

**Hendricks County Solid Waste Management District
Board of Directors' Meeting Minutes
October 27, 2015**

The Hendricks County Solid Waste Management District met at 7:00 a.m. on October 27, 2015, in the Commissioners' Meeting Room at the Hendricks County Government Center.

President Beverley Austin opened the meeting and led the Pledge of Allegiance.

Roll call was taken and members in attendance were:

Beverley Austin	Caleb Brown
Dennis Dawes	Ed Gaddie
Bob Gentry	Marcia Lynch
Phyllis Palmer	Eric Wathen
Matt Whetstone	

Others in attendance were:

Lenn Detwiler	Amy Siefertman
Patricia Knoll	Kevin J. Cavanaugh
Jim Parker	Julie Haan
Bill Guarnery	

Approval of Minutes

Mr. Whetstone moved to approve the minutes from the July 28, 2015, Board Meeting as presented. Mrs. Lynch seconded the motion. The motion passed, 9-0-0.

Director's Report

Program Results

Mr. Detwiler opened his remarks by reviewing four charts that displayed the year-to-date results from the District's Recycling Drop-off Centers, Yard Waste Recycling Centers, and Tox-Away Day Programs. He noted that 4,059 participants utilized that District's Tox-Away Day events for the year; 696 more than in 2014.

Building Committee Update

He then informed the full Board that the Commissioners had previously voted unanimously to locate the District's new building at the current Fairgrounds. He said he was working with Kevin Cavanaugh, the Hendricks County Facilities Manager, to determine the next steps. The general plan was to have the County build and own the building, and the District pay for the construction. After some discussion, Mr. Gentry moved that Mr. Wathen be the Board's representative in the planning process, with authority to make decisions with input from the rest of the Board. Mr. Whetstone seconded the motion. The motion passed unanimously, 9-0-0. Mrs. Palmer also noted if it was necessary, a special Board Meeting could be called.

Recycling Drop-Off Center Service Change Update

Mr. Detwiler then informed the Board that the new contract with W Enterprises is still being finalized. Mr. Wathen expressed concern with the lengthy delay. Mr. Detwiler said it was his hope that the change would be accomplished by the end of November.

Changes to Employee Bonding Requirements

Mr. Detwiler then informed the Board that the State of Indiana passed new Employee Bonding Requirements for most units of local government, including solid waste management districts. This would entail increasing the bonding coverage for the District's Controller, the three Board Members that sign checks, the District's Administrative Assistant and the four Yard Waste Recycling Center Attendants. After discussion, Mr. Dawes made the motion to increase the bonding coverage for the District Director to \$30,000, and the coverage

for the eight other positions to be at least \$15,000 and possibly \$25,000 if pricing was reasonable. Mrs. Lynch seconded the motion. The motion passed unanimously, 9-0-0.

Environmental Affairs Committee Review of Solid Waste Management Districts

Mr. Detwiler shared with the Board that the Environmental Affairs Committee recently met to review the Solid Waste Management Districts in Indiana as required by law. He said the information presented by the Association of Indiana Solid Waste Management Districts and the Indiana Department of Environmental Management explained well what the Districts are, how they are funded, and most importantly what they do. The committee took no formal action at its meeting as a result of the review.

Dinner Meeting

After some discussion, it was decided to hold a Dinner Meeting as has been done in previous years. The place and date would be finalized by email communication.

Financial Report

Financial Facts Summary

Mr. Detwiler presented to the Board the Financial Facts Summaries dated July 30, 2015, August 31, 2015, and September 30, 2015. There were no comments.

Registers of Claims—General Fund

Mr. Wathen moved to approve the Registers of Claims dated August 25, 2015, September 22, 2015, and October 27, 2015, for the General Fund. Mrs. Lynch seconded the motion. The motion passed unanimously, 9-0-0.

New Business

CAC Report: Community Grants Recommendation

Mr. Detwiler then informed the Board that the Citizens Advisory Committee met on October 8, 2015, to review the applicants for the fall round of Community Grants. Following is a summary of the grant applications with the CAC recommendations:

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|---------------------------------|--|------------|
| • Avon Outdoor Learning Center | Garden towers and soil | \$2,500.00 |
| • Hendricks County Arts Council | Shopping totes | Declined |
| • Hendricks County Government | Recycling receptacles | \$5,000.00 |
| • Pittsboro Parks Department | Recycled plastic tables and/or benches | \$2,500.00 |

After some discussion, Mr. Whetstone moved to approve the CAC recommendations as presented. Mr. Brown seconded the motion. The motion passed unanimously, 9-0-0.

Mrs. Austin thanked the CAC for their work in reviewing the grant applications.

Selection of Contractor for 2016 Tox-Away Days

Mr. Detwiler then shared with the Board that after reviewing the proposals from NuGenesis, Inc. and Tradebe for Tox-Away Day services for 2016, he was recommending NuGenesis. After some discussion, Mr. Gentry moved to accept the proposal from NuGenesis to handle the 2016 Tox-Away Day events. Mrs. Palmer seconded the motion. The motion passed unanimously, 9-0-0.

Resolution 2015-04: A Resolution Establishing a Policy Prohibiting Nepotism

Mr. Detwiler then informed the Board that all solid waste management districts should have an anti-nepotism policy in force. He said the proposed resolution mirrors what the county has done and has been reviewed by the District's counsel. Mr. Wathen moved to approve Resolution 2015-04. Mr. Gentry seconded the motion. The motion passed unanimously, 9-0-0.

Resolution 2015-05: A Resolution Establishing 2016 Salaries & Wages

Mr. Detwiler then offered the Board the Resolution 2015-05 regarding 2016 salaries and wages. It proposed a 2.5% wage increase, similar to other units around the county were doing. After some discussion, Mr.

Whetstone moved to approve Resolution 2015-05. Mrs. Palmer seconded the motion. The motion passed unanimously, 9-0-0.

Expenditure Plan for Hendricks County Special Projects Fund

Mr. Detwiler then asked the Board's direction for several items that have been presented for payment from the Hendricks County Special Projects Fund.

- o Oakhurst WWTP Decommissioning: this project came in over the proposed cost due to weather related issues.
- o Coatesville Building Demolition: this project also came in slightly over the proposed cost.

After discussion, Mr. Wathen moved to fully pay the final costs for the Oakhurst WWTP Decommissioning and for the final costs of the Coatesville Building Demolition. Mr. Brown seconded the motion. The motion passed unanimously, 9-0-0.

Mr. Detwiler then discussed a Medical Sharps Takeback Program with the Hendricks County Health Department. He said the Health Department approached him to have the District partner with them to provide containers that county residents could fill with sharps and then exchange for empty containers. The District would pay the invoices that came in from the Health Department for supplies of new containers and disposal services from the Hendricks County Special Projects Fund. He said estimated costs for the first year would be around \$5,000.00. After some discussion, Mrs. Palmer moved that the District begin this partnership effective January 2016. Mr. Gentry seconded the motion. The motion passed unanimously, 9-0-0.

Scholarship Partnership with the Indiana Recycling Coalition

Mr. Detwiler then asked the Board's approval to match a recycling scholarship of up to \$500 provided by the Indiana Recycling Commission and PepsiCo. After some discussion, Mr. Whetstone moved to approve the Recycling Scholarship. Mrs. Lynch seconded the motion. The motion passed unanimously, 9-0-0.

Adjournment

Mrs. Austin adjourned the meeting at 8:02 a.m.

Beverley Austin, President