

Hendricks County Solid Waste Management District

February 19, 2008

The Hendricks County Solid Waste Management District met at 4:00 p.m. on February 19, 2008, at the Danville Town Hall.

President Hursel Disney opened the meeting and led the Pledge of Allegiance.

Roll call was taken and members in attendance were:

Hursel Disney	David Whicker	Myron Anderson
Phyllis Palmer	Eric Wathen	William Guarnery
Nancy Johnson	Beverley Austin	

Member not present was:

Ed Gaddie

Others in attendance were:

Lenn Detwiler	Shirley Duncan	Amy Sieferman
Doug Morris	Barry Ledbetter	

Approval of Agenda

Mr. Whicker moved to approve the agenda as presented. Mrs. Palmer seconded the motion and the motion was unanimously approved 8-0-0.

Approval of Minutes

Mrs. Palmer noted a couple of errors in the minutes from the January meeting and moved to approve the minutes as corrected. Mr. Wathen seconded the motion and the motion was approved 7-0-1. Mr. Guarnery abstained as he was not present at the January meeting.

Educator's Report

Youth Education Coordinator

Mrs. Sieferman began her report by mentioning that she and Mr. Detwiler selected a candidate to fill the Youth Education Coordinator's position. She also mentioned that she was currently handling both school presentations and some public outreach activities. She added that she would be working with the new educator to get her familiar with the District's programs.

Be Green! Fest 2008

Mrs. Sieferman reported that she contracted with Billy B for Be Green! Fest 2008. He has agreed to do three performances during the event. The Hendricks County Clean Water Partnership and the Hendricks County Soil and Water Conservation District are going to partner with the District to have an educational area for kids consisting of hands-on activities relating to the conservation and protection of natural resources and the environment.

She mentioned that emails had been sent to sponsors who participated in last year's event as well as to some new, prospective sponsors for this year. She also asked the Board members to let her know of any organizations they know of that might like to participate in the event.

Recycling Guide

Next, Mrs. Sieferman then explained that it was time to update the District's recycling guide. She noted that the guide was a great resource for the community that included an A to Z guide with information about how and where to reuse and recycle many common items. The guide also included information about composting, the District's Yard Waste Recycling Centers, Recycling Drop-off Centers and Household Hazardous Waste identification and disposal. She requested permission to contract with the *Hendricks County Flyer* to print 55,000 copies of the guide and insert 43,000 of those copies into the newspaper for distribution. Approximately 12,000 copies of the guide will be left over for distribution at festivals, fairs, and Tox-Away Days. Mrs. Sieferman explained that a sticky note would be added to the outside of the newspaper on the day the guide is inserted. The sticky note will encourage readers to look inside the newspaper for a copy of the guide. The cost for the project would be \$17,360. Mr. Guarnery moved to approve \$17,360 to update the "Guide to being Green" as requested. Mr. Anderson seconded the motion and the motion was unanimously approved 8-0-0.

Director's Report

Plainfield Yard Waste Recycling Center

Mr. Detwiler began his report by explaining that he met with a landowner on Gibbs Road who would be willing to allow the District to lease some property to use as a Yard Waste Recycling Center. Mr. Detwiler passed around maps and pictures of the property to the Board. He explained that the landowner could provide the infrastructure for the facility and would likely lease the property for between \$500 and \$600 per month. Mrs. Palmer expressed concerns about the location's proximity to Plainfield and danger at a nearby intersection. Mr. Anderson added that if the landowner provided the infrastructure it may not get built the way the District would like it done. He thought that if the District built the infrastructure that the lease amount could be reduced to \$500 to \$1000 per year.

Mr. Detwiler explained that he found another parcel of land on Carr Road in Plainfield just north of Duke Energy. The property owner was willing to negotiate with the District for use of the site but the Town of Plainfield felt that the Yard Waste Recycling Center would be an eyesore at that location. Mr. Detwiler expressed his belief that the Town is only willing to work with the District regarding the property on County Road 700 South. He added that the Town indicated it was willing to enter into a five year lease for that location so long as it could terminate the lease with six months notice. After some discussion, Mr. Whicker moved that the District pursue an agreement with the Town of Plainfield regarding the property on County Road 700 South. Mr. Wathen seconded the motion and the motion was unanimously approved 8-0-0.

