

**Hendricks County Solid Waste Management District
Board of Director's Meeting Minutes
September 13, 2016**

The Hendricks County Solid Waste Management District met at 7:00 a.m. on September 13, 2016, in the Commissioners' Meeting Room at the Hendricks County Government Center.

Secretary/Treasurer Marcia Lynch opened the meeting and led the Pledge of Allegiance.

Roll call was taken and Board members in attendance were:

Beverley Austin*	Dan Bridget
Caleb Brown	Dennis Dawes
Bob Gentry	Marcia Lynch
Phyllis Palmer	Matt Whetstone**

Board member Eric Wathen was not present.

Others in attendance were:

Denae Brown	Kevin Cavanaugh
Lenn Detwiler	Ed Gaddie
Patty Knoll	Marcia Neal
Amy Siefertman	Roger Stephens
Greg Steuerwald	Mary Walden

Approval of Minutes

Mrs. Palmer moved to approve the minutes from the August 23, 2016, Board Meeting as corrected. Mr. Gentry seconded the motion. The motion passed unanimously, 6-0-0.

Opening of Proposals to Service Recycling Drop-Off Centers

Mrs. Lynch then announced that the District had received three submissions in response to the request for proposals to service the Recycling Drop-off Centers. She opened the three submissions and announced the following:

- Best Way Disposal: letter indicating the company would not be submitting a proposal
- W Enterprises: \$8,742 per month to service all four sites
- Ray's Trash:
 - Coatesville/North Salem/Stilesville: each site would be \$767 per month; extra pulls would be \$130 each
 - Lizton: \$3,997 per month; extra pulls would be \$130 each
 - Collection of plastic shopping bags could be added to the collection program for no additional fee

Mr. Brown made a motion to have District staff review the submissions and bring a recommendation to the next Board Meeting. Mr. Gentry seconded the motion. The motion passed unanimously, 6-0-0.

*Mrs. Austin entered at this point.

Director's Report

Program Results

Mr. Detwiler highlighted the Program Results spreadsheet that provides monthly results from the Recycling Drop-off Centers, Yard Waste Recycling Centers and the Tox-Away Day program.

2017 Tox-Away Days

Next, he explained that the 2017 Tox-Away Day dates and location had been identified and that representatives for the event locations had been contacted to begin the reservation process.

(**Mr. Whetstone entered at this time.)

Contracted Bookkeeper

Mr. Detwiler then described how he met with three individuals regarding the District's need to hire a contracted bookkeeper to manage the claims processing, payroll processing, statement reconciliation and report generation needs of the organization.

He then explained that he believed Dee Edwards with Edwards Accounting Services in Danville would be the best fit. He noted that she currently works for the Marion County Soil and Water Conservation District, giving her experience with the needs and requirements for Special Districts. Her fee would be \$400 per month.

Mrs. Palmer made a motion to accept the Director's recommendation to begin working with Dee Edwards to handle the bookkeeping needs of the District to begin as soon as the agreement is signed. Mrs. Lynch seconded the motion. The motion passed unanimously, 8-0-0.

Old Business

Building Project Update

Mr. Detwiler began by explaining that the Building Committee met with Mr. Steuerwald since the last meeting and that he had done a great deal of work to get to a better understanding of the financing options available to the District for the project.

Mr. Steuerwald then explained that he had been in communication with Bruce Donaldson with Barnes and Thornburg and the attorneys representing RQAW. He stressed the fact that all parties are in agreement that the project needs to be publically bid. He continued that in order for a firm to provide a not-to-exceed price for the project, the project would have to be managed through the Build-Operate-Transfer (BOT) method. He added that more information was still needed before the Building Committee would be able to compare the BOT approach to the more traditional, Design-Bid-Build approach. He explained that he would have that additional information soon and would share it with the committee so a recommendation could be made to the Board about how to best move forward.

Mrs. Lynch explained that the committee has been focused on determining which method is the most cost effective, provides the most protection against cost overruns but also complies with all state bidding laws.

Mr. Bridget expressed disappointment with the complicated process the Board is still debating and that he felt the project should be very straight forward. He noted that the District has verified that the project can be financed with a conventional loan and that the organization is in a very good financial position. He added that the Building Committee has learned that banks are willing to loan the District money at a very favorable rate. However, after selecting an architectural firm nine months ago, no detailed drawings of the building have yet been produced.

It was ultimately determined that the Building Committee, with the help of Mr. Steuerwald, would work to prepare a recommendation to the Board at the next meeting, scheduled for September 27th.

Mr. Detwiler then noted that preliminary meetings had been scheduled for September 26th at the Government Center with four firms from around the Midwest that specialize in the design and construction of interactive, museum-quality exhibits. He added that a separate contract would be negotiated for those services.

New Business

Next Meeting Date

Mr. Detwiler then noted a number of items that the Board will need to deal with in the coming weeks and months. He recommended preserving the meeting already scheduled for October 25th to handle the consideration of Community Grants Program applications, adoption of the 2017 Salary Resolution and the Board's decision related to the dinner meeting held toward the end of the year. The Board agreed.

Adjournment

Mr. Brown moved for adjournment at 7:45 a.m. Mrs. Lynch seconded the motion. The motion unanimously passed, 8-0-0.

Beverley Austin, President