questions

Mr. Waggoner mentioned how cold the weather was during the Tox-Away Day in Brownsburg and his desire for District staff to have some heavier apparel to wear during the colder months. Mr. Waggoner also mentioned that Lenn had called him that morning about a water leak in one of the bathrooms at the Brownsburg High School—the problem was resolved in a timely manner.

There being no further business, David Whicker moved to adjourn at 4:45 p.m. Paul Hardin seconded the motion and the motion was unanimously approved 6-0-0.

Hursel C. Disney, President

Robert Waggoner, Vice President

David A. Whicker, Treasurer

Myron C. Anderson, Secretary

Ed Schrier

Phyllis A. Palmer

Paul T. Hardin

Eva Yackey

Daniel W. Fivecoat