

Hendricks County Solid Waste Management District
Board of Director's Meeting Minutes
January 27, 2015

The Hendricks County Solid Waste Management District met at 7:00 a.m. on January 27, 2015, in the Commissioners' Meeting Room at the Hendricks County Government Center.

President Beverley Austin opened the meeting and led the Pledge of Allegiance.

Roll call was taken and members in attendance were:

Beverley Austin	Caleb Brown
Dennis Dawes	Ed Gaddie
Bob Gentry	Marcia Lynch
Phyllis Palmer	Matt Whetstone

Board member Eric Wathen was not in attendance.

Others in attendance were:

Lenn Detwiler	Brad Eisenhart
Julie Haan	Patty Knoll

Amy Siefertman

Election of Officers

Mrs. Austin then began the process of electing board officers for 2015. Mr. Whetstone nominated Beverley Austin for the office of President. Mr. Brown seconded the motion. The motion to appoint Mrs. Austin as President passed unanimously, 8-0-0.

After some discussion, Mrs. Palmer then moved to nominate Eric Wathen for the office of Vice President, with Mr. Whetstone seconding the motion. The motion to appoint Mr. Wathen as Vice-President passed unanimously, 8-0-0.

Mrs. Palmer then nominated Marcia Lynch for the office of Secretary/Treasurer. Mr. Gentry seconded the motion. The motion to appoint Mrs. Lynch as Secretary/Treasurer passed unanimously, 8-0-0.

Approval of Minutes

Mr. Gentry moved to approve the minutes from the December 10, 2014, Board Meeting as presented. Mr. Whetstone seconded the motion. The motion passed, 7-0-1. Mrs. Lynch abstained since she did not attend that meeting.

Director's Report

2014 Year End Report

Mr. Detwiler explained that he had mailed copies of the District's 2014 Annual Report, along with other District information, to state legislators representing the District. Mr. Detwiler also invited the legislators to the Association of Indiana Solid Waste Management District's Legislative Breakfast at the Statehouse on February 5th.

Recycling Drop-off RFP

Mr. Detwiler then notified the Board that the District had recently been contacted by a company that was interested in servicing the District's four Recycling Drop-off Centers. He explained that he would soon be distributing Requests for Proposals to begin that process of evaluating and selecting a contractor to continue that program.

Property Committee Update

Mr. Detwiler then informed the Board that the Property Committee members are continuing to review sites and plans for a future building. The committee hopes to be able to begin firming up options in the coming weeks.

Community Grants Program

Next, Mr. Detwiler shared that applications for the spring round of the District's Community Grants Program will be due March 13th. He said that once the applications have been submitted, the Citizen's Advisory Committee will again review the applications and have a recommendation ready for the Board's consideration at the April meeting.

Senate Bill 479

Mr. Detwiler shared about Senate Bill 479, a bill authored by Senators Brown and Niemeyer, which is being closely watched by the Association of Indiana Solid Waste Management Districts. This bill would require additional evaluation of the state's solid waste management districts and would include a mechanism whereby certain communities would no longer be required to maintain a solid waste management district.

Future Events

- The District is hosting the Indiana Household Hazardous Waste Task Force Meeting at the Plainfield-Guilford Township Public Library on the morning of Wednesday, February 4th, followed by an Ethics Training session for districts presented by the Indiana Office of Inspector General in the afternoon.
- Thursday, February 5th, the Association of Indiana Solid Waste Management Districts is hosting its annual Legislative Breakfast at the Statehouse.
- April 11th, Tox-Away Day at the Brownsburg High School, 8am to 1pm.
- Heart and Sole Shoe Recycling during the second week of February.

Financial Report

Financial Facts Summary

Mr. Detwiler presented to the Board the Financial Facts Summaries dated November 30, 2014, and December 31, 2014. He pointed out that three CDs would be maturing before the next Board Meeting, two held by the General Fund and one held by the Special Projects Fund.

Mr. Detwiler explained that in order for the Hendricks County Special Projects Fund to cover the pending expense related to the decommissioning of the wastewater treatment plant at the Oakhurst Mobile Home Park, additional funds will be needed beyond what is currently held in the Special Projects Fund's checking account. Mr. Detwiler reported that after discussing the situation with a representative of the State Board of Accounts, he confirmed that it is permissible for the Special Projects Fund to borrow from the General Fund to cover that expense. Additionally, Mr. Detwiler noted that he plans to hold some of the funds from redemption of the General Fund CD that is set to mature at the end of February in the General

Fund to be sure there are sufficient funds to cover the amount to be borrowed by the Special Projects Fund along with normal operational expenses. He would later present the resolution required by Indiana Code for the borrowing between funds.

He also noted that he would be making the 2015 contribution to the District's Rainy Day Fund in the amount of \$69,300.00 before the end of February.

Income Chart

Mr. Detwiler then presented the complete 2014 Income Chart which reflected all of the Yard Waste Recycling Center Income and Final Disposal Fee Income for the year. He noted that the total for the Final Disposal Fee Income was the lowest that the District has received since 2010. This did not present a hardship since the District expenses were still under budget. The Yard Waste Income was higher than in recent years.

Fourth Quarter 2014 Reports

Mr. Detwiler reviewed the 2014 Budget versus Actual revenues and expenditures. He then went over the General Fund 2013 versus 2014 financial results. There were no questions.

Register of Claims—General Fund

Mr. Detwiler presented the Register of Claims dated December 23, 2014, in the amount of \$42,819.23. Mr. Brown moved to approve the Register of Claims as presented. Mrs. Lynch seconded the motion. The motion passed unanimously, 8-0-0.

Mr. Detwiler then presented the Register of Claims dated January 27, 2015, in the amount of \$45,235.86. Mr. Dawes moved to approve that request and Mrs. Lynch seconded the motion. The motion passed unanimously, 8-0-0.

New Business

Resolution 2015-01: Appointment and Re-appointment of CAC Committee

Mr. Detwiler then reviewed Resolution 2015-01 which appointed and reappointed members to the District's Citizens Advisory Committee for 2015. Mr. Gentry moved to adopt Resolution 2015-01. Mrs. Lynch seconded the motion. The motion passed unanimously, 8-0-0.

Resolution 2015-02: Payment of Designated Claims

Mr. Detwiler then introduced Resolution 2015-02: Payment of Designated Claims. He explained that this resolution allows claims to be paid during those months when there is not a regular Board Meeting. He said the list of claims would be reviewed by the Board President before payment would be made, with the full Board reviewing the claims at the next Board Meeting. Mr. Gentry then made a motion to adopt Resolution 2014-02. Mrs. Lynch seconded the motion. The motion passed unanimously, 8-0-0.

Resolution 2015-03: Authorizing a Temporary Loan between Funds

Per his earlier explanation, Mr. Detwiler then asked the Board's approval to move funds from the General Fund to the Special Projects Fund to pay for the Oakhurst Project. Mr. Whetstone made the motion to adopt, and Mr. Gentry seconded the motion. The motion passed unanimously, 8-0-0.

Board of Director's Comments

Mrs. Austin then welcomed Mr. Dennis Dawes as new member of the Board of Directors, and Ms. Julie Haan as a new member of the CAC.

Adjournment

Mrs. Austin adjourned the meeting at 7:25a.m.

Beverley Austin, President