Pharmaceutical Collection

Next, Mr. Detwiler requested the Board's permission to partner with the Hendricks County Sheriff's Department to offer an event to collect expired or otherwise unwanted pharmaceuticals. Items accepted at the event would include old prescription medication and over-the-counter medicines including liquids, ointments, animal medications, etc. No sharps would be accepted at the event. Mr. Detwiler stated that this is an important program both from environmental and law enforcement standpoints. Waste water treatment plants are not capable of removing the chemicals in these drugs. So, when medications are flushed down toilets or washed down sinks, trace amounts of these drugs can be detected in our waterways. Law enforcement has seen a rise in the abuse of over-the-counter and prescription drugs in recent years. Eliminating stockpiles of these drugs will help alleviate an increasing problem for police.

Mr. Detwiler continued by explaining that he has been working with Captain Brett Clark of the Hendricks County Sheriff's Department on the project. He noted that the District needs law enforcement's involvement to handle any controlled substances that may be turned in at the event. He added that Captain Clark will be taking all of the controlled substances and has been granted permission to utilize the Avon Police Department's evidence burner to destroy the materials. Mr. Detwiler explained that the cost of actually destroying the remaining drugs will be minimal; approximately \$285 to dispose of a 55 gallon drum of material.

Mr. Detwiler said they would like to host the event on April 5th in conjunction with the Hendricks County Lawn and Garden Show at the fairgrounds. Mr. Whicker moved to allow the District to move forward with the pharmaceuticals collection event at the Hendricks County Lawn and Garden Show on April 5th. Mrs. Johnson seconded the motion and the motion was unanimously approved 7-0-0. (Mr. Wathen was out of the room at the time of the vote.)

Youth Education Coordinator

Next, Mr. Detwiler explained that five individuals were interviewed for the Youth Education Coordinator position. He noted that he and Mrs. Sieferman both felt that they had some good candidates from which to choose. He explained that Katie Archer had been offered and accepted the position. Mrs. Archer has been a social worker with the Central Indiana Center on Aging in Plainfield. He added that she is scheduled to start with the District on March 5th at an hourly rate of sixteen dollars. Mr. Detwiler asked the Board members if they wanted him to present an amended salary resolution reflecting Mrs. Archer's compensation or if having her hourly rate reflected in the minutes would satisfy the Board. After some discussion about whether an amended resolution was required, Mr. Disney requested that a motion be made to approve Mrs. Archer's pay and that Mr. Detwiler would research the need to amend the salary resolution. Mrs. Austin moved to approve the hiring of Mrs. Archer at sixteen dollars per hour for a twenty-four hour work week. Mr. Guarnerly seconded the motion and the motion was unanimously approved 8-0-0.

Computer Upgrades and Office Furniture

Mr. Detwiler stated that with the addition of another staff member, some work spaces would need to be adjusted. He noted that this would be a good time to upgrade some computer equipment and software as well. Mr. Detwiler asked the Board's permission to purchase a desk, hutch, new computer, upgraded version of QuickBooks, additional memory for the current computers and an additional hard drive for the machine that performs daily backups of the District's computers. The cost to make all the purchases Mr. Detwiler outlined was \$3766.65. Mr. Wathen moved to approve the purchases in the amount of \$3766.65 as requested. Mrs. Johnson seconded the motion and the motion was unanimously approved 8-0-0.

Tox-Away Day Billboards

Next, Mr. Detwiler reminded the Board that the District's first Tox-Away Day will be held on March 29th. He explained that he felt that participation in the events last year increased partly because of the billboard advertising the District did in and near the host towns leading up to the events. He requested permission to spend up to \$5000 to again utilize billboards to advertise the Tox-Away Days in or near the host towns. Mrs. Austin moved to approve the billboard advertising for the Tox-Away Day events not to exceed \$5,000. Mr. Wathen seconded the motion and the motion was approved 7-0-1 with Mrs. Palmer abstaining.

House Bill 1023

Mr. Detwiler updated the Board on House Bill 1023 introduced by Representative Steuerwald that would allow single county solid waste management districts to pay a fee to the counties in those districts that contain a final disposal fee.

He noted that the legislation did not pass out of committee, but that he did not have any additional information about the bill.

Senate Bill 43

Next, Mr. Detwiler explained that Senate Bill 43, which would open the State's Solid Waste Management Fund up to help pay for projects aimed at burning waste tires for energy, passed out of the Senate. He did note that the legislation would likely not pass out of the House in its current form.

IDEM Pep Grant

Mr. Detwiler continued by reporting that the Indiana Department of Environmental Management recently informed him that the District would no longer be eligible to receive grant money from the Department because the District has too much money in reserves to qualify for the grants. He explained that the only real impact this will have pertains to PEP Grants the District has received for the past three years; which amount to between ten and eleven thousand dollars per year. He added that this change will not affect the 2008 budget, but will be reflected in the budget for 2009.

Mr. Disney asked how it is determined that a district has too much money in reserves and thus is no longer eligible for grant money. Mr. Detwiler explained that the decision is based on information districts are required to provide IDEM and the State each year. Once a district reaches a point where it has more than one year's operating expenses in reserves, it is no longer eligible for those grant funds.

Newsletter

Mr. Detwiler gave the Board a quick update regarding the discussion at the January meeting pertaining to the District producing a periodic newsletter. He stated that he did not have any specifics to present, but that the *Hendricks County Flyer* is willing to work with the District on such a project and would be able to supply some of the content for the publication.

Government Center Recycling

Mr. Detwiler also mentioned that the Commissioners recently agreed to expand the recycling program at the Government Center. He stated that he will be meeting with Calvin Davidson from Ray's Trash Service and Elvin Cassity at the County to begin pulling the program together. He noted that the District would be supplying some of the recycling containers needed to get the program going.

Grants

Next, Mr. Detwiler gave the Board a short update regarding the Community Grants Program. He explained that the District received eleven applications requesting more than \$37,000 in funds for new or expanded projects. He added that he and the CAC would be reviewing the applications and are planning to bring recommendations to the Board at the March meeting.

Financial Report

Mr. Detwiler began the financial report by highlighting the portion of the report that listed January's final disposal fee income as compared to the last three years. He then moved to the Financial Fact Summary and highlighted the total of cash and investments in the General Fund. He noted that the next CD held by the General Fund will not mature until April 27th. Next he pointed out the total of the District's expenditures through the end of January. He also explained that \$72,600 will be added to the District's Rainy Day Fund at the end of February. That figure is equal to ten percent of the District's General Fund budget for 2008.

Lastly, Mr. Detwiler moved to the Register of Claims as of February 19, 2008. After some discussion, Mr. Whicker moved to approve the claims in the amount of \$348,755.51 as presented. Mr. Wathen seconded the motion and the motion was unanimously approved 8-0-0.

CAC Report

Mrs. Johnson explained her belief that the District should have more people serving on the Citizens' Advisory Committee. She added that she had a list of four people she believes would be an asset to the CAC and the District. Mr. Detwiler reminded the Board that by statute, no more than fifty percent of the committee's membership may be affiliated with the solid waste management industry. As the committee currently stands three of the five members work in the industry.

Mrs. Johnson read the names of the four individuals she believes would be assets to the committee. The Board asked her to contact the individuals she named to see if they would be interested in serving on the committee.

There being no further business, Mrs. Austin moved to adjourn at 5:05 p.m. Mr. Wathen seconded the motion and the motion was unanimously approved 8-0-0.

Hursel C. Disney, President